

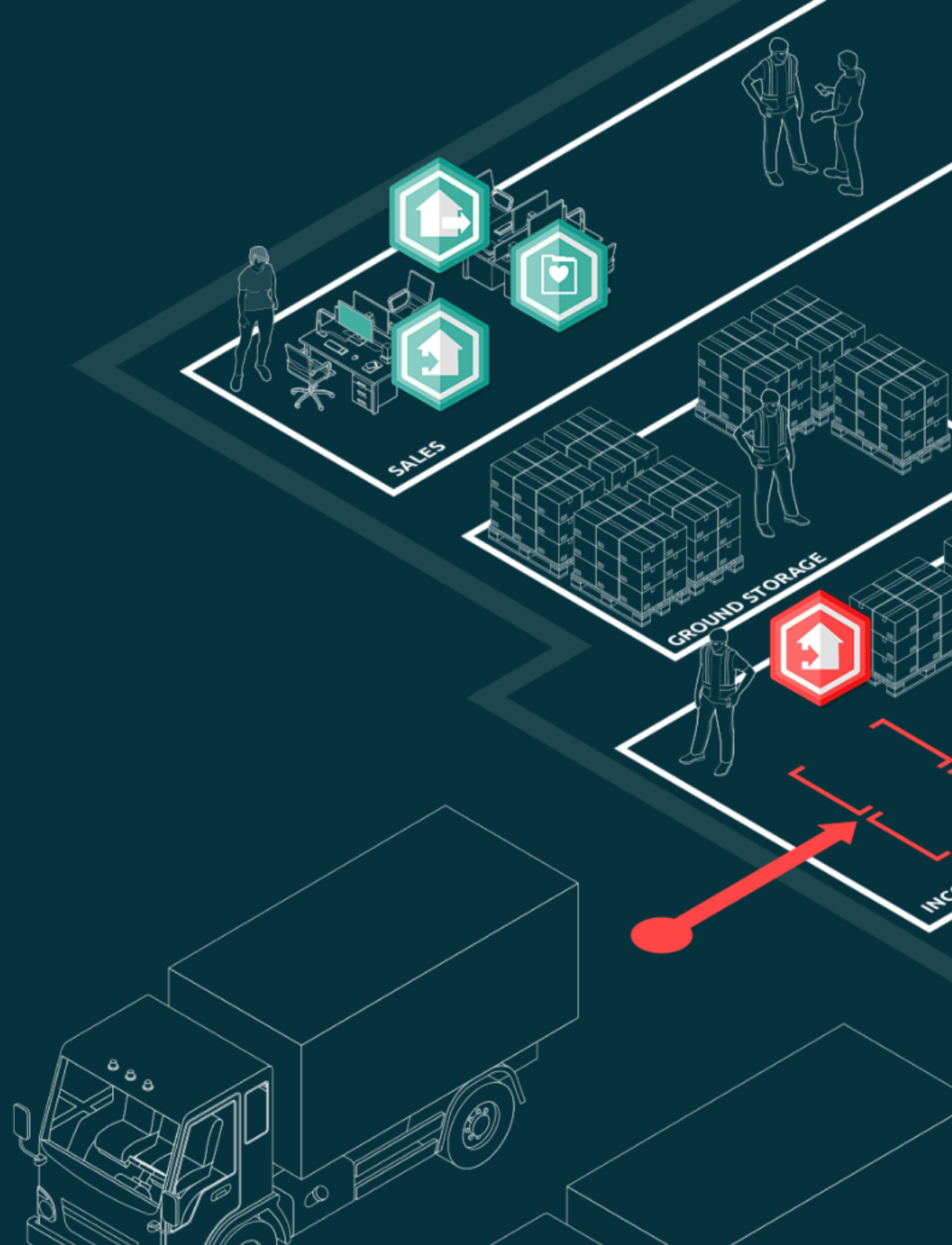


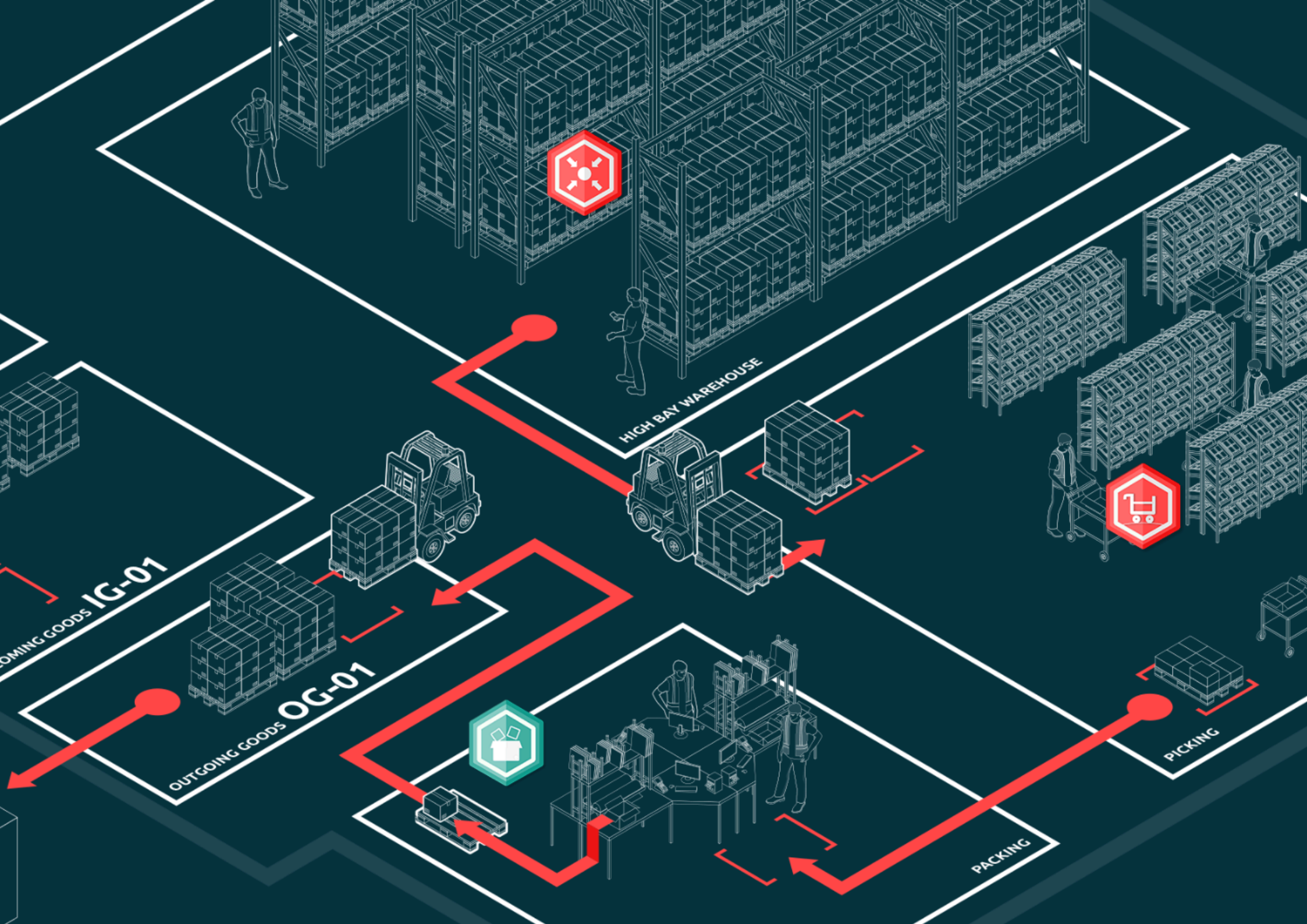
Warehouse Star

FIRST STEPS

FIRST STEPS

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Welcome to our First Steps tutorial!

In this tutorial we will look at a third party logistics service provider whose services include warehouse storage and inventory management, order fulfillment and shipping.

Take on the roles of our colleague **Jennifer** from the sales department, warehouse workers **Larry** and **Nancy**, dispatcher **Amy**, picker **Alex** and packer **Tyler** and **work through our step-by-step tutorial** to get an insight into the most important features of Warehouse Star!

The tutorial is structured in several chapters. In each one of these chapters, we will work with a web or mobile app and use it to perform specific tasks.

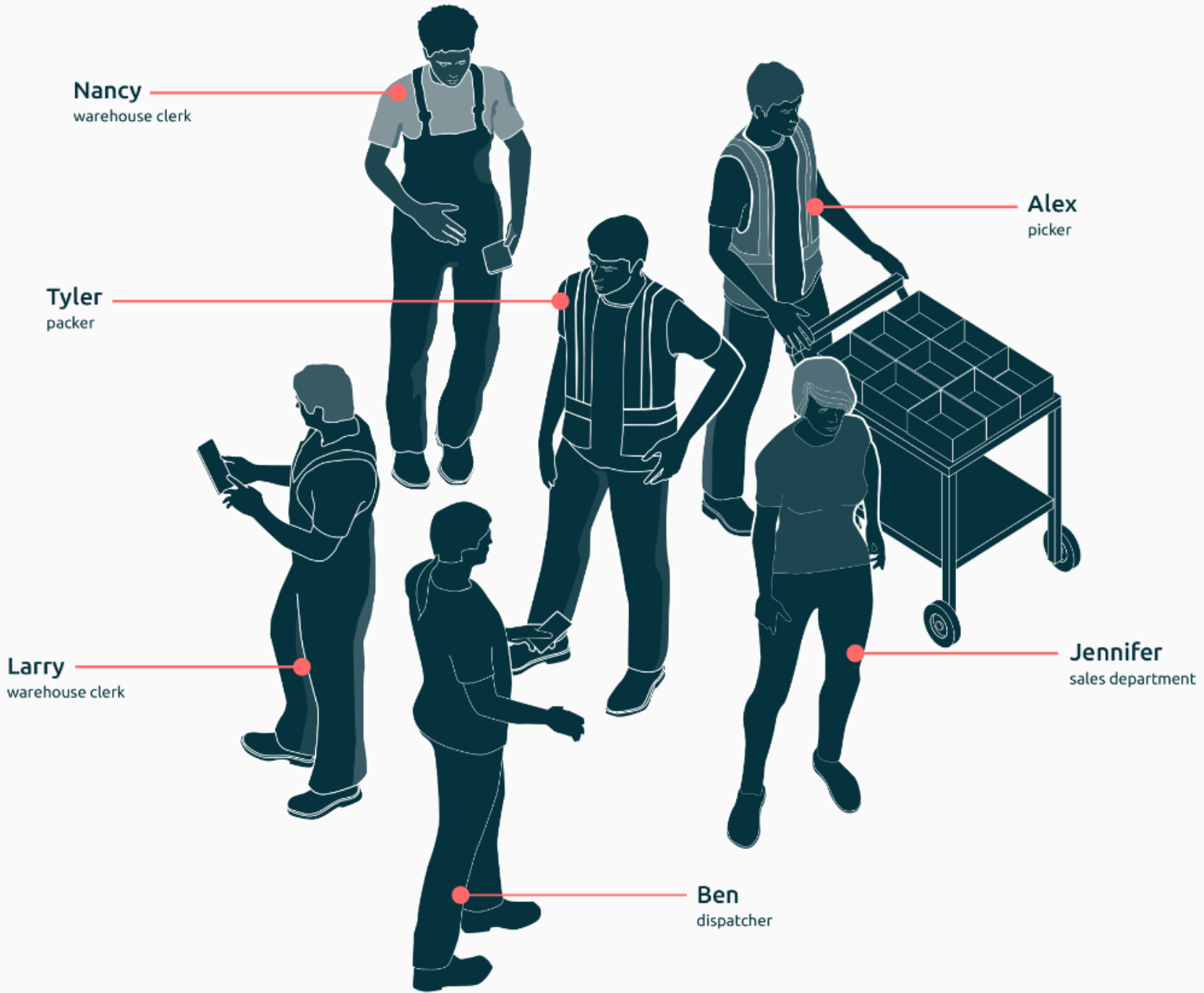
At first, we will look at the master data web app, so you can get an overview of the entire warehouse structure and organization. Then we will create an ASN for an incoming delivery, and upon arrival we will register the incoming goods in the reception area. Afterwards we'll store the goods in the high-bay storage area.

Next, we will fulfill a placed order by creating a picking request and a picklist for the ordered items. After picking the needed items using a picklist, we will transport the picked order to the packing area, where it will be packed and prepared for shipping. Finally, we will conclude the tutorial by booking the packed order into the outgoing goods zone, where it will be picked up by a freight carrier and then be delivered to the customer.

You can place a check mark at the end of each chapter after successfully completing the task. The next time you log in to the customer center, you will know directly where to continue! Just have a look at the right sidebar, the completed chapters will be checked off.

It will take you about 30-60 minutes to work through the whole tutorial.

If you get stuck for any reason or have any questions, feel free to send us an email at wecare@bitergo.com.



Nancy
warehouse clerk

Tyler
packer

Larry
warehouse clerk

Ben
dispatcher

Alex
picker

Jennifer
sales department

Web Apps for the browser

All you need to test the web apps is a computer and an Internet browser.

Open **www.warehouse-star.com**.

Click on „**Create an account**“ and register.

After you have completed the registration process, the customer center will open.

Here you will find all Warehouse-Star apps!

Select the desired app and click on the "Web app" icon.

A new tab will open in your browser with a login window. To log in, enter your access data (your email address and the password you created for the customer center).

Mobile Apps for android smartphones

To test the mobile apps, you need a smartphone with an Android operating system – at least Android 5 or higher. When you click on a mobile app, a card with two QR codes will appear.

Scan the first QR code with your smartphone to download the corresponding mobile app installation file.

The download starts immediately after your confirmation on your device. **After you have successfully downloaded the app, tap on the file name in your download folder to install it. After installation, the app will appear on your Android home screen.**

Tap on the icon to start the app! When starting the app for the first time, you will be asked for the address of the server! **Tap on the QR code icon and scan the second QR code from the card in your customer center.** This QR code has been created for you. **It contains your login details and the server address so that you don't have to enter them yourself every time.**

Now you're ready to go!


Hello Aaron, welcome to your customer center

You have
30
days left in your Trial
[Contact customer service](#)

You have finished
0%
of the tutorial!
[Quick start](#)
[To the tutorial](#)

- Inventory counting (Web App, Mobile App)
- Order picking (Web App, Mobile App)
- Info (Web App, Mobile App)
- Correction (Web App, Mobile App)
- Masterdata (Web App)
- Packing (Web App)
- Outgoing goods (Web App, Mobile App)
- Incoming goods (Web App, Mobile App)
- Shipping (Web App)
- Store (Mobile App)
- Stock Transfer (Mobile App)
- Repackage (Mobile App)

Incoming goods Mobile app




Download App

The dialogue distinguishes the acceptance from the stock list (manual acceptance), or from a notified delivery in the form of orders. The mobile dialogue is optimised for fast on-site processing.

Your personal QR code.

Scan this code with your installed app.



When you launch the app for the first time, you'll be asked for the server's address! Tap on the QR icon on your app to start the QR code reader and scan your personal QR code located directly on the right!



Warehouse Star

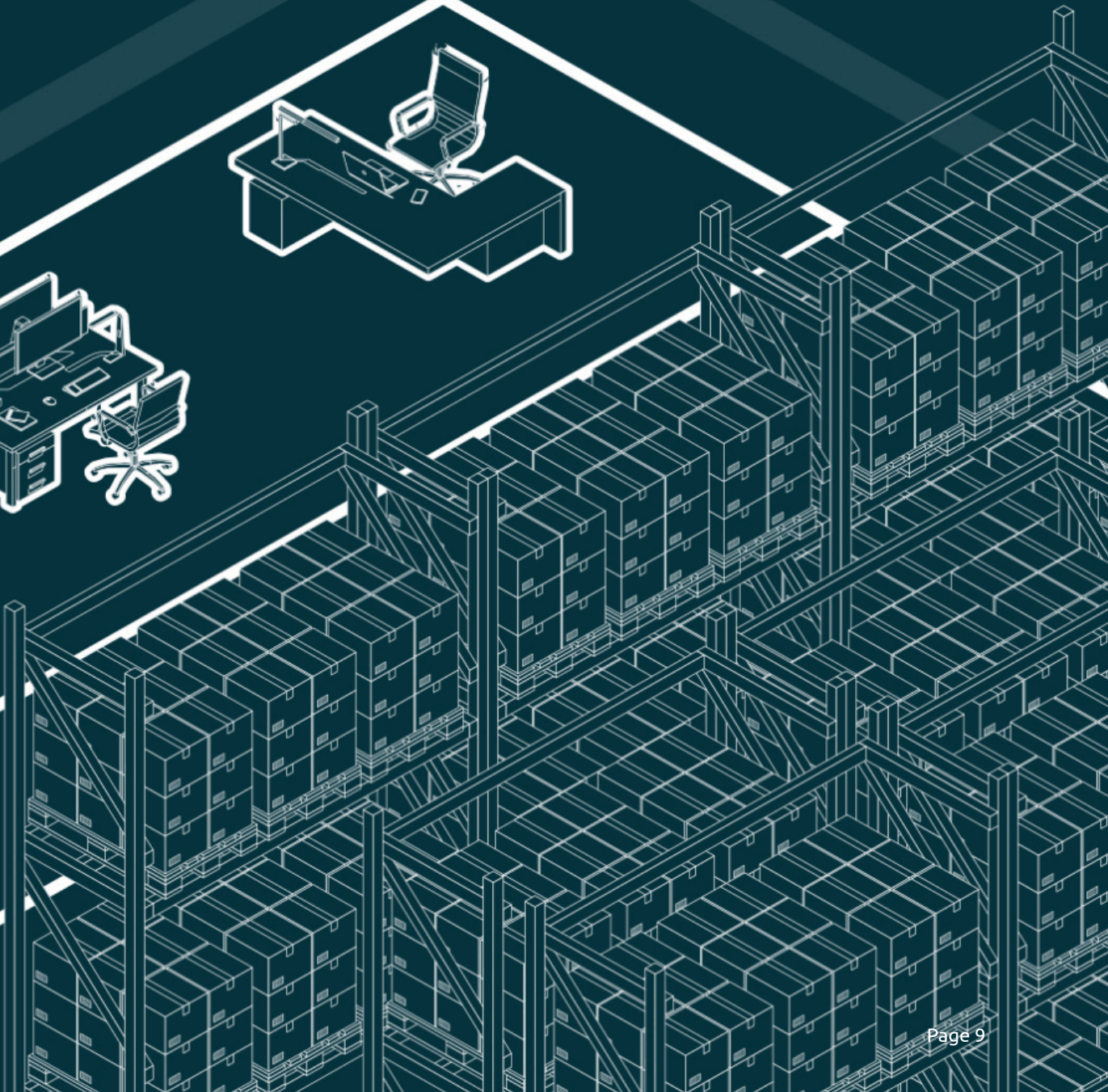
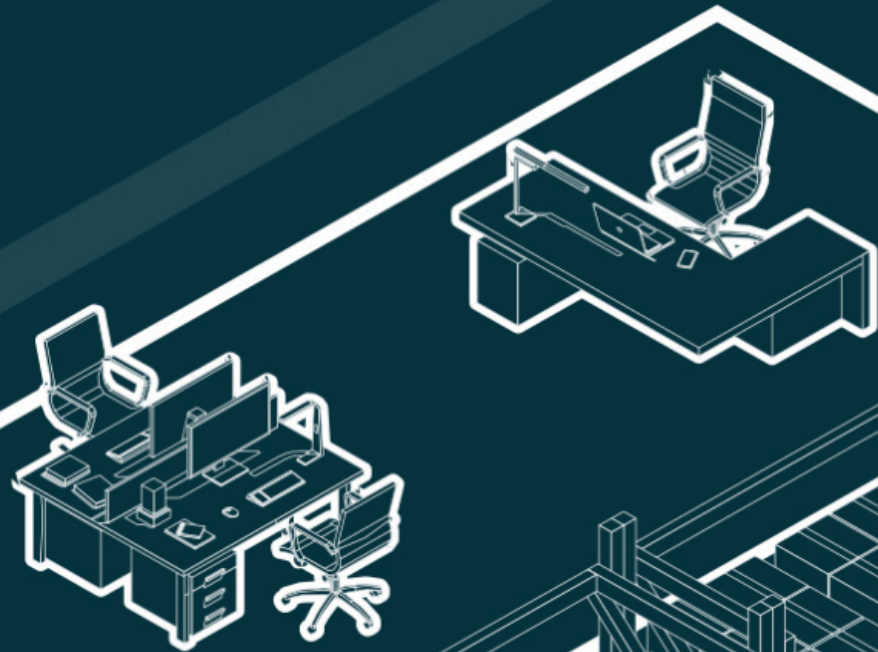
MASTER DATA

WEB APP





DISPOSITION





Jennifer

Sales

Jennifer works in the sales department. She is responsible for maintaining the master data. With the help of Warehouse Star she ensures that there are always enough goods in stock.



In digital warehouse management everything revolves around the master data.

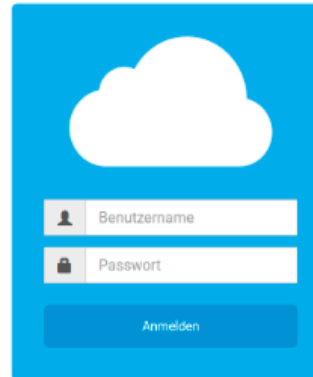
After initially entering the master data on the set-up of your warehouse, they must be consistently maintained and updated to ensure effective and smooth order processing and fulfillment.

The master data provide important information about an item and affect its handling within the warehouse. For instance, the appropriate storage location for an item can be determined based on its dimensions and weight. Your inventory shows the amount of goods in stock and when replenishment is needed.

All data can be entered either via an EDI interface, via CSV import or manually via the web interface.

logistics mall Single Sign On

Bitte melden Sie sich mit Ihrem Benutzernamen und
Kennwort an:



The login form is a blue rectangular box. At the top center is a white cloud icon. Below the cloud are two input fields: the first is labeled 'Benutzername' with a person icon, and the second is labeled 'Passwort' with a lock icon. At the bottom center is a blue button labeled 'Anmelden'.

Click on the master data web app icon in your customer center to start the master data web app. A new browser tab will open, showing a login window. Enter your login data (your email address and the password you created for the customer center).

First, you create an item master. Item master data refers to the basic master data of an item (e.g., "Cleaning tabs long-lasting freshness 60 pcs.").

Logistics mall- Base APPs

Warehouse master data/Item master

Navigation

- Item master
- Bill of Material
- Bin location
- Bin location master
- Warehouse field
- Warehouse type
- Warehouse
- Party
- Loadsupport master
- Carrier route

▼ <Unfiltered> Quick filter

Number	Quantity type	Desc.	Note	Default unit
000001	Countable	BLEND-A-DENT Cleaning Tablets Long Lasting Freshness (Pack of 60)	BLEND-A-DENT Cleaning Tablets Long Lasting Freshness pro	Stk
000002	Countable	BLEND-A-DENT Super Adhesive Cream (40 g)	BLEND-A-DENT Super Adhesive Cream product description	Stk
000003	Countable	BLEND-A-MED Classic Duopack	BLEND-A-MED All-round protection extra fresh clean toothp	Stk
000004	Countable	Oral-B Toothwash Sensitive 500ml	Oral-B Toothwash Sensitive product description	Stk
000005	Countable	BRAUN IRT Compact 3020 CO	BRAUN IRT Compact 3020 earthmometer product descript	Stk
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg BigPack, Pack of 174	Pampers Baby Dry Size 4 Maxi product description	Stk
000007	Countable	Pampers Sensitive Wet Wipes, 768 Wet Wipes	Pampers Sensitive Wet Wipes product description	Stk
000008	Countable	Pampers Sensitive Wet Wipes Box, 56 Wet Wipes	Pampers Sensitive Wet Wipes Box product description	Stk
000009	Countable	Pampers Baby Nappies, L 1 Newborn 2-5 kg carrying pack, Pack of 27	Pampers premium protection new baby nappies product des	Stk
000010	Countable	Head & Shoulders Shampoo Classic, Pack of 2 (2 x 300 ml)	Head & Shoulders Shampoo Classic product description	Stk
000011	Countable	Head & Shoulders Anti-Dandruff Shampoo apple fresh, Pack of 6 (6 x	Head & Shoulders Anti-Dandruff Shampoo apple fresh produ	Stk
000012	Countable	Gillette Retro-storagebox for wet razor and razor blades black	Gillette Retro-storagebox for wet razor and razor blades bla	Stk
000013	Countable	Wella Professionals Finish unisex, Dynamic Fix 45 Sec. Modelling / Spr	Wella Professionals Finish unisex, Dynamic Fix 45 Sec. produc	Stk
000014	Countable	Ariel Regular Color und Style XXL - 83 Loads	Ariel Regular Color und Style XXL - 83 Loads product descript	Stk
000015	Countable	Ariel Professional Color liquid, 85 Loads	Ariel Professional Color liquid, 85 Loads product description	Stk
000016	Countable	Ariel Professional Color, 130 Loads	Ariel Professional Color, 130 Loads product description	Stk
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2 x 950 ml)	Lenor Energy Clear Blue, Pack of 2 product description	Stk
000018	Countable	Duracell DUR019058 Plus Power AAA Batteries Pack of 24	24x AAA (Micro)	Stk
000019	Countable	Duracell DUR019201 Plus Power D Battery	product description	Stk
000020	Countable	Swiffer Dust Magnet Starter Set (1 Handle + 3 Cloths)	Swiffer Dust Magnet Starter Set (1 Handle + 3 Cloths) produc	Stk
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia', Pack of 2 (2 x 18 Cloths)	Swiffer Dry Wipes 18 Items 'Olympia', Pack of 2 product desc	Stk
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of 4 (4 x 12 Items)	Swiffer Wet Wipes Refill Pack product description	Stk
000023	Countable	Meister Proper Professional regular, 95 Loads	Meister Proper Professional regular, 95 Loads product descri	Stk
000024	Countable	Meister Proper EXPRESS Cleaning Pads, Pack of 6 (6 x 2 Stück)	Meister Proper EXPRESS Cleaning Pads product description	Stk
000025	Countable	Meister Proper PROFESSIONAL Multipurpose Cleaner Citrus, 10 L	Meister Proper PROFESSIONAL Multipurpose Cleaner Citrus	Stk
000026	Countable	Ace Stain Remover with Colour Protection Liquid, Pack of 2 (2 x 2 l)	Ace Stain Remover with Colour Protection Liquid product de	Stk
000027	Countable	Fairy PROFESSIONAL Expert Hand Dishwashing Liquid, Pack of 2 (2 x	Fairy PROFESSIONAL Expert Hand Dishwashing Liquid produ	Stk
000028	Countable	Pantene Pro-V Volume Shampoo (2 x 250 ml)	Pantene Pro-V Volume Shampoo product description	Stk


Count 30 (Marked 1) ⚙️ <Settings>

Print... Edit classifications... New... Edit... Delete... Edit packagings...

Text/tag

Number 000001
Quantity type Countable
Description BLEND-A-DENT Cleaning Tablets Long Lasting Freshness (Pack of 60)
Note BLEND-A-DENT Cleaning Tablets Long Lasting Freshness product description
Default unit Stk
Default scale 0
Classification(s)
Obligatory warehouse...
Preferred warehouse...
ABC class

Image

Image 

Identifiers

EPC
UPC
RFID
Tenant
Country of origin
Brand
Customs tariff number

Status/time

Status Active
Creation date 10/06/24 13:49
Last counting date

These include, for example:

- **Identification** – such as article number, EAN code
- **Description** – such as article short description, manufacturer type designation
- **Categorization** – such as ERP material group number

- **Features** – such as dimensions, weight, color
- **Order information** – such as order unit, minimum order quantity
- **Additional multimedia data** – such as images, PDF files
- **Classifications** – such as customs goods, hazardous goods

Logistics mall- Base APPS

Warehouse master data/Warehouse type

Navigation

- Item master
- Bill of Material
- Bin location
- Bin location master
- Warehouse field
- Warehouse type
- Warehouse
- Party
- Loadsupport master
- Carrier route

▼ <Unfiltered>

Warehouse	Desc.	Note	Capacity	Class.
FGW	batteries warehouse	storage shelves for batteries		Batteries
FGW	clearing	for handling units in clearing state		Clearing
FGW	ASN	for handling units in ASN		ASN
FGW	loading	loading place		LOADING.name,Shipped
FGW	incoming goods	Reception zone for incoming goods		Goods in
FGW	outgoing goods	Shipping zone for outgoing goods		Goods out
FGW	shelf warehouse	storage shelves for goods		Storage,Storage/Strategy,Pickarea
FGW	ground storage	ground storage area for goods		Storage,Storage/Strategy,Pickarea
FGW	transport	virtual transport space		Transport
FGW	packing area	packing workplaces area		Packing
FGW	shipped	shipped goods		Shipped
FGW	trash can	trash can		Trash
FGW	workplace	packing workplace		Workplace

Count 13 (Marked 1) <Settings>

Master data

Warehouse: FGW

Description: ground storage

Note: ground storage area for goods

Capacity:

Classification(s): Storage, Storage/Strategy, Pickarea

Once the item master data has been created, the warehouse structure is set up. A warehouse consists of a variety of bin locations, where each bin location is defined by a **warehouse type** and a **bin master**. The warehouse type determines the kind of processes a bin location is intended for – such as **storage, picking or incoming goods**.

Logistics mall: Base APPs

Warehouse master data/Bin location master

Navigation

- Item master
- Bill of Material
- Bin location
- Bin location master**
- Warehouse field
- Warehouse type
- Warehouse
- Party
- Loadsupport master
- Carrier route

▼ <Unfiltered>

Number	Desc.	Note	Tnt.	Creation date	Mod. date	Length	Width	Height	Weight	LS re
clearing	clearing			10/06/24 13:49	10/06/24 13:49					
ground storage location	ground storage location in the ground storage area			10/06/24 13:49	10/06/24 13:49	1.2 m	4 m	12 m	3,000 kg	1
packing	locations for packing			10/06/24 13:49	10/06/24 13:49					
pallet	storage location for pallets			10/06/24 13:49	10/06/24 13:49	1.2 m	0.8 m	1.6 m	1,200 kg	1
shelf	storage shelf for cardboard boxes			10/06/24 13:49	10/06/24 13:49	0.6 m	0.4 m	0.3 m	75 kg	2
shipping	locations for shipping			10/06/24 13:49	10/06/24 13:49					
system	a storage location with all possible permissions			10/06/24 13:49	10/06/24 13:49					
transport	transport storage location			10/06/24 13:49	10/06/24 13:49					
trash can	trash can			10/06/24 13:49	10/06/24 13:49					

Text/tag

Number: packing
 Description: locations for packing
 Note:

Identifiers

Tenant:

Status/time

Creation date: 10/06/24 13:49
 Modification date: 10/06/24 13:49

Size

Length
 Width
 Height
 Weight

Restrictions

Load support restrictions
 Item restrictions
 HU without load suppo...
 Multiple lots allowed
 Multiple expiration dat...
 Item aggregation

Count: 9 (Marked 1) [Settings](#)

New...
Edit...
Delete...
Item restriction...
Load support restriction...

The **bin location master** specifies the type, the number and the permitted dimensions and weight specifications of the load support carriers permitted for each location.

Logistics mall: Base APPs

Warehouse master data/Loadsupport master

Navigation

- Item master
- Bill of Material
- Bin location
- Bin location master
- Warehouse field
- Warehouse type
- Warehouse
- Party
- Loadsupport master**
- Carrier route

▼ <Unfiltered>

Number	Desc.	material	Note	Standard reference	Typ.	Class.	Stat	Creation date	Mod. date	Length	Wid
cardboard box 100	cardboard box 10x100				Packing		Active	10/06/24 13:49	10/06/24 13:49	100 mm	1,000 mm
cardboard box 120	cardboard box 10x120						Active	10/06/24 13:49	10/06/24 13:49	100 mm	1,200 mm
cardboard box 50	cardboard box 10x50				Packing		Active	10/06/24 13:49	10/06/24 13:49	100 mm	500 mm
EURO	Euro pallet						Active	10/06/24 13:49	10/06/24 13:49	1,200 mm	800 mm
large KLT bin	bin 60x40						Active	10/06/24 13:49	10/06/24 13:49	600 mm	400 mm
small KLT bin	bin 40x30						Active	10/06/24 13:49	10/06/24 13:49	400 mm	300 mm

Count 6 (Marked 1) <Settings>

Master data

Number: cardboard box 100
 Description: cardboard box 10x100
 material
 Note
 Standard reference
 Type
 Classification(s): Packing

Status/time

Status: Active
 Creation date: 10/06/24 13:49
 Modification date: 10/06/24 13:49

Size

Length: 100 mm
 Width: 1,000 mm
 Height: 300 mm
 Weight: 400 g
 Min. weight
 Max. weight
 Stackable:

Therefore, master data about load support carriers, i.e. the carriers that are used to hold and transport goods within the warehouse, need to be defined. Some examples include "Euro pallet", "bin 60x40", or "small container bin". Dimensions and weight of the load support carriers are of primary importance.

Logistics mall: Base APPs

Warehouse master data/Party

Navigation

- Item master
- Bill of Material
- Bin location
- Bin location master
- Warehouse field
- Warehouse type
- Warehouse
- Party
- Loadsupport master
- Carrier route

▼ <Unfiltered> Quick filter

Number	Name	Desc.	Note	Tax-ID	Tnt.	Role	Location	Loc. note	Contacts	Cntry.
Diapers Wholesale	Diapers Wholesale	Baby Diapers Wholesale Inc.				Supplier	MAIN			
Jane	Jane	Jane				Tenant	MAIN		Ms. Jane Row	USA
John	John	John				Tenant	MAIN		Mr. John Doe	USA
Sample Drugstore	Sample Drugstore	Sample Drugstore Corporation				Customer	MAIN		Mr. Joe Sample	USA
Smith Drugstore	Smith Drugstore	Smith Drugstore Inc.				Customer	MAIN		Mr. Joe Smith	USA
Toothpaste Supplier	Toothpaste Supplier	Toothpaste Corporation				Supplier	MAIN			
UPS	UPS	UPS				Freight carrier	MAIN			

Count: 7 (Marked 0) ⚙️ <Settings>

The partner master data contains information about all involved actors, their contact persons, address data and role assignments. Examples of these roles are **customer**, **supplier** or **freight carrier**.

After this first look at the master data, let's start setting up the processes.



Warehouse Star

INCOMING GOODS

WEB APP





The primary task of the incoming goods process is the reception and registration of incoming goods!

Warehouse Star provides both a web app for office usage and a mobile app for the shopfloor. In both apps goods can be either logged manually or in accordance with an advanced shipping notice.

The Advanced Shipping Notice (ASN)

An advanced shipping notice contains preliminary information about an incoming goods delivery, which is sent from a supplier to a recipient – in this case from one of our customers to our warehouse. The shipping notices can either be automatically transferred from an ERP system to Warehouse Star via integration, which is the standard practice in 90% of all cases, or via Excel/CSV import or even can be entered manually.

We will help Jennifer create an ASN manually!

Jennifer received a notification from one of the customers that a new shipment containing items 0010 (10 pieces) and 0011 (50 pieces) will be delivered to the warehouse.

Open the Incoming Goods Web App!



ASN

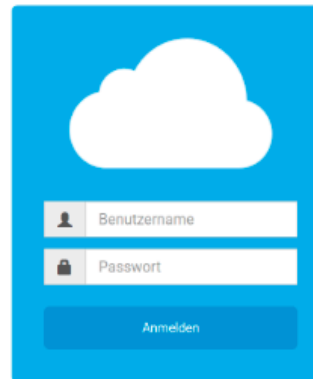
INCOMING DELIVERY:

POSITION 01	QUANTITY
ITEM 0010	10 PCS
POSITION 02	QUANTITY
ITEM 0011	50 PCS



logistics mall Single Sign On

Bitte melden Sie sich mit Ihrem Benutzernamen und
Kennwort an:



The login form is a blue rounded rectangle. At the top center is a white cloud icon. Below it are two input fields: the first is labeled 'Benutzername' with a person icon, and the second is labeled 'Passwort' with a lock icon. At the bottom center is a blue button labeled 'Anmelden'.

A new browser tab will open, displaying a login window. **Enter your login data** (your email address and the password you created for your registration).

Logistics mall: Base APPs

Goods registration/ASN

Navigation

ASN

Receive delivery

Position-Count: 4
Modification date: 10/06/24 13:49
Date of shipment:
Estimated delivery date...

In process queue Completed

▼ <Unfiltered> Quick filter

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat.	Status change reason	Creation date	Expr.	Priority	Pos. Cnt
AV-000001	ASN		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>		4
AV-000002	ASN		Drugstore supply	Delivery for Jane		Pending		10/06/24 13:49	<input type="checkbox"/>		4

Count: 2 (Marked 1) ⚙️ <Settings>

[Edit classifications...](#)
[New...](#)
[Edit...](#)
[Positions...](#)
[File upload...](#)
[ASN take goods receipt...](#)
[Release...](#)
[Cancel...](#)
[Close ASN...](#)

Party/measure

Freight carrier: UPS
Consignor: Toothpaste Supplier
Gross weight:
Net weight:
Volume:

Consignee

Consignee: Jane
Consignee street:
Consignee Postalcode:
Consignee City:
Consignee Countrycode:

Invoice recipient

Invoice recipient:

Customs

Customs type:
MRN_NCTS
MRN_AGS

Identifiers

MRN_NCTS
MRN_AGS

Item lines

000005 5 Stk
000013 600 Stk
000018 500 Stk
000019 500 Stk

You just logged in to the Incoming goods webapp. The navigation bar lets you switch between the “ASN” and “Receive Delivery” screens. In the ASN screen you can view, edit and release already existing notices. You will see two deliveries in the list with status "pending". In the "Receive Delivery" screen, incoming deliveries can be logged to the incoming goods. For now, we will stay in the ASN screen! **Click on "New" to manually create a new ASN.**

Logistics mail: Base APPs
Goods registration/ASN

Navigation
ASN
Receive delivery

In process queue Completed

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat.	Status change reason	Creation date	Expr.	Priority	Pos. Cnt
AV-000001	ASN		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>		4
AV-000002	ASN		Drugstore supply	Delivery for Jane		Pending		10/06/24 13:49	<input type="checkbox"/>		4

Shipment

Text/label* Status/time Party/measure Identifiers User area Consignee Invoice recipient Customs

Order *

Type *

Tenant

Description

Note

Classification(s)

Ok Cancel

Position-Count: 4
Modification date: 10/06/24 13:49
Date of shipment:
Estimated delivery date:

Party/measure
Freight carrier: UPS
Consignor: Toothpaste Supplier
Gross weight:
Net weight:
Volume:

Consignee
Consignee: Jane
Consignee street:
Consignee Postalcode:
Consignee City:
Consignee Countrycode:

Invoice recipient
Invoice recipient:

Customs
Customs type:
MRN_NCTS:
MRN_ACS:

Identifiers
MRN_NCTS:
MRN_ACS:

Item lines
000005 5 Stk
000013 600 Stk
000018 500 Stk
000019 500 Stk

Count: 2 (Marked: 1) <Settings>

Edit classifications... New... Edit... Positions... File upload... ASN take goods receipt... Release... Cancel... Close ASN...

A dialog box opens in which you can configure settings for the upcoming delivery. The order number for the delivery is automatically defined by the system.

The screenshot shows the 'Goods registration/ASN' application. A 'Shipment' modal window is open, displaying a form with the following fields and values:

- Order: LIEFER-0000005
- Type: **ASN** (selected in the dropdown menu)
- Tenant: ASN-NVE
- Description: Return
- Note: Return with handling units
- Classification(s): [empty]

The background interface includes a table of ASN records and several sidebar panels:

- Party/measure:** Freight carrier: UPS, Consignor: Toothpaste Supplier, Gross weight, Net weight, Volume.
- Consignee:** Consignee: Jane, Consignee street, Consignee Postalcode, Consignee City, Consignee Countrycode.
- Invoice recipient:** Invoice recipient.
- Customs:** Customs type, MRN_NCTS, MRN_ACS.
- Identifiers:** MRN_NCTS, MRN_ACS.
- Item lines:** 000005 5 Stk, 000013 600 Stk, 000018 500 Stk, 000019 500 Stk.

There are two types of ASNs. Notices that already have a Handling Unit Number and notices that don't. A handling unit number is an identification number that helps identify and track deliveries. In this case the upcoming delivery does not have a handling unit number, so Jennifer will choose the first option in the dropdown menu.

Click on the "Type" field and select "ASN" from the dropdown. Confirm with "OK".

Logistics mall: Base APPs

Goods registration/ASN

Navigation

ASN

Receive delivery

Quick filter

In process queue Completed

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat	Status change reason	Creation date	Expr.	Priority	Pos. Cnt
AV-000001	ASN		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>		4
AV-000002	ASN		Drugstore supply	Delivery for Jane		Pending		10/06/24 13:49	<input type="checkbox"/>		4
LIEFER-00000	ASN					Pending		10/06/24 14:52	<input type="checkbox"/>		0

Count: 3 (Marked 1) [Settings](#)

[Edit classifications...](#)
[New...](#)
[Edit...](#)
[Positions...](#)
[File upload...](#)
[ASN take goods receipt...](#)
[Release...](#)
[Cancel...](#)
[Close ASN...](#)

Status/time

Status Pending

Status change reason

Creation date

Express

Priority

Position-Count 0

Modification date

Date of shipment

Estimated delivery dat...

Party/measure

Freight carrier

Consignor

Gross weight

Net weight

Volume

Consignee

Consignee

Consignee street

Consignee Postalcode

Consignee City

Consignee Countrycode

Invoice recipient

Invoice recipient

Customs

Customs type

MRN NCTS

MRN AGS

The preview could not be displayed correctly. Please contact support.

A new empty ASN is created. The next step is to add the products to be delivered to the ASN.
Click „Positions“ to add the necessary items.

Logistics mall: Base APPs
Goods registration/ASN/Positions

Navigation
 ASN
 Receive delivery

Item master
 ▼ **<Unfiltered>** Quick filter

Number	Quantity type	Desc.
000001	Countable	BLEND-A-DENT Cleaning Tablets Long
000002	Countable	BLEND-A-DENT Super Adhesive Cream
000003	Countable	BLEND-A-MED Classic Duopack
000004	Countable	Oral-B Toothwash Sensitive 500ml
000005	Countable	BRAUN IRT Compact 3020 CO
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg
000007	Countable	Pampers Sensitive Wet Wipes, 768 Wipes
000008	Countable	Pampers Sensitive Wet Wipes Box, 56
000009	Countable	Pampers Baby Nappies, L 1 Newborn
000010	Countable	Head & Shoulders Shampoo Classic, P
000011	Countable	Head & Shoulders Anti-Dandruff Sham
000012	Countable	Gillette Retro-storagebox for wet raz
000013	Countable	Wella Professionals Finish unisex, Dyn
000014	Countable	Ariel Regular Color und Style XXL - 83
000015	Countable	Ariel Professional Color liquid, 85 Load
000016	Countable	Ariel Professional Color, 130 Loads
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2
000018	Countable	Duracell DUR019058 Plus Power AAA
000019	Countable	Duracell DUR019201 Plus Power D Ba
000020	Countable	Swiffer Dust Magnet Starter Set (1 Ha
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia'
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of
000023	Countable	Meister Proper Professional regular, 9
000024	Countable	Meister Proper EXPRESS Cleaning Pad
000025	Countable	Meister Proper PROFESSIONAL Multip
000026	Countable	Ace Stain Remover with Colour Protec
000027	Countable	Fairy PROFESSIONAL Expert Hand Disi

Count 30 ⚙️ <Settings>
 Ready

ASN-Lines

Nr.	Item master data	Ordered quantity	Shipped quantity
Current shipment LIEFER-00000005			

Item number
 Note
 Lot
 Serial number
 Expiration date
 QA-secured
 Quantity * Empty
 → Load

Text/label
 Order LIEFER-00000005
 Type ASN
 Tenant
 Description
 Note
 Classification(s)

Status/time
 Status Pending
 Status change reason
 Creation date
 Express
 Priority
 Position-Count 0
 Modification date
 Date of shipment
 Estimated delivery date...

Party/measure
 Freight carrier
 Consignor
 Gross weight
 Net weight
 Volume

Consignee
 Consignee
 Consignee street
 Consignee Postalcode
 Consignee City
 Consignee Countrycode

Invoice recipient
 Invoice recipient

The **Positions** window opens: The table on the left side of the screen shows the entire item master. Now, the specific items that will be delivered can be selected. Additional information such as **quantity, batch, expiration date** and more can be added in the middle area of the screen.

Logistics mall: Base APPs
Goods registration/ASN/Positions

Navigation
 ASN
 Receive delivery

Item master
 ▼ **<Unfiltered>** Quick filter

Number	Quantity type	Desc.
000001	Countable	BLEND-A-DENT Cleaning Tablets Long
000002	Countable	BLEND-A-DENT Super Adhesive Cream
000003	Countable	BLEND-A-MED Classic Duopack
000004	Countable	Oral-B Toothwash Sensitive 500ml
000005	Countable	BRAUN IRT Compact 3020 CO
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg
000007	Countable	Pampers Sensitive Wet Wipes, 768 Wipes
000008	Countable	Pampers Sensitive Wet Wipes Box, 56
000009	Countable	Pampers Baby Nappies, L 1 Newborn
000010	Countable	Head & Shoulders Shampoo Classic, P
000011	Countable	Head & Shoulders Anti-Dandruff Sham
000012	Countable	Gillette Retro-storagebox for wet raz
000013	Countable	Wella Professionals Finish unisex, Dyn
000014	Countable	Ariel Regular Color und Style XXL - 83
000015	Countable	Ariel Professional Color liquid, 85 Load
000016	Countable	Ariel Professional Color, 130 Loads
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2)
000018	Countable	Duracell DUR019058 Plus Power AAA
000019	Countable	Duracell DUR019201 Plus Power D Ba
000020	Countable	Swiffer Dust Magnet Starter Set (1 Ha
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia'
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of
000023	Countable	Meister Proper Professional regular, 9
000024	Countable	Meister Proper EXPRESS Cleaning Pad
000025	Countable	Meister Proper PROFESSIONAL Multip
000026	Countable	Ace Stain Remover with Colour Protec
000027	Countable	Fairy PROFESSIONAL Expert Hand Disi

Count 30 ⚙️ <Settings>
 Ready

ASN-Lines

Nr.	Item master data	Ordered quantity	Shipped quantity
Current shipment LIEFER-00000005			

Item number 000010
 Note
 Lot
 Serial number
 Expiration date
 QA-secured
 Quantity * Empty SP ▾
 → Load

Text/label
 Order LIEFER-00000005
 Type ASN
 Tenant
 Description
 Note
 Classification(s)

Status/time
 Status Pending
 Status change reason
 Creation date
 Express
 Priority
 Position-Count 0
 Modification date
 Date of shipment
 Estimated delivery dat...

Party/measure
 Freight carrier
 Consignor
 Gross weight
 Net weight
 Volume

Consignee
 Consignee
 Consignee street
 Consignee Postalcode
 Consignee City
 Consignee Countrycode

Invoice recipient
 Invoice recipient

Click on the item number "0010" (Head & Shoulders Shampoo Classic) in the table on the left to select it.

Logistics mall: Base APPs
Goods registration/ASN/Positions

Navigation
 ASN
 Receive delivery

Item master
 ▼ **<Unfiltered>** Quick filter

Number	Quantity type	Desc.
000001	Countable	BLEND-A-DENT Cleaning Tablets Long
000002	Countable	BLEND-A-DENT Super Adhesive Cream
000003	Countable	BLEND-A-MED Classic Duopack
000004	Countable	Oral-B Toothwash Sensitive 500ml
000005	Countable	BRAUN IRT Compact 3020 CO
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg
000007	Countable	Pampers Sensitive Wet Wipes, 768 Wipes
000008	Countable	Pampers Sensitive Wet Wipes Box, 56
000009	Countable	Pampers Baby Nappies, L 1 Newborn
000010	Countable	Head & Shoulders Shampoo Classic, P
000011	Countable	Head & Shoulders Anti-Dandruff Sham
000012	Countable	Gillette Retro-storagebox for wet raz
000013	Countable	Wella Professionals Finish unisex, Dyn
000014	Countable	Ariel Regular Color und Style XXL - 83
000015	Countable	Ariel Professional Color liquid, 85 Load
000016	Countable	Ariel Professional Color, 130 Loads
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2
000018	Countable	Duracell DUR019058 Plus Power AAA
000019	Countable	Duracell DUR019201 Plus Power D Ba
000020	Countable	Swiffer Dust Magnet Starter Set (1 Ha
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia'
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of
000023	Countable	Meister Proper Professional regular, 9
000024	Countable	Meister Proper EXPRESS Cleaning Pad
000025	Countable	Meister Proper PROFESSIONAL Multip
000026	Countable	Ace Stain Remover with Colour Protec
000027	Countable	Fairy PROFESSIONAL Expert Hand Disi

Count 30 ⚙️ <Settings>
 Ready

ASN-Lines

Nr.	Item master data	Ordered quantity	Shipped quantity
Current shipment LIEFER-00000005			

Item number 000010
 Note
 Lot
 Serial number
 Expiration date
 QA-secured
 Quantity * 10 SP
 → Load

Text/label
 Order LIEFER-00000005
 Type ASN
 Tenant
 Description
 Note
 Classification(s)

Status/time
 Status Pending
 Status change reason
 Creation date
 Express
 Priority
 Position-Count 0
 Modification date
 Date of shipment
 Estimated delivery dat...

Party/measure
 Freight carrier
 Consignor
 Gross weight
 Net weight
 Volume

Consignee
 Consignee
 Consignee street
 Consignee Postalcode
 Consignee City
 Consignee Countrycode

Invoice recipient
 Invoice recipient

Enter the number "10" in the "Quantity" field in the center area of the screen....

Logistics mall: Base APPs

Goods registration/ASN/Positions

Navigation

ASN

Receive delivery

Item master

▼ **<Unfiltered>** Quick filter

Number	Quantity type	Desc.
000001	Countable	BLEND-A-DENT Cleaning Tablets Long
000002	Countable	BLEND-A-DENT Super Adhesive Cream
000003	Countable	BLEND-A-MED Classic Duopack
000004	Countable	Oral-B Toothwash Sensitive 500ml
000005	Countable	BRAUN IRT Compact 3020 CO
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg
000007	Countable	Pampers Sensitive Wet Wipes, 768 We
000008	Countable	Pampers Sensitive Wet Wipes Box, 56
000009	Countable	Pampers Baby Nappies, L 1 Newborn
000010	Countable	Head & Shoulders Shampoo Classic, P
000011	Countable	Head & Shoulders Anti-Dandruff Sharr
000012	Countable	Gillette Retro-storagebox for wet raz
000013	Countable	Wella Professionals Finish unisex, Dyn
000014	Countable	Ariel Regular Color und Style XXL - 83
000015	Countable	Ariel Professional Color liquid, 85 Load
000016	Countable	Ariel Professional Color, 130 Loads
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2
000018	Countable	Duracell DUR01905B Plus Power AAA
000019	Countable	Duracell DUR019201 Plus Power D Ba
000020	Countable	Swiffer Dust Magnet Starter Set (1 Ha
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia',
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of
000023	Countable	Meister Proper Professional regular, 9
000024	Countable	Meister Proper EXPRESS Cleaning Pad
000025	Countable	Meister Proper PROFESSIONAL Multi
000026	Countable	Ace Stain Remover with Colour Protec
000027	Countable	Fairy PROFESSIONAL Expert Hand Dis

Count 30 ⚙️ <Settings>

Ready

ASN-Lines

Nr.	Item master data	Ordered quantity	Shipped quantity
Current shipment LIEFER-00000005			

Item number 000010

Note

Lot

Serial number

Expiration date

Quantity * 10

→ Load

- PCE
- Stk
- Paar
- Dtz
- Gros
- TST
- ✓ SP
- OB

Text/label

Order LIEFER-00000005

Type ASN

Tenant

Description

Note

Classification(s)

Status/time

Status Pending

Status change reason

Creation date

Express

Priority

Position-Count 0

Modification date

Date of shipment

Estimated delivery dat...

Party/measure

Freight carrier

Consignor

Gross weight

Net weight

Volume

Consignee

Consignee

Consignee street

Consignee Postalcode

Consignee City

Consignee Countrycode

Invoice recipient

Invoice recipient

... and select "PCE" in the dropdown to the right of the quantity field.

Logistics mail: Base APPs

Goods registration/ASN/Positions

Navigation

ASN

Receive delivery

Item master

▼ **<Unfiltered>** Quick filter

Number	Quantity type	Desc.
000001	Countable	BLEND-A-DENT Cleaning Tablets Long
000002	Countable	BLEND-A-DENT Super Adhesive Cream
000003	Countable	BLEND-A-MED Classic Duopack
000004	Countable	Oral-B Toothwash Sensitive 500ml
000005	Countable	BRAUN IRT Compact 3020 CO
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg
000007	Countable	Pampers Sensitive Wet Wipes, 768 We
000008	Countable	Pampers Sensitive Wet Wipes Box, 56
000009	Countable	Pampers Baby Nappies, L 1 Newborn
000010	Countable	Head & Shoulders Shampoo Classic, P
000011	Countable	Head & Shoulders Anti-Dandruff Sharr
000012	Countable	Gillette Retro-storagebox for wet raz
000013	Countable	Wella Professionals Finish unisex, Dyn
000014	Countable	Ariel Regular Color und Style XXL - 83
000015	Countable	Ariel Professional Color liquid, 85 Load
000016	Countable	Ariel Professional Color, 130 Loads
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2
000018	Countable	Duracell DUR01905B Plus Power AAA
000019	Countable	Duracell DUR019201 Plus Power D Ba
000020	Countable	Swiffer Dust Magnet Starter Set (1 Ha
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia',
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of
000023	Countable	Meister Proper Professional regular, 9
000024	Countable	Meister Proper EXPRESS Cleaning Pad
000025	Countable	Meister Proper PROFESSIONAL Multi
000026	Countable	Ace Stain Remover with Colour Protec
000027	Countable	Fairy PROFESSIONAL Expert Hand Dis

Count 30 ⚙️ <Settings>

Ready

ASN-Lines

Nr.	Item master data	Ordered quantity	Shipped quantity
Current shipment LIEFER-00000005			
Item number 000010			
Note			
Lot			
Serial number			
Expiration date			
<input type="checkbox"/> QA-secured			
Quantity* 10 PCE 10 Stk			
→ Load			

Count 0 ⚙️ <Settings>

Text/label

Order LIEFER-00000005

Type ASN

Tenant

Description

Note

Classification(s)

Status/time

Status Pending

Status change reason

Creation date

Express

Priority

Position-Count 0

Modification date

Date of shipment

Estimated delivery dat...

Party/measure

Freight carrier

Consignor

Gross weight

Net weight

Volume

Consignee

Consignee

Consignee street

Consignee Postalcode

Consignee City

Consignee Countrycode

Invoice recipient

Invoice recipient

Click directly below on the "Load" button to add the item to the ASN.

Logistics mall: Base APPs
Goods registration/ASN/Positions

Navigation
 ASN
 Receive delivery

Item master
 T <Unfiltered> Quick filter

Number	Quantity type	Desc.
000001	Countable	BLEND-A-DENT Cleaning Tablets Long
000002	Countable	BLEND-A-DENT Super Adhesive Cream
000003	Countable	BLEND-A-MED Classic Duopack
000004	Countable	Oral-B Toothwash Sensitive 500ml
000005	Countable	BRAUN IRT Compact 3020 CO
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg
000007	Countable	Pampers Sensitive Wet Wipes, 768 We
000008	Countable	Pampers Sensitive Wet Wipes Box, 56
000009	Countable	Pampers Baby Nappies, L 1 Newborn
000010	Countable	Head & Shoulders Shampoo Classic, P
000011	Countable	Head & Shoulders Anti-Dandruff Sham
000012	Countable	Gillette Retro-storagebox for wet raz
000013	Countable	Wella Professionals Finish unisex, Dyn
000014	Countable	Ariel Regular Color und Style XXL - 83
000015	Countable	Ariel Professional Color liquid, 85 Load
000016	Countable	Ariel Professional Color, 130 Loads
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2)
000018	Countable	Duracell DUR01905B Plus Power AAA
000019	Countable	Duracell DUR019201 Plus Power D Ba
000020	Countable	Swiffer Dust Magnet Starter Set (1 Ha
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia'
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of
000023	Countable	Meister Proper Professional regular, 9
000024	Countable	Meister Proper EXPRESS Cleaning Pad
000025	Countable	Meister Proper PROFESSIONAL Multip
000026	Countable	Ace Stain Remover with Colour Protec
000027	Countable	Fairy PROFESSIONAL Expert Hand Disi

Count 30 ⚙️ <Settings>
 Ready

ASN-Lines

Nr.	Item master data	Ordered quantity	Shipped quantity
1	000010	10 PCE	0 PCE

Current shipment LIEFER-00000005

Item number 000011
 Note
 Lot
 Serial number
 Expiration date
 QA-secured
 Quantity * 50 PCE
 50 Stk
 → Load

Text/label
 Order LIEFER-00000005
 Type ASN
 Tenant
 Description
 Note
 Classification(s)

Status/time
 Status Pending
 Status change reason
 Creation date 28/06/24 14:16
 Express
 Priority
 Position-Count 1
 Modification date 28/06/24 14:16
 Date of shipment
 Estimated delivery date...

Party/measure
 Freight carrier
 Consignor
 Gross weight
 Net weight
 Volume

Identifiers

User area

Consignee
 Consignee
 Consignee street
 Consignee Postalcode
 Consignee City
 Consignee Countrycode

The item appears in the "ASN-Lines" table on the right side of the screen. Repeat the process for item 0011 (Head & Shoulders Anti-Dandruff Shampoo) and enter 50 Pcs in the quantity field.



Navigation

ASN
Receive delivery

Item master

<Unfiltered> Quick filter

Number	Quantity type	Desc.
000001	Countable	BLEND-A-DENT Cleaning Tablets Long
000002	Countable	BLEND-A-DENT Super Adhesive Cream
000003	Countable	BLEND-A-MED Classic Duopack
000004	Countable	Oral-B Toothwash Sensitive 500ml
000005	Countable	BRAUN IRT Compact 3020 CO
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg
000007	Countable	Pampers Sensitive Wet Wipes, 768 Wipes
000008	Countable	Pampers Sensitive Wet Wipes Box, 56
000009	Countable	Pampers Baby Nappies, L 1 Newborn
000010	Countable	Head & Shoulders Shampoo Classic, P
000011	Countable	Head & Shoulders Anti-Dandruff Sham
000012	Countable	Gillette Retro-storagebox for wet raz
000013	Countable	Wella Professionals Finish unisex, Dyn
000014	Countable	Ariel Regular Color und Style XXL - 83
000015	Countable	Ariel Professional Color liquid, 85 Load
000016	Countable	Ariel Professional Color, 130 Loads
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2)
000018	Countable	Duracell DUR019058 Plus Power AAA
000019	Countable	Duracell DUR019201 Plus Power D Ba
000020	Countable	Swiffer Dust Magnet Starter Set (1 Ha
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia'
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of
000023	Countable	Meister Proper Professional regular, 9
000024	Countable	Meister Proper EXPRESS Cleaning Pad
000025	Countable	Meister Proper PROFESSIONAL Multic
000026	Countable	Ace Stain Remover with Colour Protec
000027	Countable	Fairy PROFESSIONAL Expert Hand Disi

Count 30 <Settings>

Ready

ASN-Lines

Nr.	Item master data	Ordered quantity	Shipped quantity
1	000010	10 PCE	0 PCE
2	000011	50 PCE	0 PCE

Current shipment LIEFER-00000005

Item number

Note

Lot

Serial number

Expiration date

QA-secured

Quantity * Empty

Load

Count 2 <Settings>

Text/label

Order LIEFER-00000005
Type ASN
Tenant
Description
Note
Classification(s)

Status/time

Status Pending
Status change reason
Creation date 28/06/24 14:16
Express
Priority
Position-Count 2
Modification date 28/06/24 14:16
Date of shipment
Estimated delivery date...

Party/measure

Freight carrier
Consignor
Gross weight
Net weight
Volume

Identifiers

User area

Consignee

Consignee
Consignee street
Consignee Postalcode
Consignee City
Consignee Countrycode

Click on "Ready" to close the "Positions" window.

Logistics mail: Base APPs

Goods registration/ASN

Navigation

ASN

Receive delivery

Quick filter

In process queue Completed

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat	Status change reason	Creation date	Expr.
AV-000001	ASN		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>
AV-000002	ASN		Drugstore supply	Delivery for Jane		Pending		10/06/24 13:49	<input type="checkbox"/>
LIEFER-00000005	ASN					Pending		10/06/24 14:52	<input type="checkbox"/>

Count: 3 (Marked 1) [Settings](#)

[Edit classifications...](#)
[New...](#)
[Edit...](#)
[Positions...](#)
[File upload...](#)
[ASN take goods receipt...](#)
[Release...](#)
[Cancel...](#)
[Close ASN...](#)

Libson (LIEFER)

Status/time

Status Pending

Status change reason

Creation date 10/06/24 14:52

Express

Priority

Position-Count 2

Modification date 10/06/24 14:52

Date of shipment

Estimated delivery dat...

Party/measure

Freight carrier

Consignor

Gross weight

Net weight

Volume

Consignee

Consignee

Consignee street

Consignee Postalcode

Consignee City

Consignee Countrycode

Invoice recipient

Invoice recipient

Customs

Customs type

MRN NCTS

MRN AGS

Item lines

The ASN has been created and configured. It appears in the third row of the table. Now it has to be released in order to be processed by the staff on the shopfloor. **Click on "Release"...**

Logistics mail: Base APPs
Goods registration/ASN

Navigation
ASN

Receive delivery

Count 3 (Marked 1) <Settings>

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat.	Status change reason	Creation date	Expr.
AV-000001	ASN		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>
AV-000002	ASN		Drugstore supply	Delivery for Jane		Pending		10/06/24 13:49	<input type="checkbox"/>
LIEFER-00000005	ASN					Pending		10/06/24 14:52	<input checked="" type="checkbox"/>

Confirm Release

The shipment will be released. It will no longer be editable.

Ok Cancel

ASN take goods receipt... Release... Cancel... Close ASN...

Party/measure
Freight carrier
Consignor
Gross weight
Net weight
Volume

Consignee
Consignee
Consignee street
Consignee Postalcode
Consignee City
Consignee Countrycode

Invoice recipient
Invoice recipient

Customs
Customs type
MRN NCTS
MRN ACS

Item lines
000010 50 PCE
000011 10 PCE

...and confirm with "OK" to release the shipment.

Logistics mall: Base APPs
Goods registration/ASN

Navigation
 ASN
 Receive delivery

Quick filter

In process queue Completed

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat	Status change reason	Creation date	Expr.
AV-000001	ASN		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>
AV-000002	ASN		Drugstore supply	Delivery for Jane		Pending		10/06/24 13:49	<input type="checkbox"/>
LIEFER-00000005	ASN					Released		10/06/24 14:52	<input type="checkbox"/>

Count: 3 (Marked 1) [Settings](#)

[Edit classifications...](#)
[New...](#)
[Edit...](#)
[Positions...](#)
[File upload...](#)
[ASN take goods receipt...](#)
[Unrelease Shipment...](#)
[Cancel...](#)
[Close ASN...](#)

Status: Released
 Status change reason
 Creation date: 10/06/24 14:52
 Express:
 Priority
 Position-Count: 2
 Modification date: 10/06/24 14:53
 Date of shipment
 Estimated delivery dat...

Party/measure
 Freight carrier
 Consignor
 Gross weight
 Net weight
 Volume

Consignee
 Consignee
 Consignee street
 Consignee Postalcode
 Consignee City
 Consignee Countrycode

Invoice recipient
 Invoice recipient

Customs
 Customs type
 MRN NCTS
 MRN AGS

Item lines
 000010 50 PCE
 000011 10 PCE

The status of the shipment changes from “Pending” to “Released”.

Well done! You just created an ASN for an upcoming delivery and released it in order for it to be processed in the Incoming Goods area! Now your colleagues can log the delivery upon arrival and transport it to a storage location.

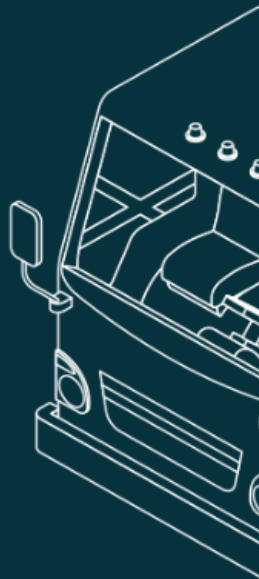
We will now move to the shopfloor and help Larry check in the delivery with the Incoming Goods Mobile App!

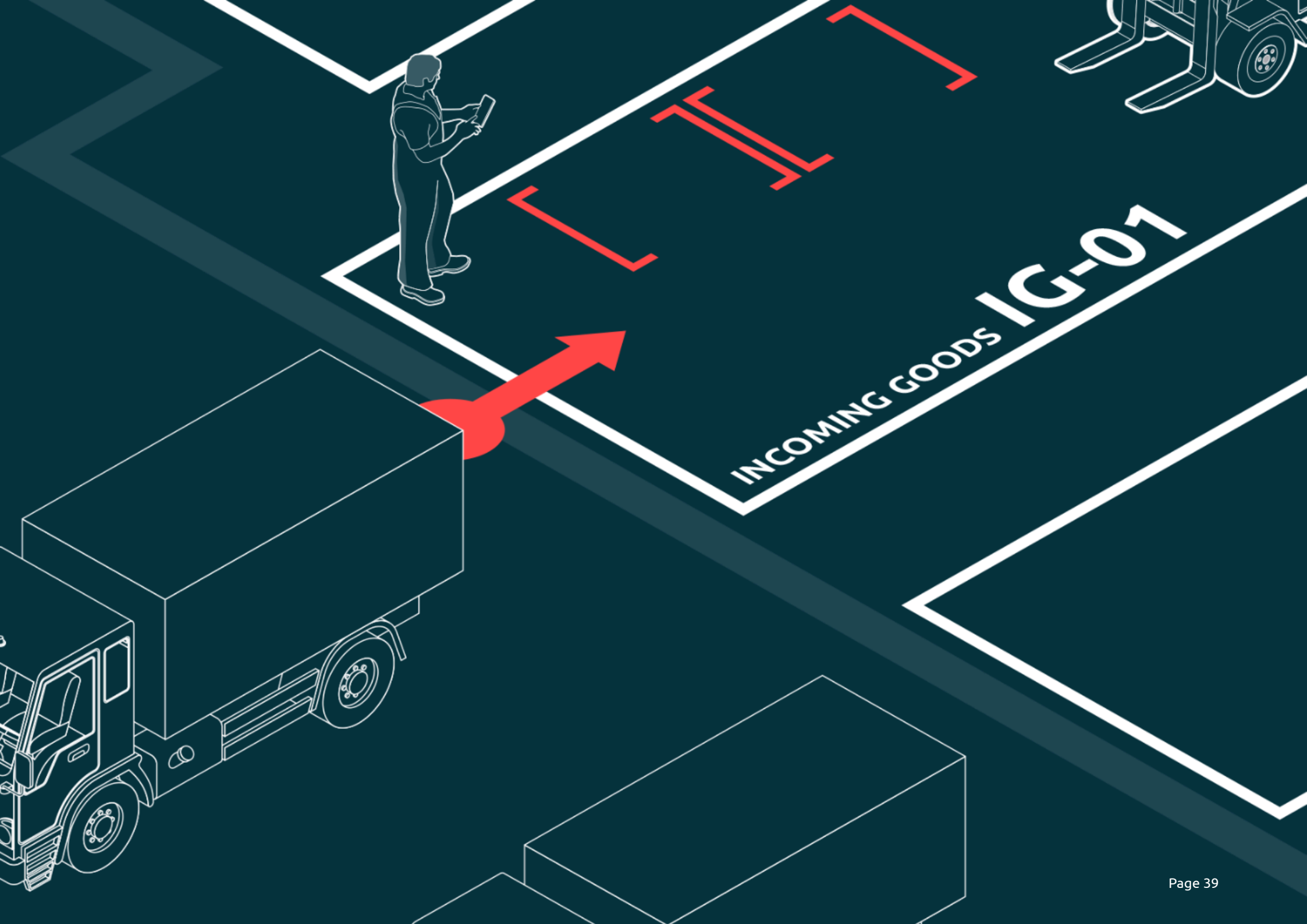


Warehouse Star

INCOMING GOODS

MOBILE APP



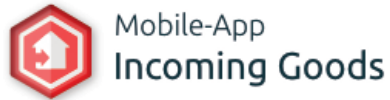


INCOMING GOODS IG-01



Larry
warehouse clerk

Larry works in the incoming goods area. His job is to control the quantity and quality of incoming deliveries. He uses the Incoming Goods mobile app to register the shipments.

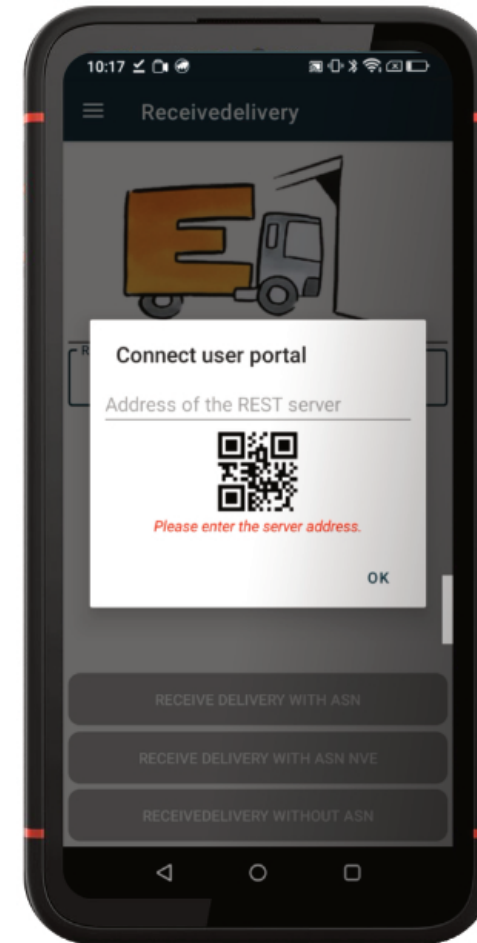


Welcome on the shopfloor to the incoming goods area! At these gates incoming deliveries are controlled and booked by our warehouse staff.

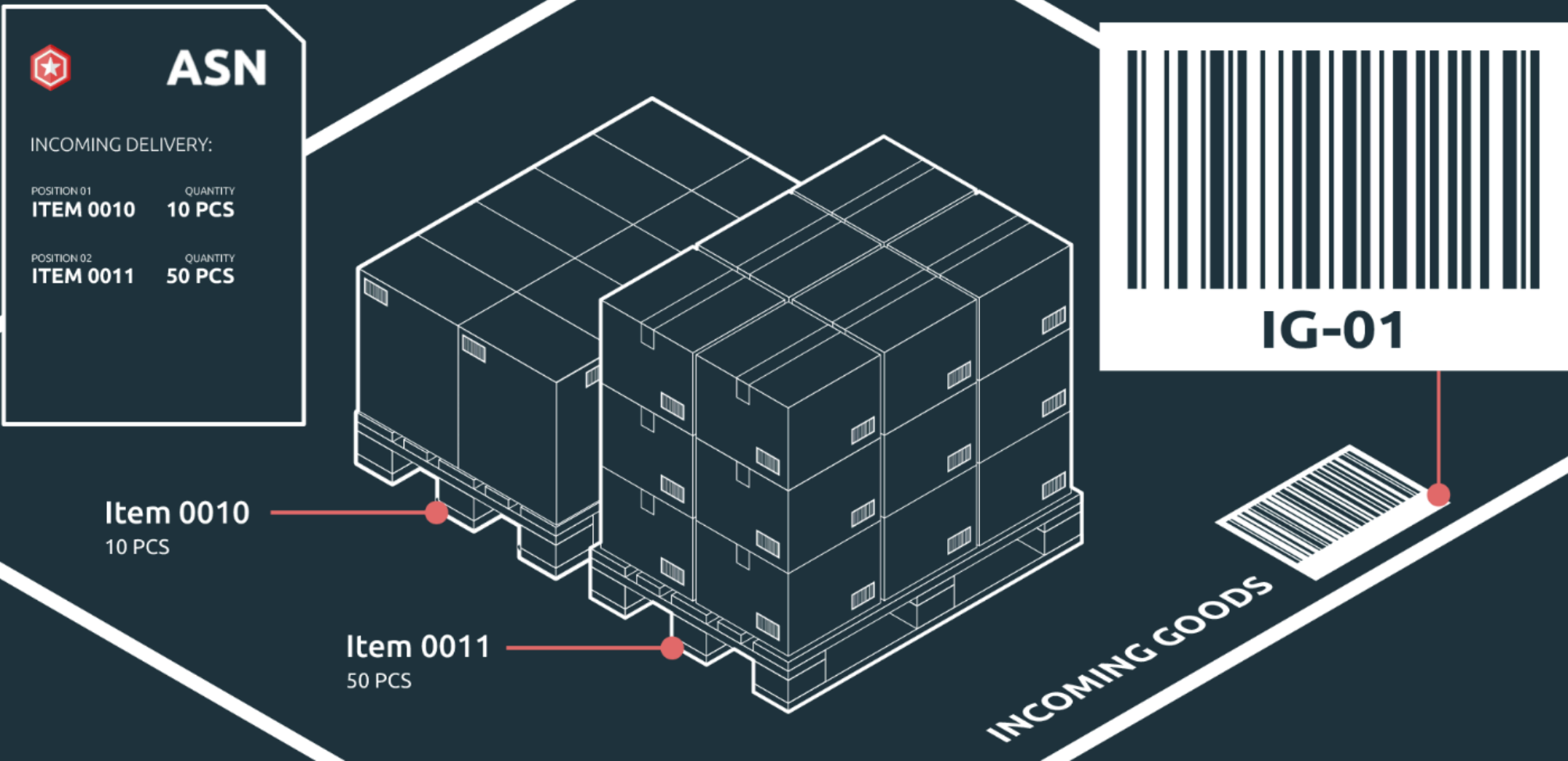
The Handling Unit (HU)

Each newly delivered handling unit is assigned a unique identification number called handling unit number (HU). From now on this number will be linked to the current location of the unit in the warehouse. This way we can always track the exact location of an item in our warehouse.

The delivery from the previous chapter has been shipped to our warehouse. In this chapter you will help Larry register the shipment to location "IG-01" (Incoming Goods 01)!



Launch the Incoming Goods mobile app. To login, tap on the QR Code icon to start the camera and scan your personal QR Code, which you will find online in the customer center.



The shipment consists of two pallets, one holds 10 pieces of item 0010 and the other holds 50 pieces of item 0011.

After controlling the pallets, Larry will book them to the location IG-01 (Incoming Goods 01) In order to do that, he will scan the locations' barcode or enter it's short code by hand.



Type „IG-01“ into the field RD-Location.

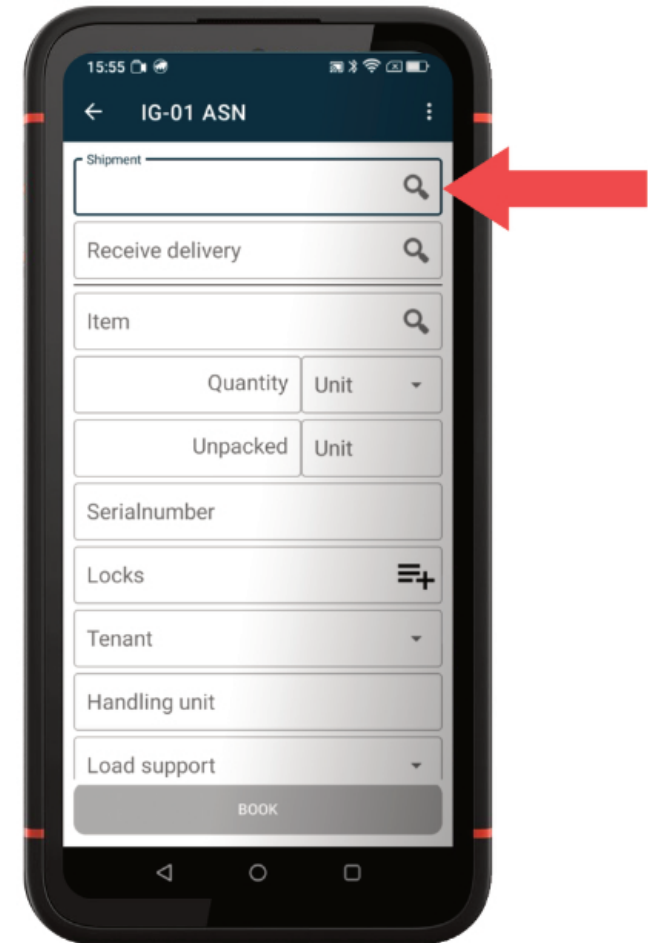


Confirm with „Enter“

A green checkmark appears to confirm that the location is active. Now Larry can open the ASN for the current shipment and register the delivered items to this location



Tap on RECEIVE DELIVERY WITH ASN

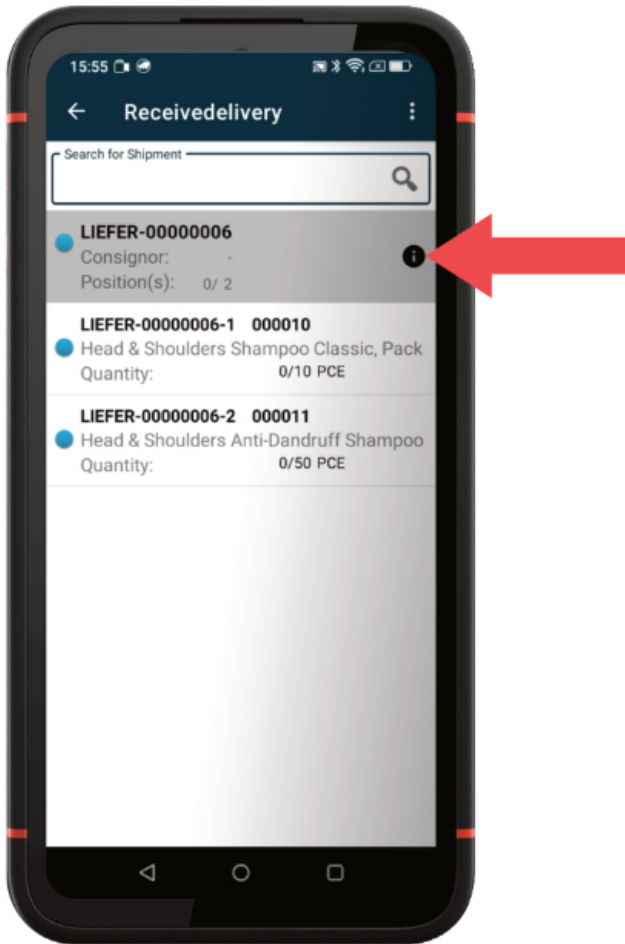


A new screen opens. In the top row the scanned location short code is displayed. Underneath a form for selecting and registering shipments is displayed. **Tap the magnifying glass in the first row to pick a shipment.**

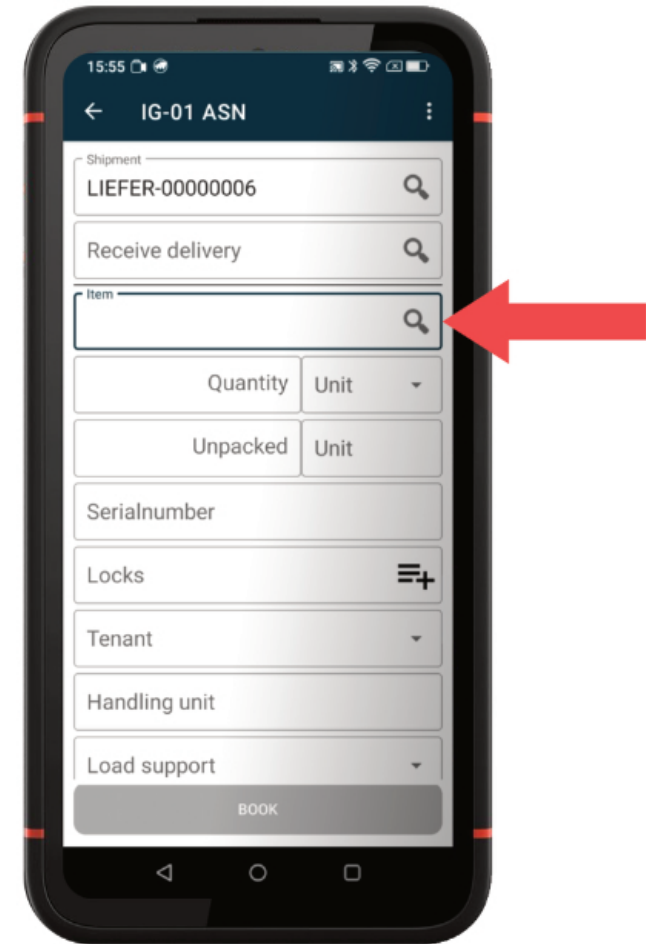


The first field with a grey background contains general information about the entire shipment, specifically the name of the Consignor and the number of positions contained in it. Underneath all contained items of the shipment are listed individually.

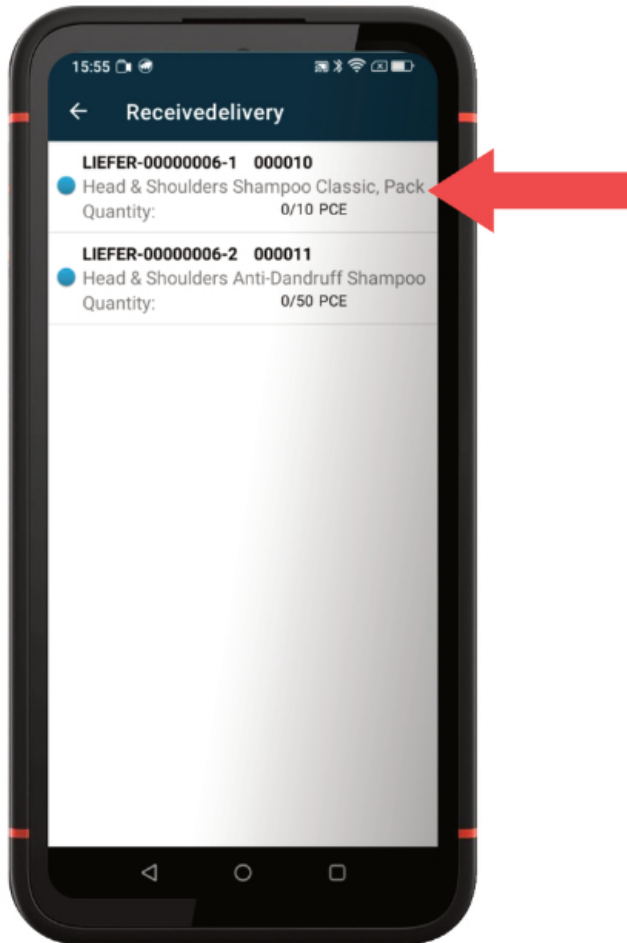
The screen "Receive Delivery" opens. All expected and released deliveries are listed, in our case only the shipment that was created in the previous chapter is displayed



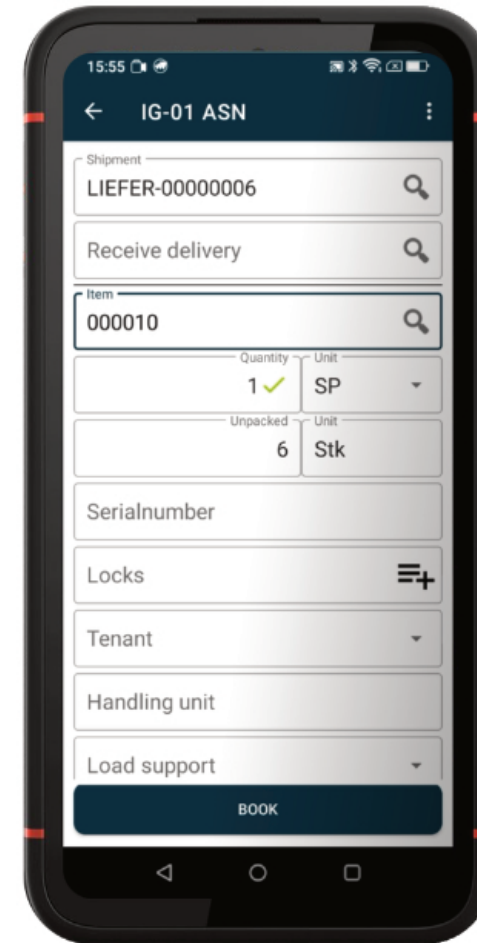
Tap on the first field to select the shipment.



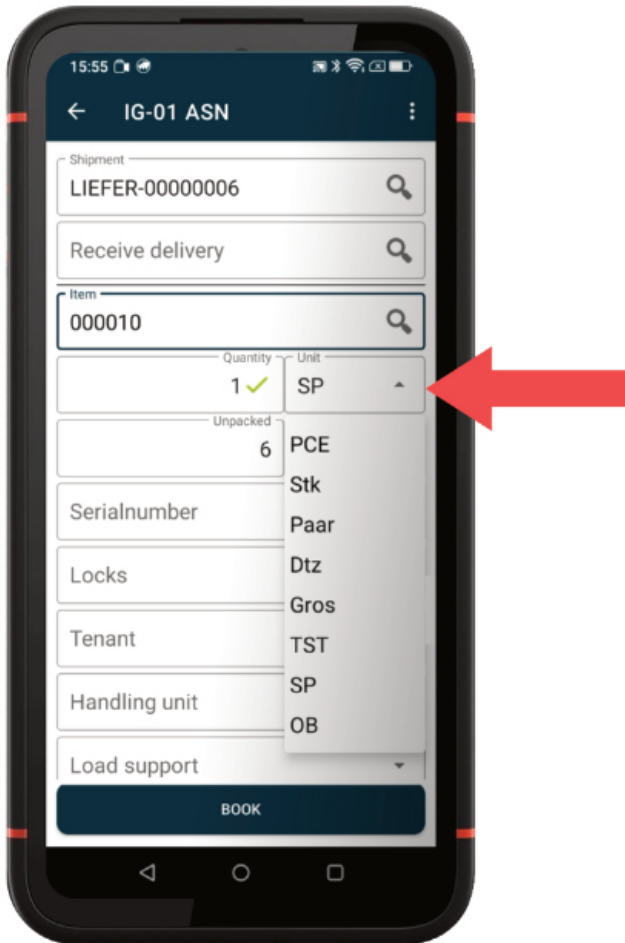
Tap on the magnifying glass next in the field "Item". The "Receive Delivery" screen opens again displaying the items contained in the shipment.



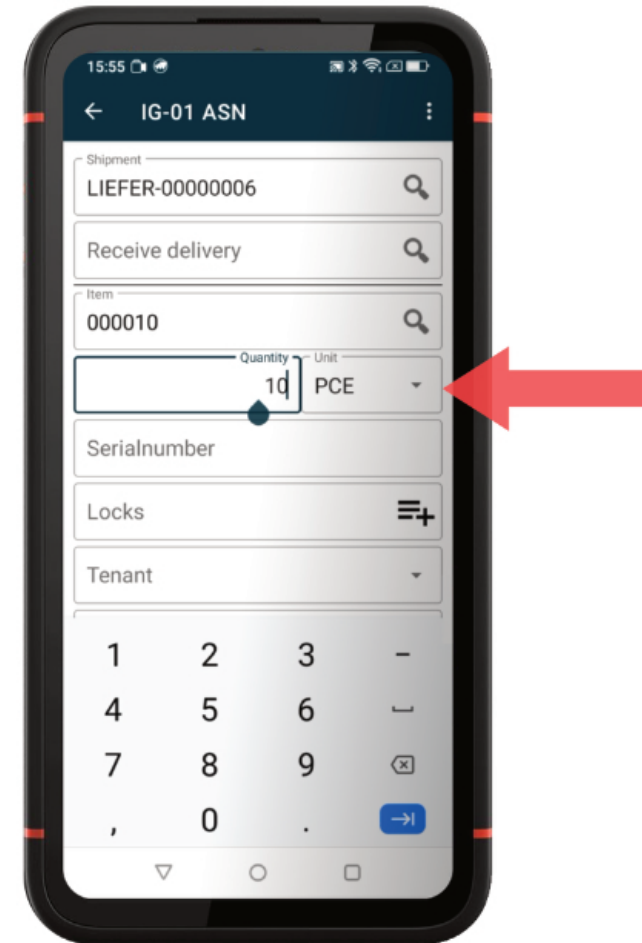
Tap on the first row to select item 000010.



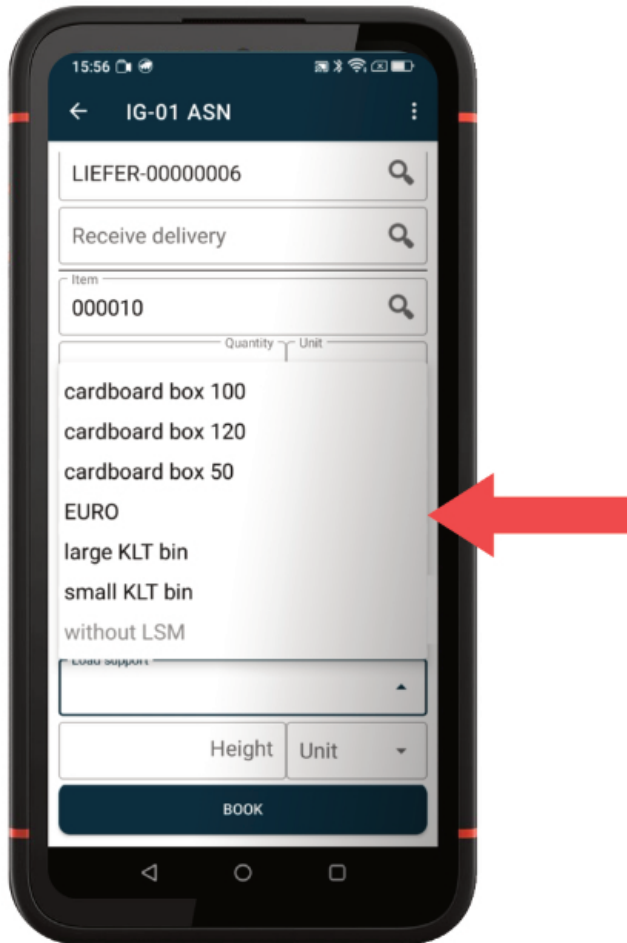
Control the quantity and the type of quantity. If needed set them to "10" and "PCE".



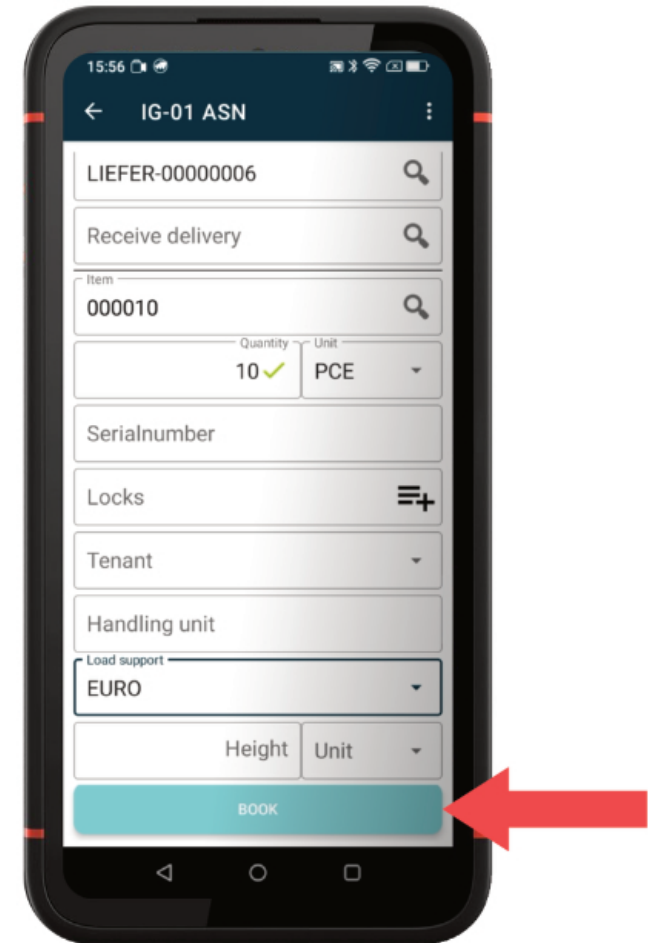
Select PCE from the „Unit“ Dropdown.



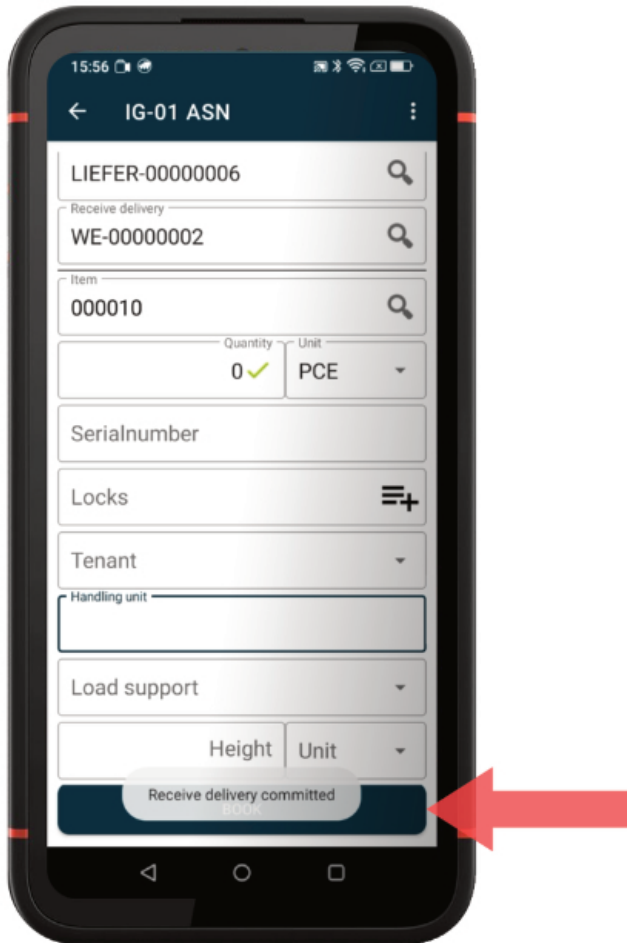
Type „10“ into the Quantity field.



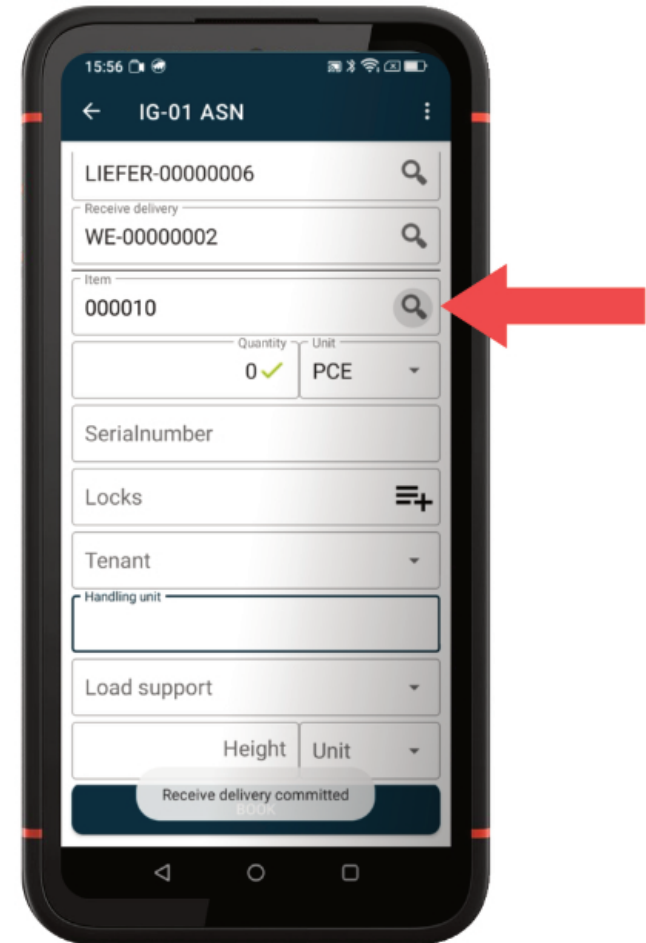
Now it's time to enter the type of load support for the selected items. Tap on "LSM" and choose "EURO" from the dropdown, which stands for EURO Pallet.



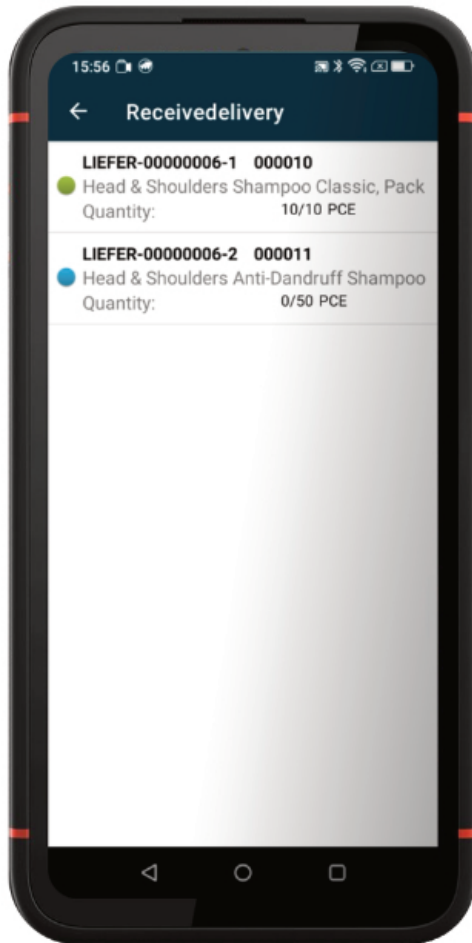
Then tap on BOOK to book this handling unit to the location IG-01.



After booking the handling unit the number in the quantity field changes to "0", indicating that all expected pieces of this item have been delivered and booked. Larry can now go on to booking the other item!



Tap again on the magnifying glass to select the next item.

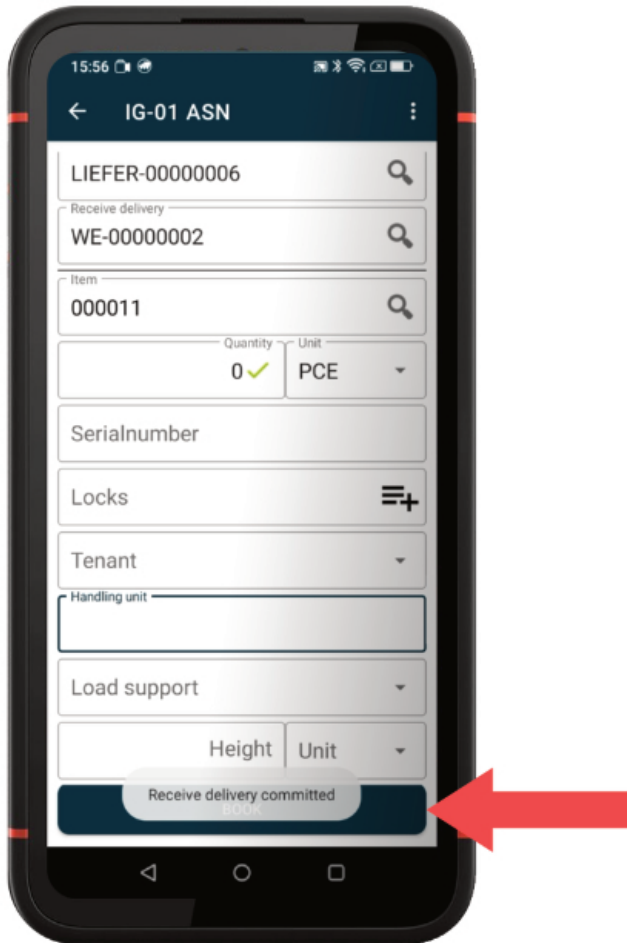


The „Receive Delivery“ screen opens. A colored dot is displayed before each position. A green dot indicates that the position has been booked successfully and a blue dot that the position it is still pending. Since the first position was booked just a moment ago, a green dot is displayed.



Tap on the second position to select it.

Repeat the process as before. **Check the quantity (50), the type (PCE) and select “EURO” in the load support dropdown, then tap on BOOK.**



In the next chapter we will help Nancy select a storage location for the pallets and transport the handling units into the high bay warehouse.

On we go with the Storage Mobile App!

The message "Receive delivery committed" is displayed to confirm that all handling units have been booked.

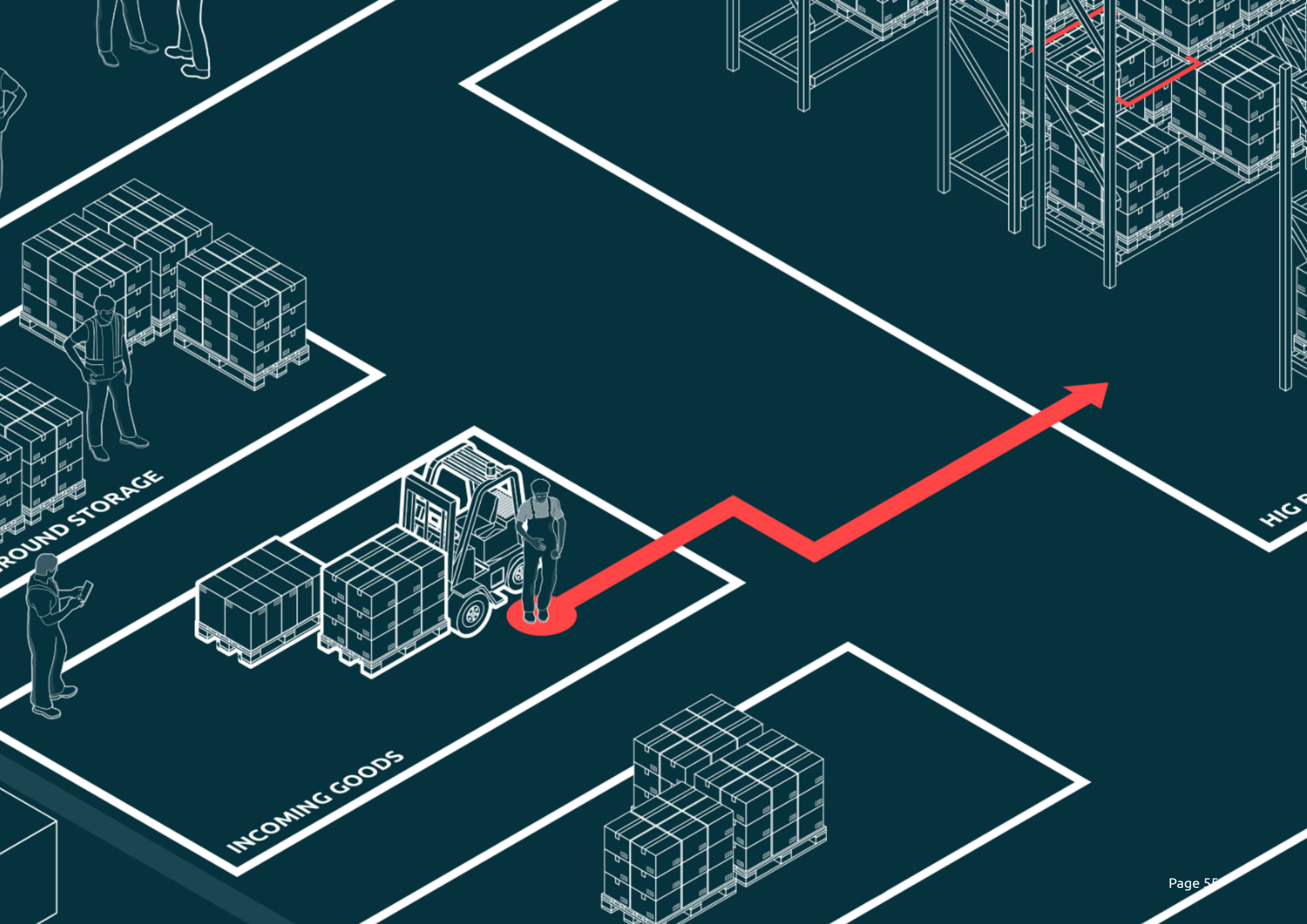
You can close the Incoming Goods Mobile App!

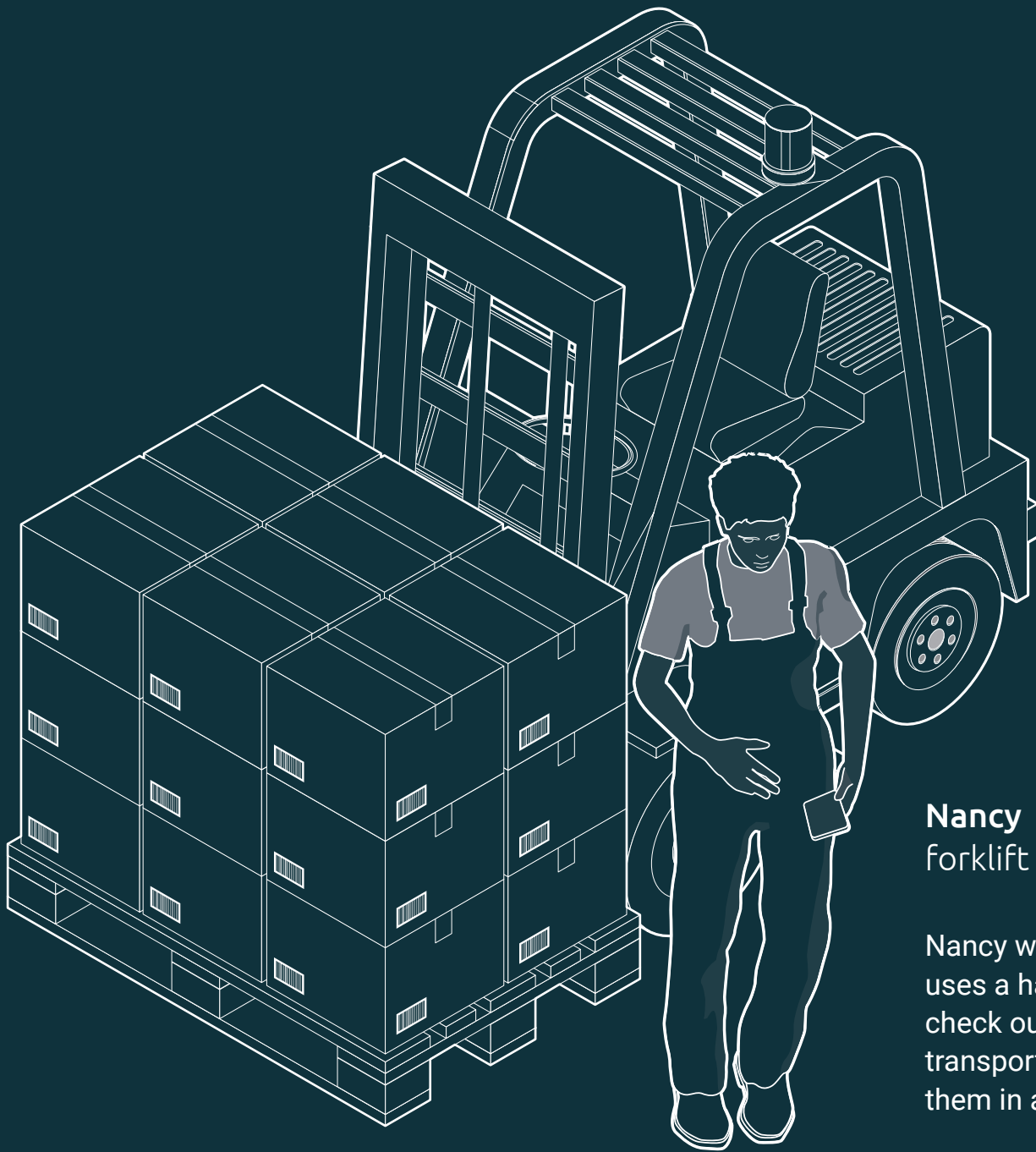


Warehouse Star

STORAGE

MOBILE APP





Nancy
forklift operator

Nancy works as a forklift operator in the warehouse. She uses a handheld scanner and the Storage Mobile App to check out handling units from the Incoming Goods area, transport them to the high-bay warehouse and then check them in at their storage location.

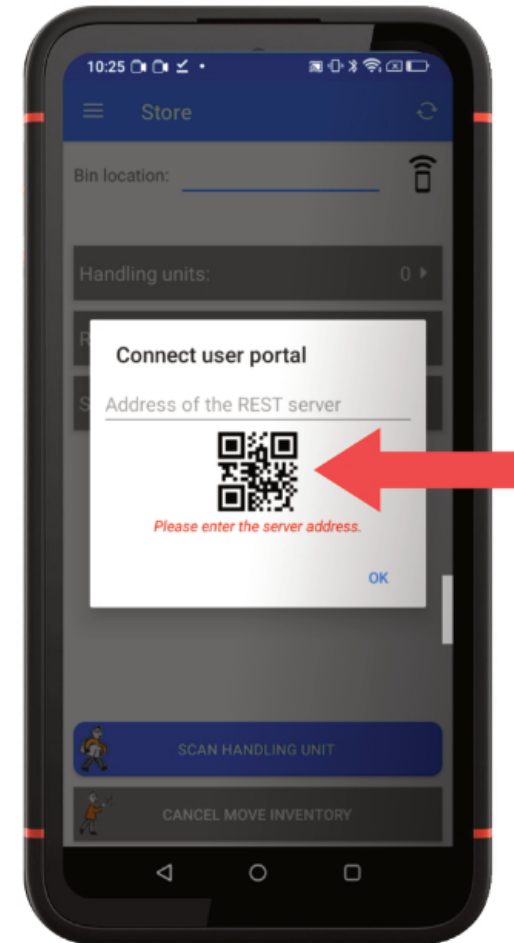


After registration in the incoming goods area, the new deliveries have to be transported to a suitable storage location in the the high-bay warehouse. This is a task for forklift operator Nancy.

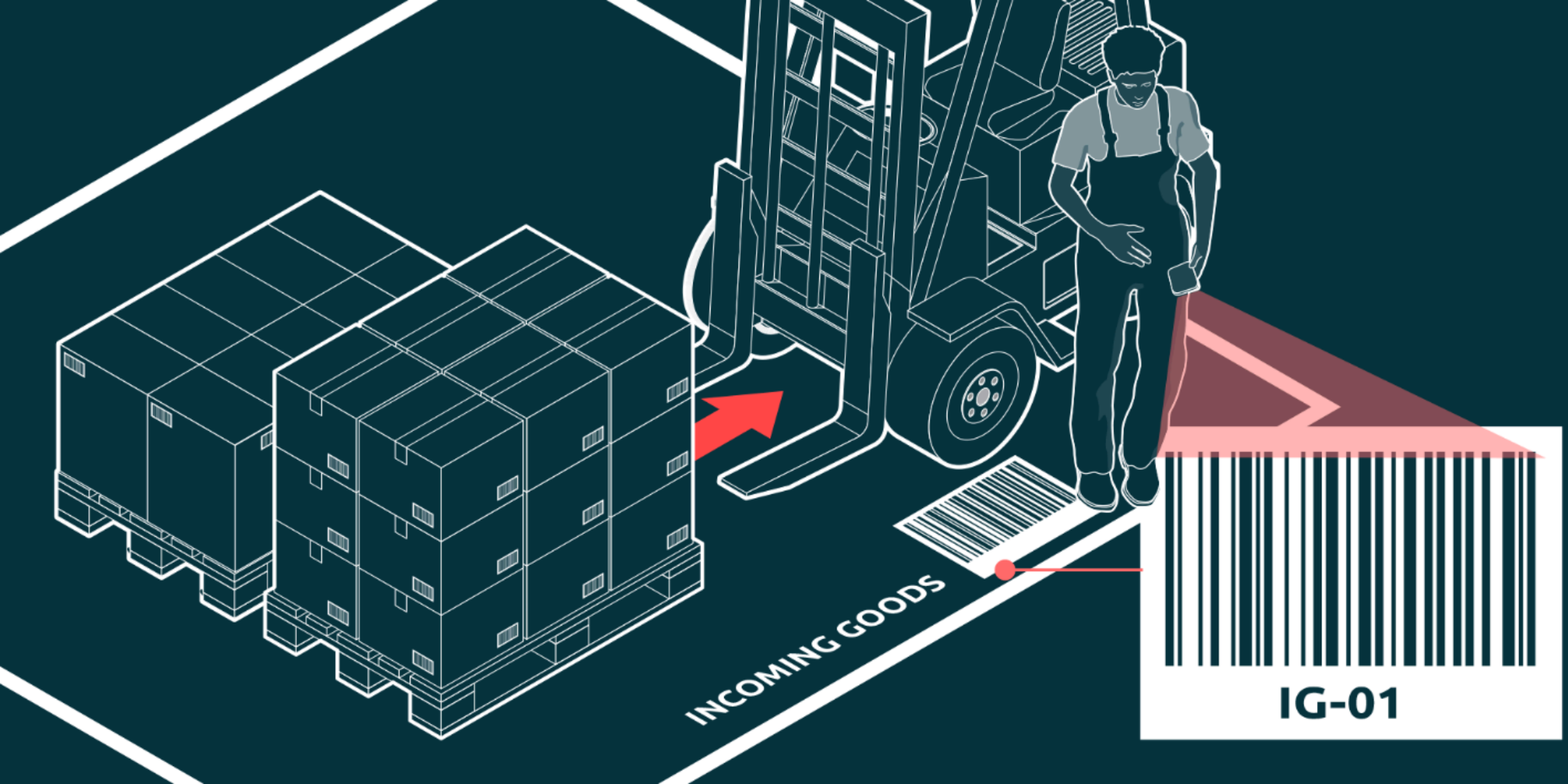
The storage process

The storage mobile app offers storage strategies for a wide variety of storage types, including block storage, shelving or high racking. In addition, the app supports a wide variety of properties such as pallet dimensions, weight, fixed space assignments and/or freely definable classifications (e.g. ABC). By using a mobile device, the goods get assigned to their storage location in real-time.

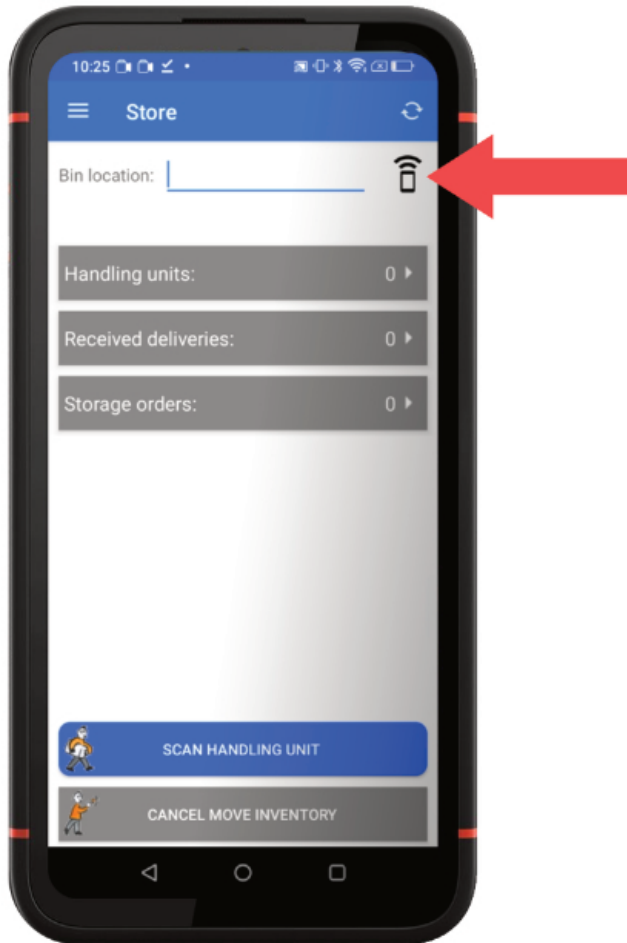
Nancy just arrived at the location IG-01 and is ready to pick up the new delivery. You will help her check out the handling units!



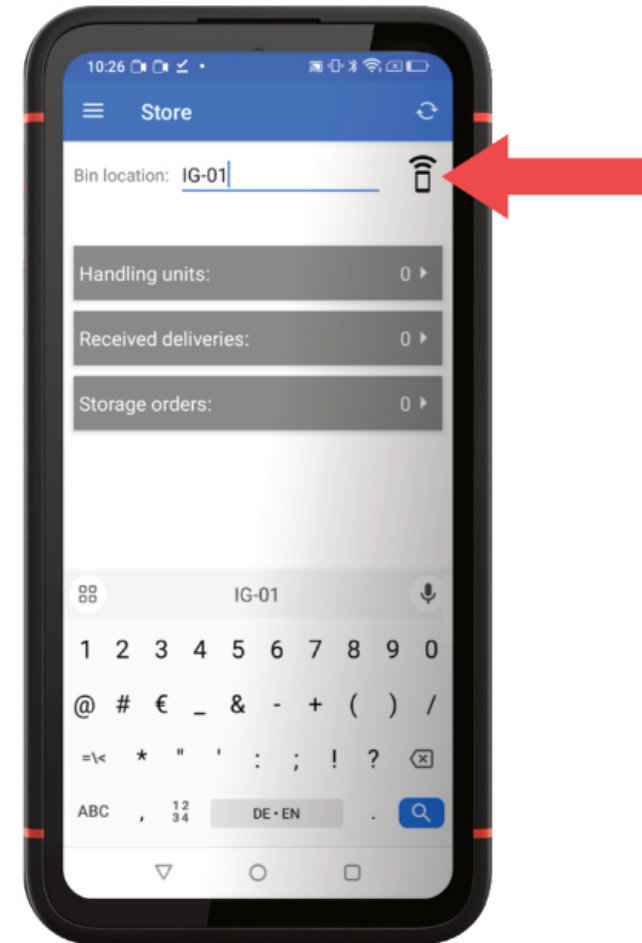
Launch the Storage Mobile App. To login, tap on the QR Code icon to start the camera and scan your personal QR Code located below. If needed, tap on the burger menu icon on the top left of the screen, tap on settings and change the language to your preferred language.



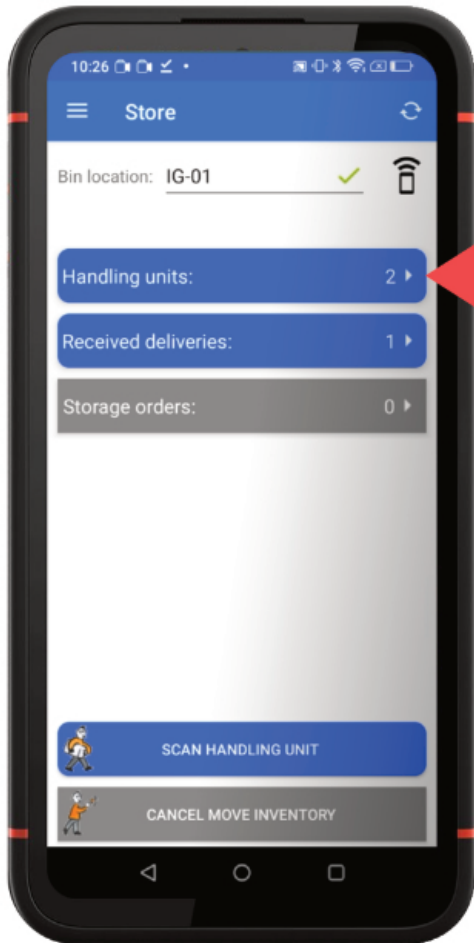
Nancy can start the process in two ways. She can either scan the handling unit directly and then relocate it or scan/select the location, which will then display a list of all the handling units stored at that location. Then she can choose the specific handling unit she wants to move. Nancy chooses the second option.



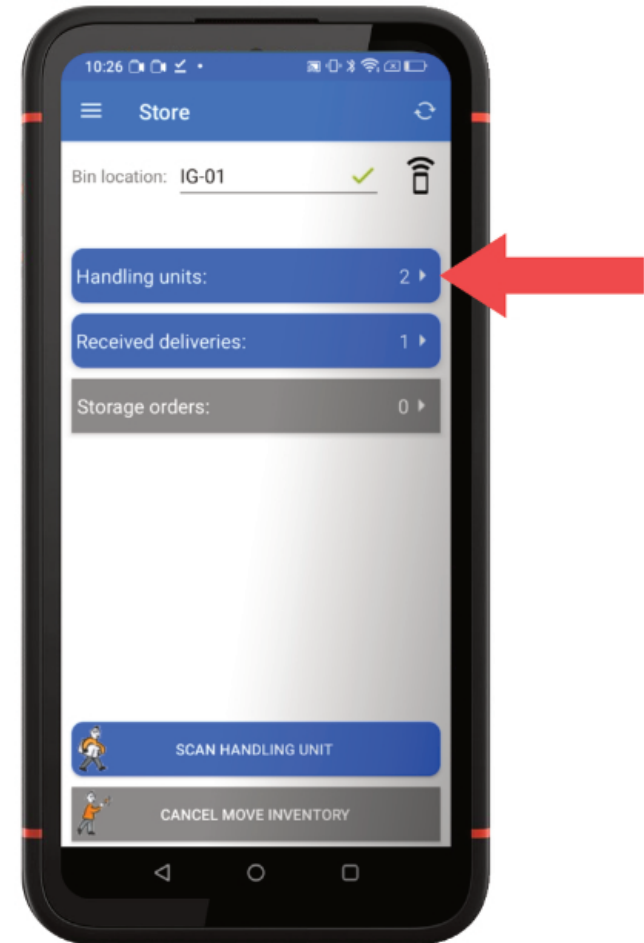
Select the field „Bin location“.



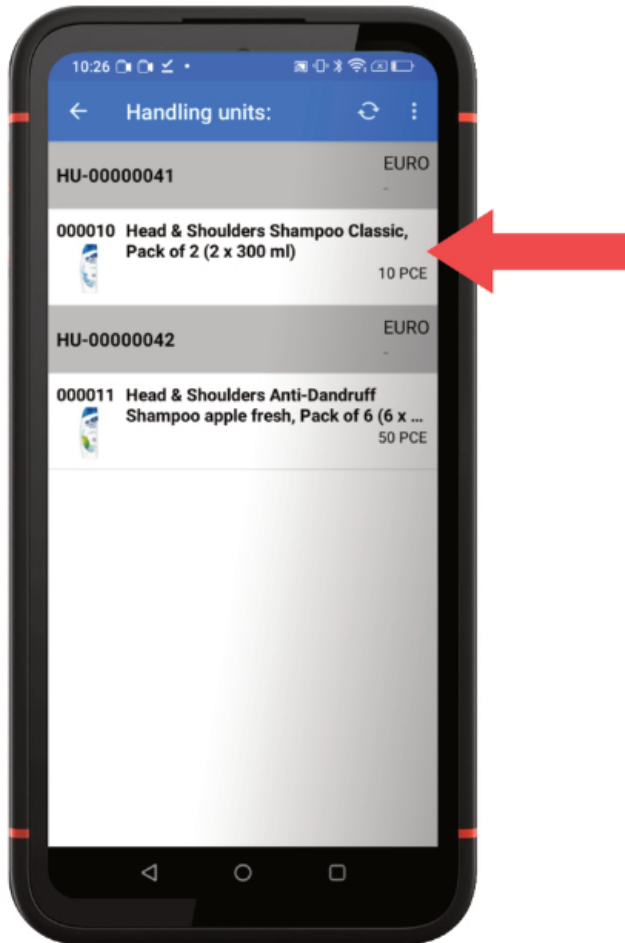
Type „IG-01“ and confirm with „Enter“.



The green checkmark confirms, that the location „IG-01“ is selected. Underneath, the contents of this location are displayed. The first line displays the total number of handling units currently located here, the second line displays the total number of deliveries they are assigned to, and the third line displays the number of active storage-processes (currently zero).



The actual data listed here should correspond to the handling units booked to this location in the previous chapter: Two pallets (2 handling units) that are contained in the same delivery. **Tap on “Handling units” to display all handling units located at Bin location RD-01.**



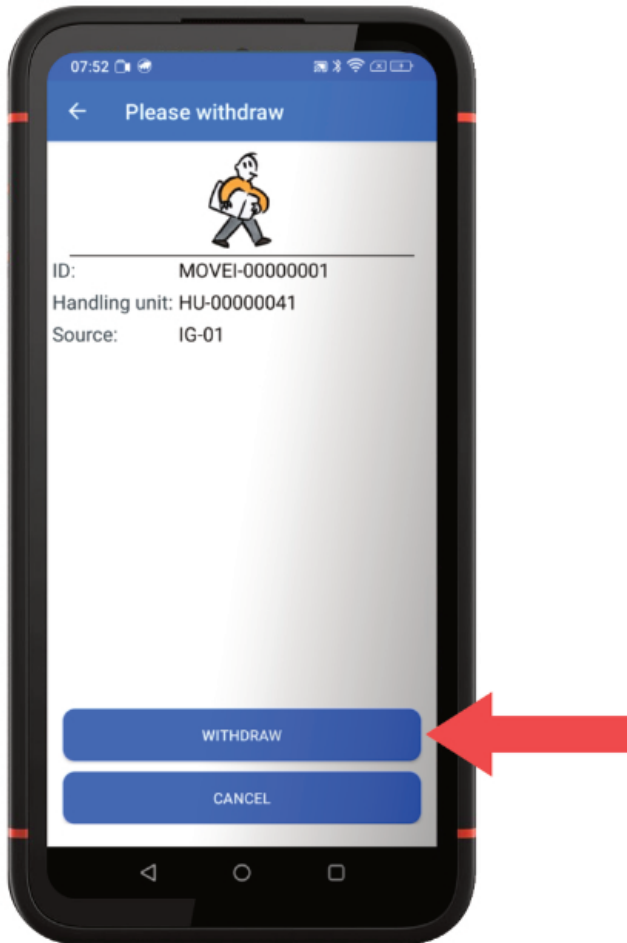
The „Handling units“ screen opens and all handling units are listed, that are located here.

Tap on the first handling unit to select the pallet containing article 000010 (Head & Shoulders Shampoo Classic).

The screen „Please withdraw“ opens.



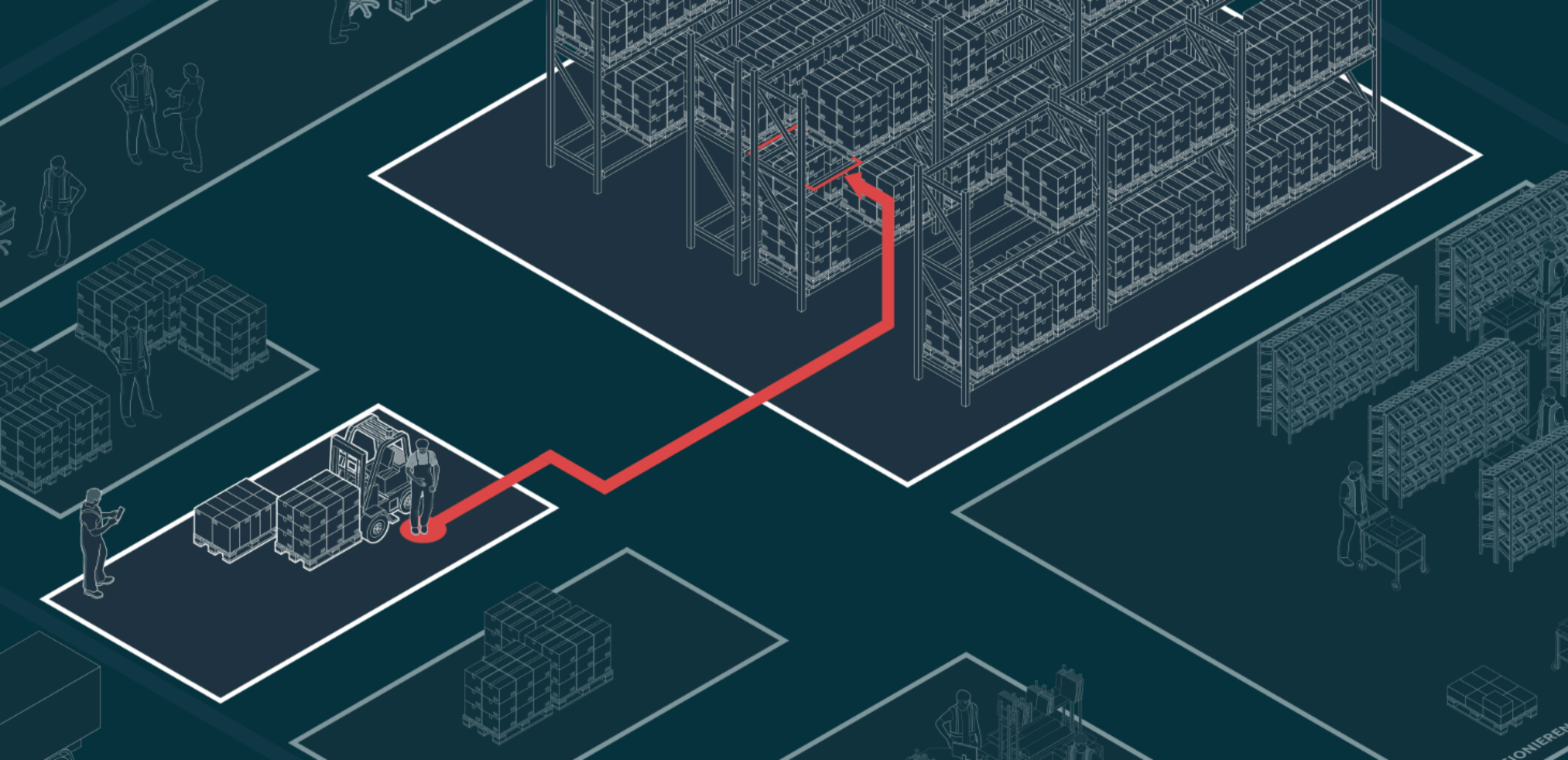
The following information is displayed: In the first row, you will find an ID number, which is automatically generated every time a handling unit is moved in the warehouse from one location to another. The second row displays the handling unit number and the third row called “Source” displays the current location of the selected handling unit.



Tap on „WITHDRAW“ to signal to the app, that you want to move this handling unit



The screen „Please move inventory“ opens, showing the proposed destination location in the warehouse for the selected handling unit.

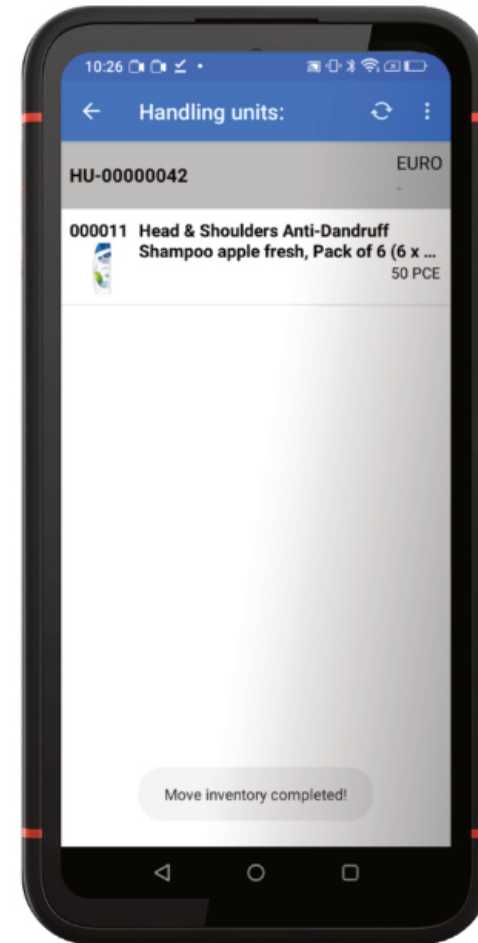


Nancy loads the pallet on the forklift and transfers it to the proposed destination.



She stores the pallet at the proposed destination and taps on "STORE" to confirm the process.

Tap on „STORE“.



Returning to the „Handling units“ screen, it now displays only one handling unit left to be transferred.



Nancy returns to the Incoming Goods Area to location IG-01 to pick up the second handling unit. She repeats the process.



Tap on the handling unit containing article 000011 to select it.

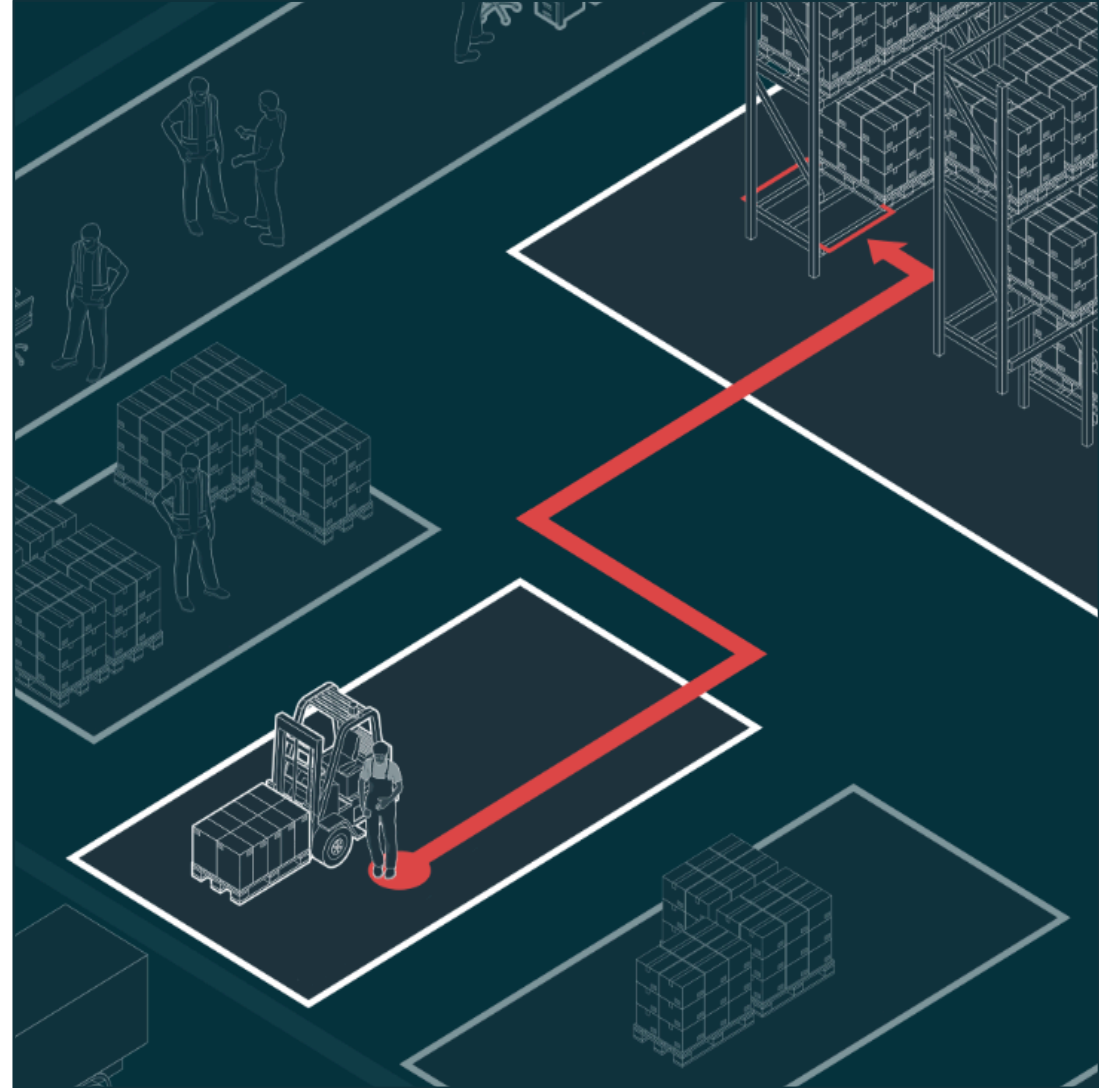


The Screen „Please withdraw“ opens, displaying information about the selected handling unit.

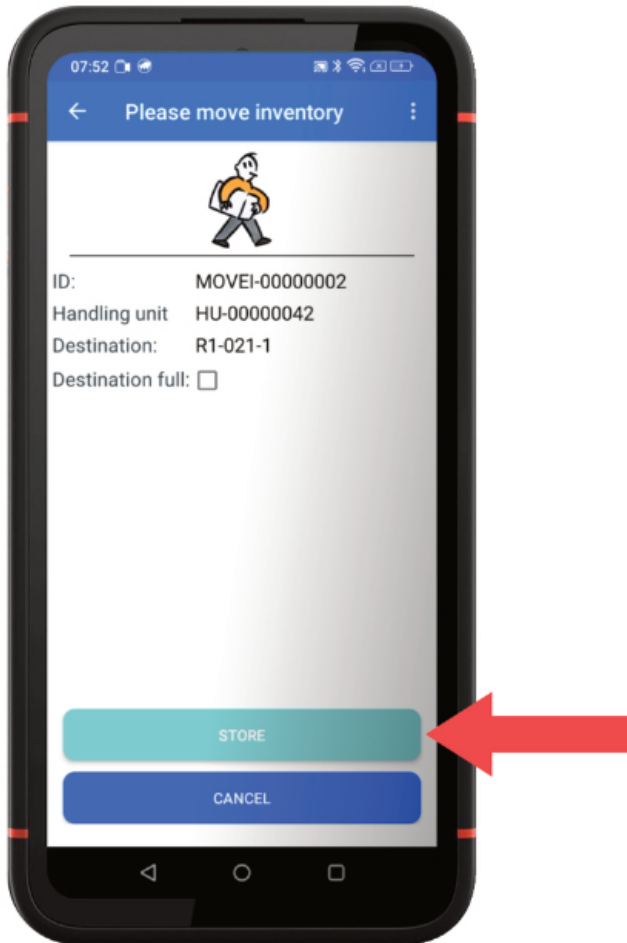
Tap on „WITHDRAW“.



The screen „Please move inventory“ opens showing a destination location proposal!

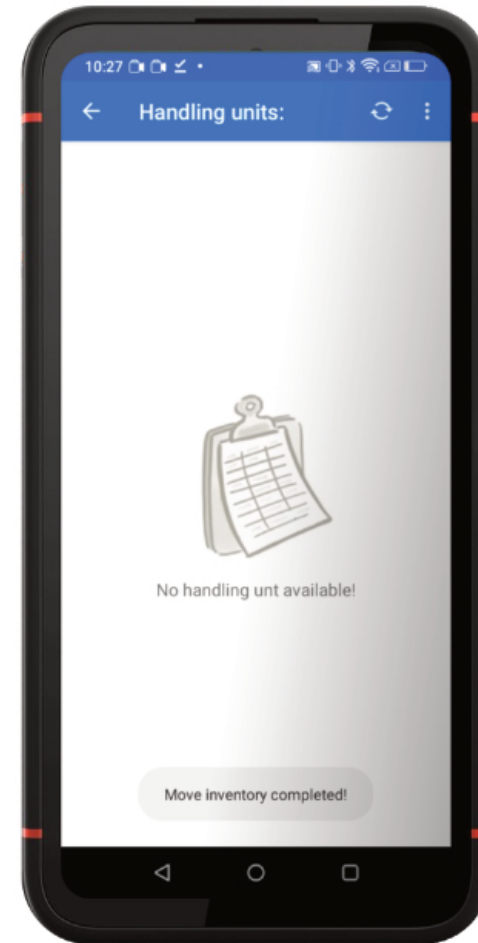


Nancy loads the second handling unit on the forklift and transfers it to the proposed destination.



After storing the pallet in the designated location, she taps "STORE" to confirm.

Tap „STORE“.



After all selected handling units have been moved out of location RD-01 and stored at the proposed locations in the storage area, the messages "No handling unit available" and "Move inventory completed" appears!
Tap on the „back“ arrow in the header.

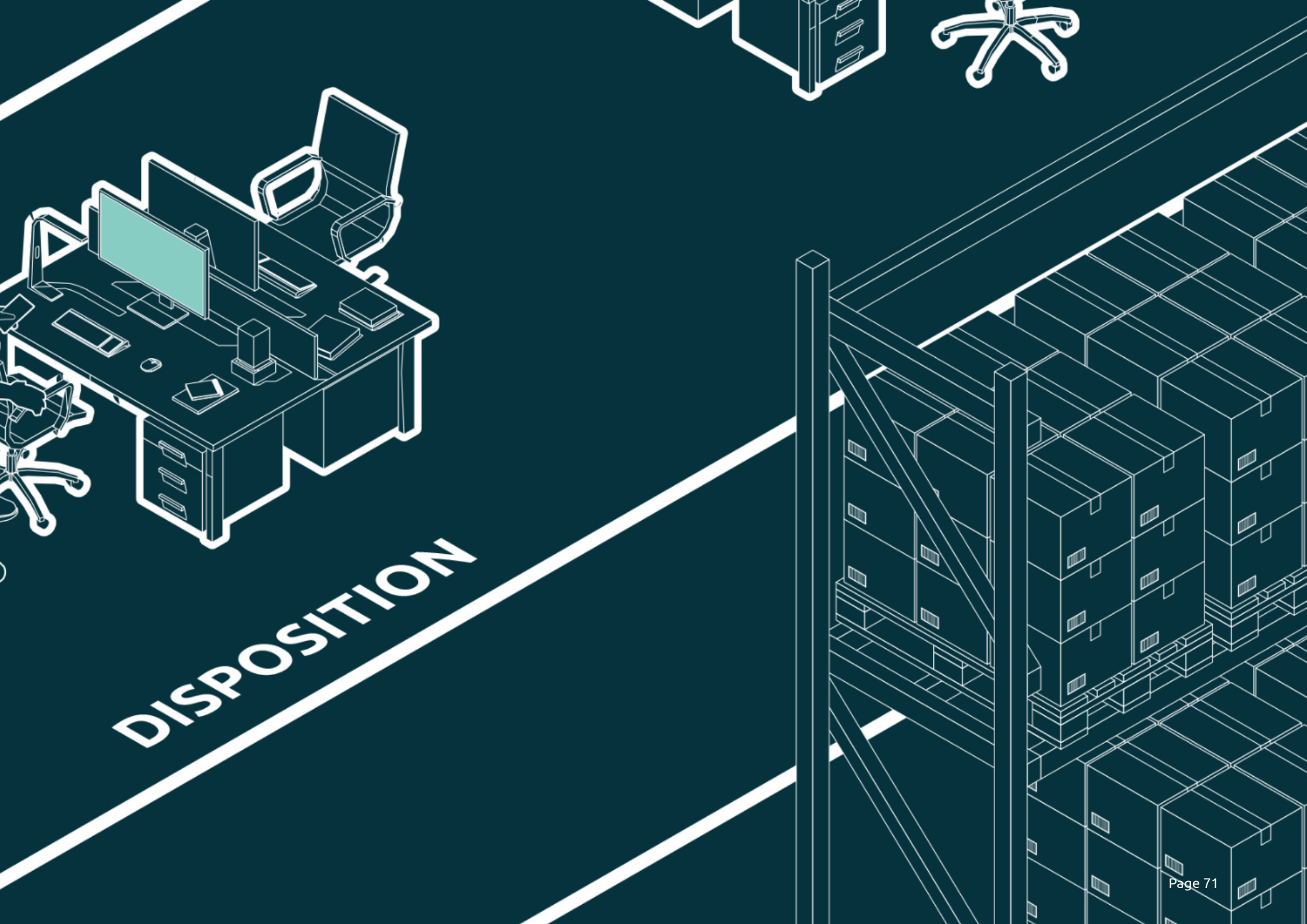
Well Done! You just helped Nancy move the received deliveries out of the Incoming Goods Area and store them in the high-bay warehouse! You can now close the Storage Mobile App!



Warehouse Star

ORDER PICKING

WEB APP



DISPOSITION



Ben Dispatcher

Ben works as a dispatcher in the office and pre-processes all incoming shipping orders for picking. His job is to ensure that incoming shipping orders are processed correctly and on time.



Web-App Order Picking

Having looked at how incoming goods are processed in our warehouse in the previous sections, let's now look at how shipping orders (e.g. orders from retail customers) are picked, packed and prepared for shipping!

The Picking Request

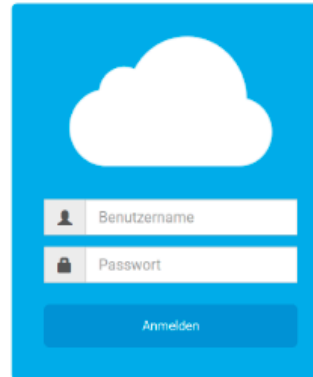
Shipping orders are transmitted automatically to the warehouse star by using one of our various integration options and displayed in the Picking Web App. Here, a picking request is created for each shipping order. A picking request reserves the necessary items in the warehouse for a planned delivery and prepares the picking of the goods. When the picking requests are released, the picking process is triggered. The Picking Web App supports batch FIFO, expiry dates and locked stocks.

In our tutorial you will assist Ben in creating a picking request manually!

Start by opening the Picking Web App in your customer center.

logistics mall Single Sign On

Bitte melden Sie sich mit Ihrem Benutzernamen und
Kennwort an:



The login form is a blue rectangular box. At the top center is a white cloud icon. Below the icon are two input fields: the first is labeled 'Benutzername' with a person icon, and the second is labeled 'Passwort' with a lock icon. At the bottom center is a blue button labeled 'Anmelden'.

A new browser tab will open, showing a login window. **Enter your login data** (your email address and the password you created for the customer center).

Logistics mall: Base APPs
Picklist/Shipment

Navigation
Shipments
Picklist
Transports

Picklist: Picking container: Transport: Item:

▼ <Unfiltered> Quick filter:

Order ^	Typ.	TnL	Desc.	Note	Class.	Stat	Status change reason	Creation date	Expr.	Priority
SH-000003	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	
SH-000004	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	

Count 2 (Marked 0) ⚙️ <Settings>

File upload... Edit classifications... **New...** Edit... Delete... Express Positions... Cancel... Release shipment... Picklist...

The navigation bar lets you switch between the “Shipments”, “Picklist” and “Transport” screens. **Click “New” to create a new picking request manually.**

Logistics mail: Base APPs
Picklist/Shipment

Navigation: Shipments, Picklist, Transports

Picklist: Empty | Picking container: Empty | Transport: | Item: |

Filter: <Unfiltered> Quick filter

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat.	Status change reason	Creation date	Expr.	Priority
SH-000003	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	
SH-000004	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	

Shipment

Text/label* Status/time Party/measure Identifiers User area Consignee Invoice recipient

Order *

Type *

Tenant

Description

Note

Classification(s)

Count: 2 (Marked 0) <Settings>

File upload... Edit classifications... **New...** Edit... Delete... Express Positions... Cancel... Release shipment... Picklist...

Click on the arrow in the Type field and select "Shipment" from the dropdown. Confirm with "OK".

Logistics mail: Base APPs
Picklist/Shipment

Picklist: Picking container: Transport: Item:

Navigation: Shipments, Picklist, Transports

Order: Typ.: Tnt.: Desc.: Note: Class.: Stat.: Status change reason: Creation date: Expr.: Priority:

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat.	Status change reason	Creation date	Expr.	Priority
LIEFER-0000	Shipment					Pending		10/06/24 15:58	<input type="checkbox"/>	
SH-000003	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	
SH-000004	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	

Text/label: Order LIEFER-0000007, Type Shipment, Tenant, Description, Note, Classification(s)

Status/time: Status Pending, Status change reason, Creation date 10/06/24 15:58, Express , Priority, Position-Count 0, Modification date 10/06/24 15:58, Date of shipment, Estimated delivery dat...

Party/measure: Freight carrier, Consignor, Gross weight, Net weight, Volume

Consignee: Consignee, Consignee street, Consignee Postalcode, Consignee City, Consignee Countrycode

Invoice recipient: Invoice recipient

Count: 3 (Marked 1)

File upload... Edit classifications... New... Edit... Delete... Express **Positions...** Cancel... Release shipment... Picklist...

An empty picking request has been created. Now Ben needs to add the ordered items to the request.
Click on "Positions" to select the ordered items.

Logistics mail: Base APPs

Picklist/Shipment/Shipment lines edit

Navigation

- Shipments
- Picklist
- Transports

Item master

▼ **<Unfiltered>** Quick filter

Number	Quantity type	Desc.
000001	Countable	BLEND-A-DENT Cleaning Tablets Long
000002	Countable	BLEND-A-DENT Super Adhesive Cream
000003	Countable	BLEND-A-MED Classic Duopack
000004	Countable	Oral-B Toothwash Sensitive 500ml
000005	Countable	BRAUN IRT Compact 3020 CO
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg
000007	Countable	Pampers Sensitive Wet Wipes, 768 We
000008	Countable	Pampers Sensitive Wet Wipes Box, 56
000009	Countable	Pampers Baby Nappies, L 1 Newborn
000010	Countable	Head & Shoulders Shampoo Classic, P
000011	Countable	Head & Shoulders Anti-Dandruff Sharr
000012	Countable	Gillette Retro-storagebox for wet razz
000013	Countable	Wella Professionals Finish unisex, Dyn
000014	Countable	Ariel Regular Color und Style XXL - 83
000015	Countable	Ariel Professional Color liquid, 85 Load
000016	Countable	Ariel Professional Color, 130 Loads
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2
000018	Countable	Duracell DUR019058 Plus Power AAA
000019	Countable	Duracell DUR019201 Plus Power D Ba
000020	Countable	Swiffer Dust Magnet Starter Set (1 Ha
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia',
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of
000023	Countable	Meister Proper Professional regular, 9
000024	Countable	Meister Proper EXPRESS Cleaning Pad
000025	Countable	Meister Proper PROFESSIONAL Multi
000026	Countable	Ace Stain Remover with Colour Protec
000027	Countable	Fairy PROFESSIONAL Expert Hand Disi

Count 30 ⚙️ <Settings>

Ready

Shipment lines

Nr.	Item master data	Ordered quantity	Shipped quantity
Current shipment LIEFER-00000007			

Item number 000010

Note

Lot

Expiration date

Quantity * 1

→ Load

Count 0 ⚙️ <Settings>

Cancel

Text/label

Order LIEFER-00000007

Type Shipment

Tenant

Description

Note

Classification(s)

Status/time

Status Pending

Status change reason

Creation date 10/06/24 15:58

Express

Priority

Position-Count 0

Modification date 10/06/24 15:58

Date of shipment

Estimated delivery dat...

Party/measure

Freight carrier

Consignor

Gross weight

Net weight

Volume

Consignee

Consignee

Consignee street

Consignee Postalcode

Consignee City

Consignee Countrycode

Invoice recipient

Invoice recipient

The Positions window opens. Ben can now add the two ordered items and the corresponding quantity (item 00010 was ordered once and item 00011 twice). **Click on item 00010 in the table to select it, enter "1" in the Quantity field in the middle area, select "PCE" in the dropdown and click on "Load".**

Logistics mail: Base APPs
Picklist/Shipment/Shipment lines edit

Navigation

- Shipments
- Picklist
- Transports

Item master

▼ **<Unfiltered>** Quick filter

Number	Quantity type	Desc.
000001	Countable	BLEND-A-DENT Cleaning Tablets Long
000002	Countable	BLEND-A-DENT Super Adhesive Cream
000003	Countable	BLEND-A-MED Classic Duopack
000004	Countable	Oral-B Toothwash Sensitive 500ml
000005	Countable	BRAUN IRT Compact 3020 CO
000006	Countable	Pampers Baby Dry Size 4 Maxi 7-18kg
000007	Countable	Pampers Sensitive Wet Wipes, 768 We
000008	Countable	Pampers Sensitive Wet Wipes Box, 56
000009	Countable	Pampers Baby Nappies, L 1 Newborn
000010	Countable	Head & Shoulders Shampoo Classic, P
000011	Countable	Head & Shoulders Anti-Dandruff Sharr
000012	Countable	Gillette Retro-storagebox for wet razor
000013	Countable	Wella Professionals Finish unisex, Dyn
000014	Countable	Ariel Regular Color und Style XXL - 83
000015	Countable	Ariel Professional Color liquid, 85 Loads
000016	Countable	Ariel Professional Color, 130 Loads
000017	Countable	Lenor Energy Clear Blue, Pack of 2 (2)
000018	Countable	Duracell DUR01905B Plus Power AAA
000019	Countable	Duracell DUR019201 Plus Power D Ba
000020	Countable	Swiffer Dust Magnet Starter Set (1 Ha
000021	Countable	Swiffer Dry Wipes 18 Items 'Olympia'
000022	Countable	Swiffer Wet Wipes Refill Pack, Pack of
000023	Countable	Meister Proper Professional regular, 9
000024	Countable	Meister Proper EXPRESS Cleaning Pad
000025	Countable	Meister Proper PROFESSIONAL Multi
000026	Countable	Ace Stain Remover with Colour Protec
000027	Countable	Fairy PROFESSIONAL Expert Hand Disi

Count 30 ⚙️ <Settings>

Ready

Shipment lines

Nr.	Item master data	Ordered quantity	Shipped quantity
1	000010	1 PCE	0 PCE
2	000011	2 PCE	0 PCE

Current shipment LIEFER-00000007

Item number

Note

Lot

Expiration date

Quantity * Empty

→ Load

Count 2 ⚙️ <Settings>

Cancel

Text/label

Order LIEFER-00000007

Type Shipment

Tenant

Description

Note

Classification(s)

Status/time

Status Pending

Status change reason

Creation date 10/06/24 15:58

Express

Priority

Position-Count 2

Modification date 10/06/24 15:58

Date of shipment

Estimated delivery date...

Party/measure

Freight carrier

Consignor

Gross weight

Net weight

Volume

Identifiers

User area

Consignee

Consignee

Consignee street

Consignee Postalcode

Consignee City

Consignee Countrycode

Click on item 00011 in the table to select it, enter "2" in the Quantity field in the middle area, click on "Load" and then click on "Ready" in the bottom left corner.

Logistics mall: Base APPs
Picklist/Shipment

Picklist: Picking container: Transport: Item:

Navigation: Shipments, Picklist, Transports

Order: Quick filter:

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat	Status change reason	Creation date	Expr.	Pri
LIEFER-00000007	Shipment					Pending		10/06/24 15:58	<input type="checkbox"/>	
SH-000003	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	
SH-000004	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	

Count: 3 (Marked 1) <Settings>

File upload... Edit classifications... New... Edit... Delete... Express Positions... Cancel... **Release shipment...** Picklist...

Text/label
 Order: LIEFER-00000007
 Type: Shipment
 Tenant:
 Description:
 Note:
 Classification(s):

Status/time
 Status: Pending
 Status change reason:
 Creation date: 10/06/24 15:58
 Express:
 Priority:
 Position-Count: 2
 Modification date: 10/06/24 15:58
 Date of shipment:
 Estimated delivery dat...:

Party/measure
 Freight carrier:
 Consignor:
 Gross weight:
 Net weight:
 Volume:

Consignee
 Consignee:
 Consignee street:
 Consignee Postalcode:
 Consignee City:
 Consignee Countrycode:

Invoice recipient
 Invoice recipient:

Now Ben has to release the picking request!
Select the newly created shipment and click on „Release shipment“...

Logistics mail: Base APPs
Picklist/Shipment

Navigation: Shipments, Picklist, Transports

Picklist: Empty | Picking container: Empty | Transport: | Item: |

Text/label: Order: LIEFER-00000007, Type: Shipment, Tenant: , Description: , Note: , Classification(s):

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat.	Status change reason	Creation date	Expr.	Pri
LIEFER-00000007	Shipment					Pending		10/06/24 15:58	<input type="checkbox"/>	
SH-000003	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	
SH-000004	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	

Status/time: Status: Pending, Status change reason: , Creation date: 10/06/24 15:58, Express: , Priority: , Position-Count: 2, Modification date: 10/06/24 15:58, Date of shipment: , Estimated delivery dat...

Party/measure: Freight carrier: , Consignor: , Gross weight: , Net weight: , Volume:

Consignee: Consignee: , Consignee street: , Consignee Postalcode: , Consignee City: , Consignee Countrycode:

Invoice recipient: Invoice recipient:

Count: 3 (Marked: 1) <Settings>

Buttons: File upload..., Edit classifications..., New..., Edit..., Delete..., Express, Positions..., Cancel..., Release shipment..., Picklist...

Release shipment ✕

Do you really want to release the selected shipment for further processing?

... then confirm by clicking on "Release".

Logistics mall: Base APPs
Picklist/Shipment

Picklist: Picking container: Transport: Item:

Navigation: Shipments, Picklist, Transports

Order: Quick filter:

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat	Status change reason	Creation date	Expr.	Pri
LIEFER-00000007	Shipment					Released		10/06/24 15:58	<input type="checkbox"/>	
SH-000003	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	
SH-000004	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	

Count: 3 (Marked 0) [Settings](#)

File upload... Edit classifications... New... Edit... Delete... Express Positions... Cancel... Release shipment... Picklist...

Text/label
 Order: LIEFER-00000007
 Type: Shipment
 Tenant:
 Description:
 Note:
 Classification(s):

Status/time
 Status: Pending
 Status change reason:
 Creation date: 10/06/24 15:58
 Express:
 Priority:
 Position-Count: 2
 Modification date: 10/06/24 15:58
 Date of shipment:
 Estimated delivery dat...:

Party/measure
 Freight carrier:
 Consignor:
 Gross weight:
 Net weight:
 Volume:

Consignee
 Consignee:
 Consignee street:
 Consignee Postalcode:
 Consignee City:
 Consignee Countrycode:

Invoice recipient
 Invoice recipient:

Navigation menu:
 ✓ Navigation visible
 ✓ Preview visible
 Import shipment
 Excel export
 Change language
 Automatic settings
Picking-Strategy
 Logout

Now that the shipment is released, Ben can create a picklist for it.

Click on the burger menu icon in the top right corner of the screen and select "Picking-strategy" from the dropdown menu.

Logistics mail: Base APPs
Picklist/Shipment

Navigation: Shipments, Picklist, Transports

Picklist: Empty | Picking container: Empty | Transport: | Item: |

Text/label: Order: LIEFER-00000007, Type: Shipment, Tenant: , Description: , Note: , Classification(s):

Status/time: Status: Pending, Status change reason: , Creation date: 10/06/24 15:58, Express: , Priority: , Position-Count: 2, Modification date: 10/06/24 15:58, Date of shipment: , Estimated delivery dat...

Party/measure: Freight carrier: , Consignor: , Gross weight: , Net weight: , Volume:

Consignee: Consignee: , Consignee street: , Consignee Postalcode: , Consignee City: , Consignee Countrycode:

Invoice recipient: Invoice recipient:

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat.	Status change reason	Creation date	Expr.	Pri
LIEFER-00000007	Shipment					Released		10/06/24 15:58	<input type="checkbox"/>	
SH-000003	Shipment		Blendamed-Delivery	Toothpaste				10/06/24 13:49	<input type="checkbox"/>	
SH-000004	Shipment		Blendamed-Delivery	Toothpaste				10/06/24 13:49	<input type="checkbox"/>	

Picking-Strategy ✕

Name

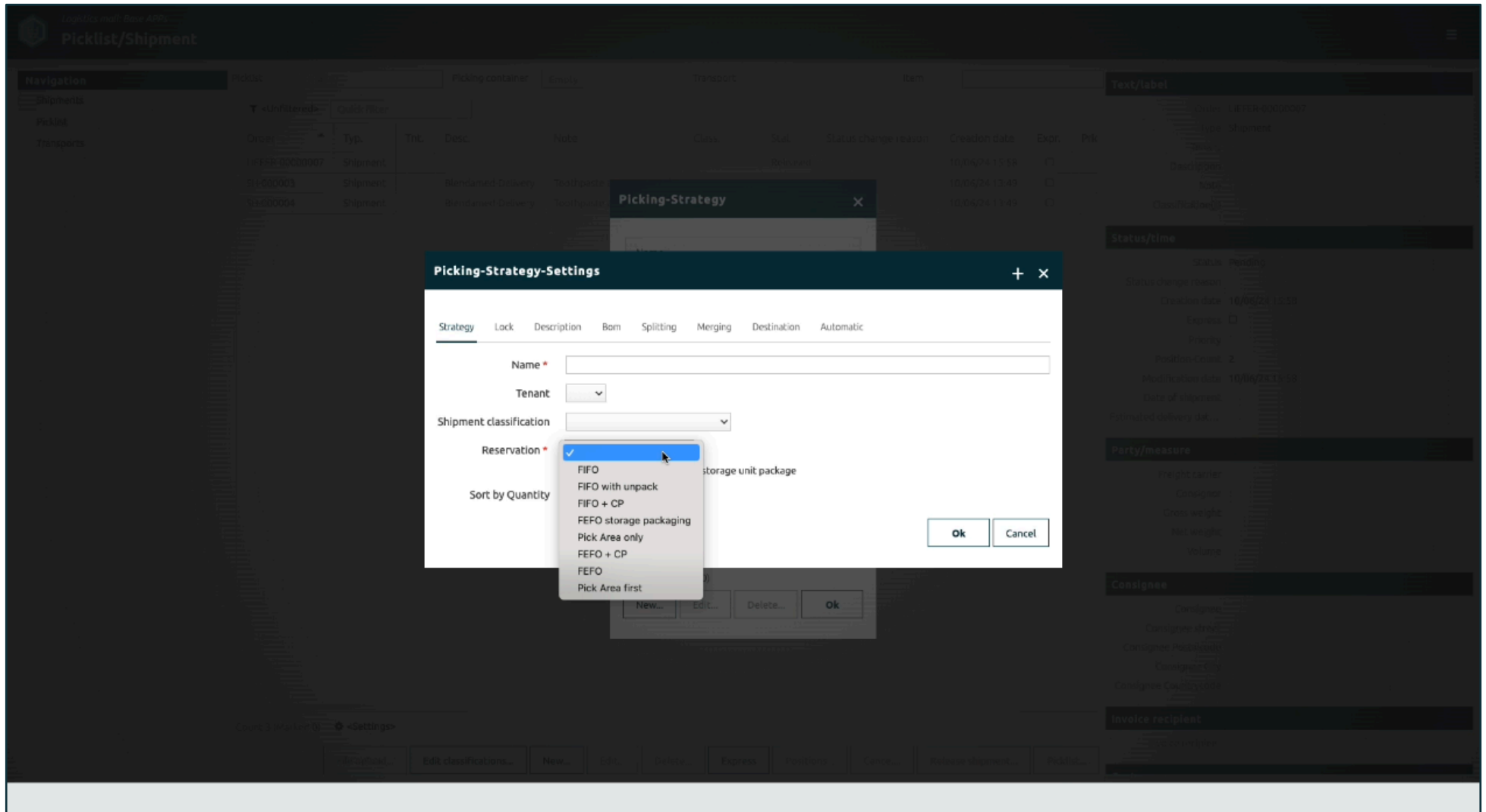
Count 0 (Marked 0)

New... Edit... Delete... Ok

Count: 3 (Marked 0) <Settings>

File upload... Edit classifications... **New...** Edit... Delete... Express Positions... Cancel... Release shipment... Picklist...

Click on „New“.



A customized picking strategy can be created according to your specific needs. This strategy is then applied to the automatic creation of picking lists. Warehouse Star supports various options, such as multi-order picking or separation of whole pallets and picking positions. **Click on „Cancel“ and then on “OK” to close the picking-strategy window.**

Logistics mall: Base APPs
Picklist/Shipment

Picklist: Picking container: Transport: Item:

Navigation: Shipments, Picklist, Transports

Order: Quick filter:

Order	Typ.	Tnt.	Desc.	Note	Class.	Stat	Status change reason	Creation date	Expr.	Pri
LIEFER-00000007	Shipment					Released		10/06/24 15:58	<input type="checkbox"/>	
SH-000003	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	
SH-000004	Shipment		Blendamed-Delivery	Toothpaste and Toothwash		Pending		10/06/24 13:49	<input type="checkbox"/>	

Count: 3 (Marked 1) [Settings](#)

File upload... Edit classifications... New... Edit... Delete... Express Positions... Cancel... Revoke Release... **Picklist...**

Text/label
 Order: LIEFER-00000007
 Type: Shipment
 Tenant:
 Description:
 Note:
 Classification(s):

Status/time
 Status: Released
 Status change reason:
 Creation date: 10/06/24 15:58
 Express:
 Priority:
 Position-Count: 2
 Modification date: 10/06/24 15:59
 Date of shipment:
 Estimated delivery dat...:

Party/measure
 Freight carrier:
 Consignor:
 Gross weight:
 Net weight:
 Volume:

Consignee
 Consignee:
 Consignee street:
 Consignee Postalcode:
 Consignee City:
 Consignee Countrycode:

Invoice recipient
 Invoice recipient:

Select the released picking request and click on "Picklist..." to create a new picklist.

The screenshot displays the 'Logistics mail: Base APPs' interface for 'Picklist/Shipment'. A modal window titled 'Picklist' is centered on the screen, allowing for item configuration. The modal contains the following fields:

- Description: Empty text input
- Note: Empty text input
- Destination: A dropdown menu with a checkmark icon, currently showing 'OG-01' and 'PA-01' as options. 'PA-01' is highlighted.
- Reservation: Empty text input

Buttons for 'Ok' and 'Cancel' are located at the bottom of the modal. The background interface shows a table of shipments with columns for Order, Typ., Tnt., Desc., Note, Class., Stat., Status change reason, Creation date, Expr., and Pri. The right sidebar contains various panels such as 'Text/label', 'Status/time', 'Party/measure', 'Consignee', and 'Invoice recipient'.

After picking, the items have to be brought to packing station 01 where they will be packed in an adequate shipping carton.
Click on the “Destination” field and select “PA-01” from the dropdown.

The screenshot displays the 'Picklist/Shipment' interface. A modal window titled 'Picklist' is open, allowing for the configuration of a picklist item. The modal contains the following fields:

- Description: Empty
- Note: Empty
- Destination: PA-01
- Reservation: A dropdown menu is open, showing the following options:
 - FIFO
 - FIFO with unpack** (highlighted)
 - FIFO + CP
 - FEFO storage packaging
 - Pick Area only
 - FEFO + CP
 - FEFO
 - Pick Area first

The background interface shows a table of shipments with columns: Order, Typ., Tnt., Desc., Note, Class., Stat., Status change reason, Creation date, Expr., and Pri. The right-hand sidebar contains sections for Text/label, Status/time, Party/measure, Consignee, and Invoice recipient.

Click on the "Reservation" field and select "FIFO with unpack", then confirm with "OK". FIFO stands for "first in/first out" and means that the products that are stored first (first in) should also be shipped first (first out). Ben chooses "with unpack" because the items have to be taken from a full pallet.

Logistics mall: Base APPs
Picklist/Picklist

Navigation: Shipments, **Picklist**, Transports

Shipment: Empty Completed

Filter: <Unfiltered> Quick filter

Shipment	Number	Desc.	Note	Creation date	Mod. date	Stat	Tnt.	Destination	Pos. Cnt.	Reservation
LIEFER-00000007	KOMMI-00000001			10/06/24 16:00	10/06/24 16:00	Pending		PA-01	2	FIFO with unpack

Count: 1 (Marked 1) <Settings>

Buttons: Edit... Allocate... Delete... Cancel... Positions... **Release...** Assignment...

Text/label

Shipment: LIEFER-00000007
 Number: KOMMI-00000001
 Description:
 Note:

Status/time

Creation date: 10/06/24 16:00
 Modification date: 10/06/24 16:00
 Status: Pending

Picking information

Tenant:
 Destination: PA-01
 Position-Count: 2
 Reservation: FIFO with unpack

Item lines

Article: 000010
 Quantity: 1 Stk
 Article: 000011
 Quantity: 2 Stk

Both items have been added to a new picklist. Ben can now send this picklist to his colleagues on the shop floor, so they can process the order.
Click on „Release picklist“...

Logistics mail: Base APPs
Picklist/Picklist

Navigation: Shipments, Picklist, Transports

Shipment: Empty

Completed

Text/label: Shipment: LIEFER-00000007, Number: KOMMI-00000001, Description, Note

Status/time: Creation date: 10/06/24 16:00, Modification date: 10/06/24 16:00, Status: Pending

Picking Information: Tenant, Destination: PA-01, Position Count: 2, Reservation: FIFO with unpack

Item lines: Article: 000010, Quantity: 1 Sck, Article: 000011, Quantity: 2 Sck

Shipment	Number	Desc.	Note	Creation date	Mod. date	Stat	Tnt.	Destination	Pos. Cnt.	Reservation
LIEFER-00000007	KOMMI-00000001			10/06/24 16:00	10/06/24 16:00	Pending	PA-01		2	FIFO with unpack

Count: 1 (Marked 1) <Settings>

Buttons: Edit..., Allocate..., Delete..., Cancel..., Positions..., Release..., Assignment...

Release picklist [X]

Do you really want to release the selected picklist(s) for further processing?

Release Cancel

Confirm with "Release".

Logistics mall: Base APPs
Picklist/Picklist

Navigation: Shipments, **Picklist**, Transports

Shipment: Empty Completed

<Unfiltered> Quick filter

Shipment	Number	Desc.	Note	Creation date	Mod. date	Stat	Tnt.	Destination	Pos. Cnt.	Reservation
LIEFER-00000007	KOMMI-00000001			10/06/24 16:00	10/06/24 16:01	Released		PA-01	2	FIFO with unpack

Count: 1 (Marked 0) <Settings>

The picklist has now been released and is available for further processing on the shop floor with the Picking Mobile App. **You can close the Picking Web App!**

In the next chapter, you will help Alex process a picking order and pick all the required items from the small parts warehouse!



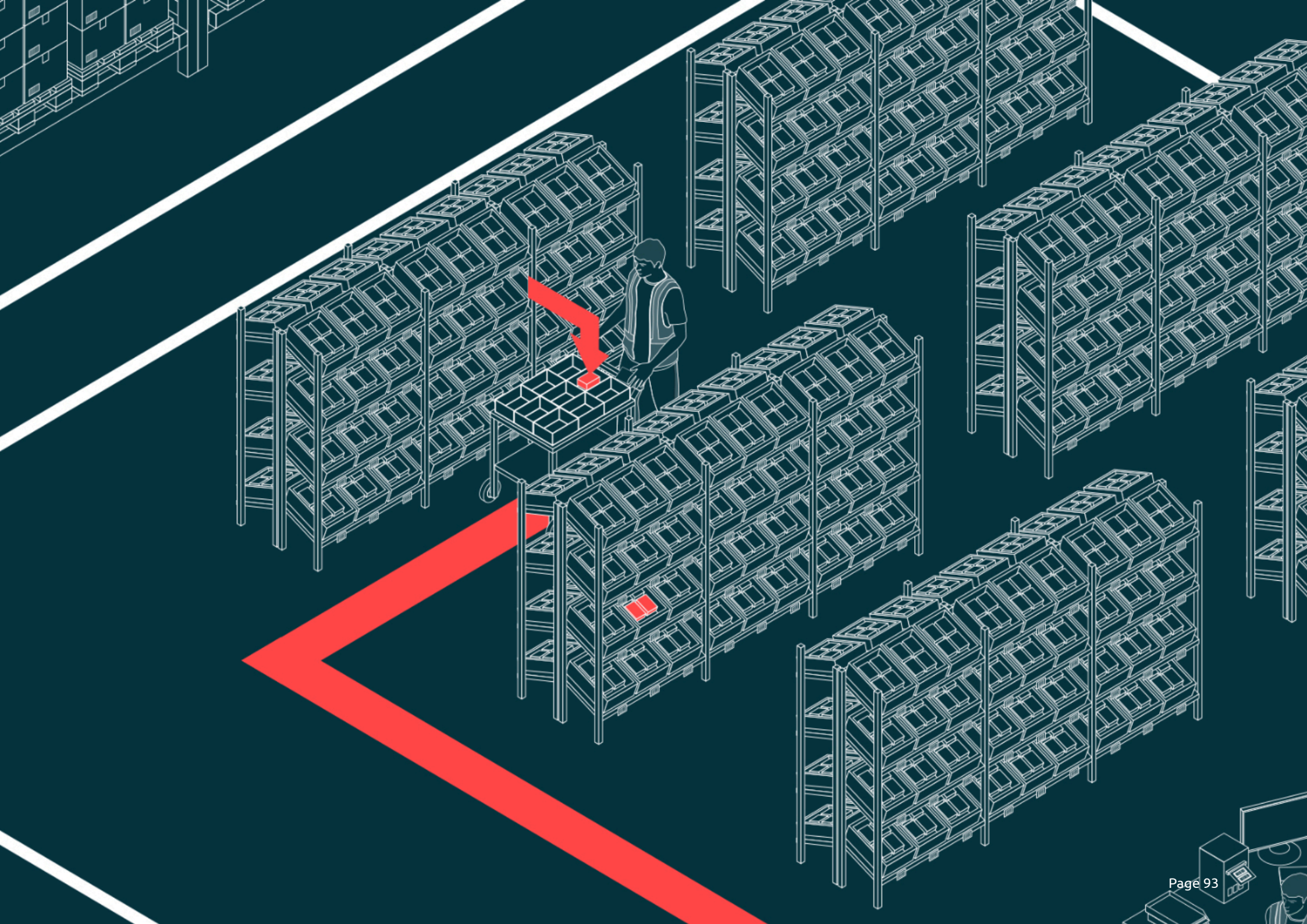
HIGHBAY WAREHOUSE

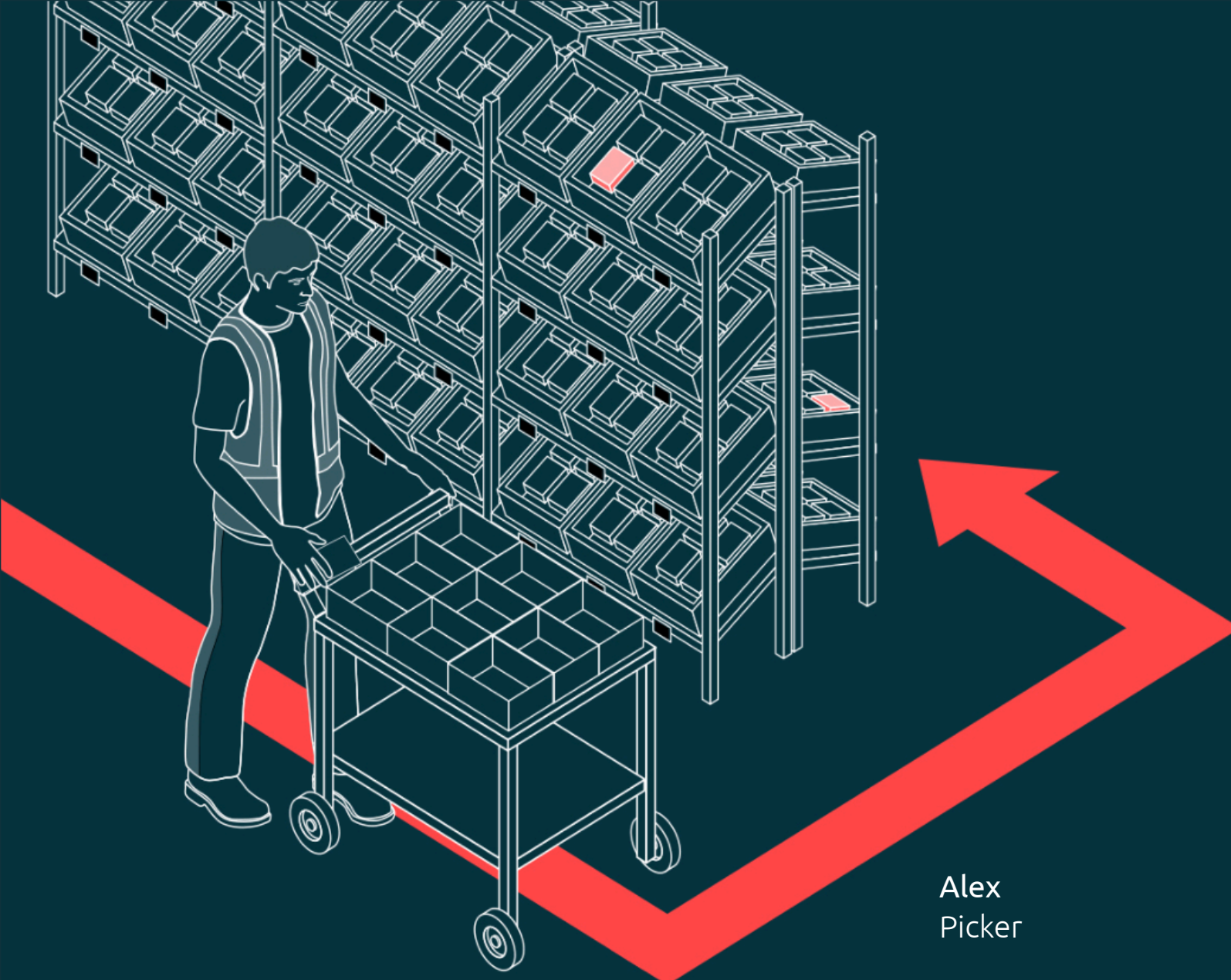


Warehouse Star

ORDER PICKING

MOBILE APP





Alex Picker

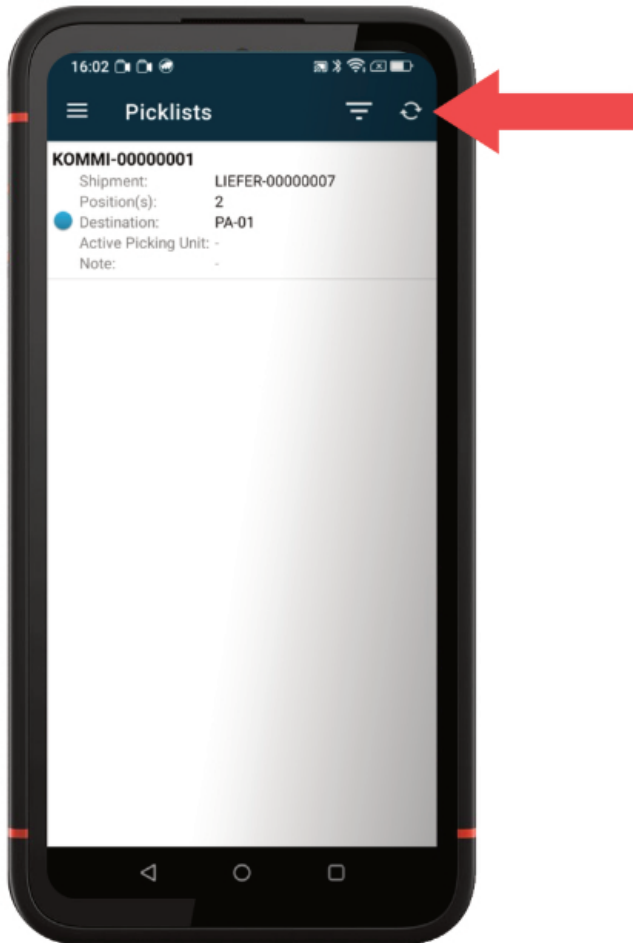
Alex's job as a picker is to pick all the ordered items from their storage bins, place them on designated bins on the picking cart, and then take the sorted orders to a designated packing location, where they will be packaged for shipping.



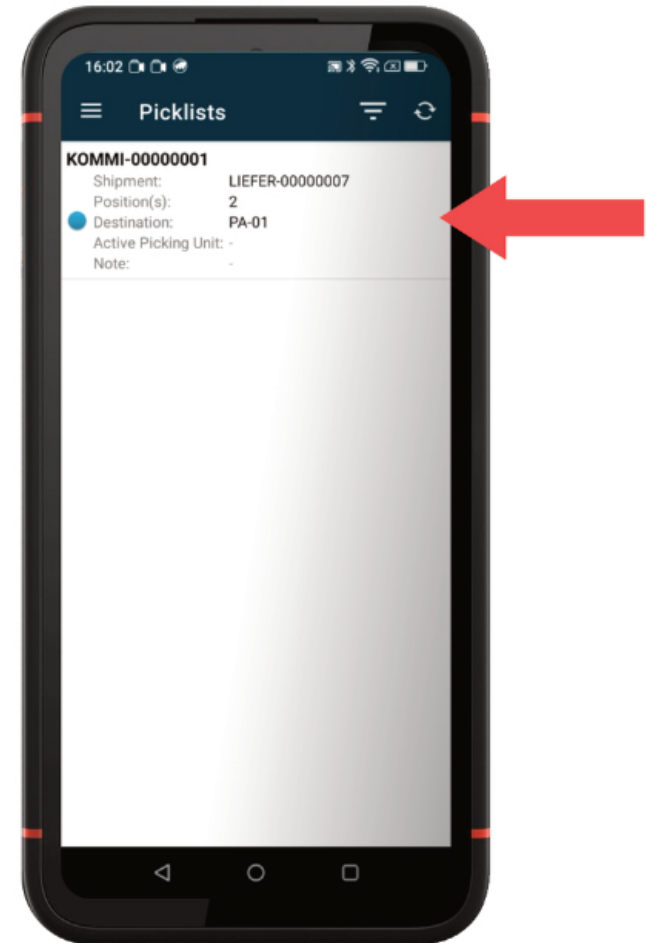
After the release of the picklist in the Web App our picker Alex can process the order with his mobile device and the Picklist mobile app!



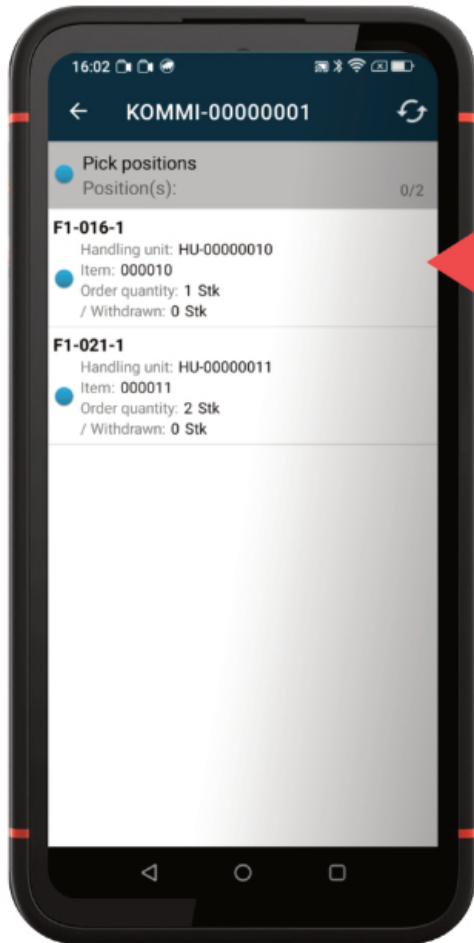
Launch the Picking mobile app. To login, tap on the QR Code icon to start the camera and scan your personal QR Code located in your customer center. (Tap on any mobile app icon to find it).



Tap on the Refresh icon in the upper right corner to display the currently released picking orders.

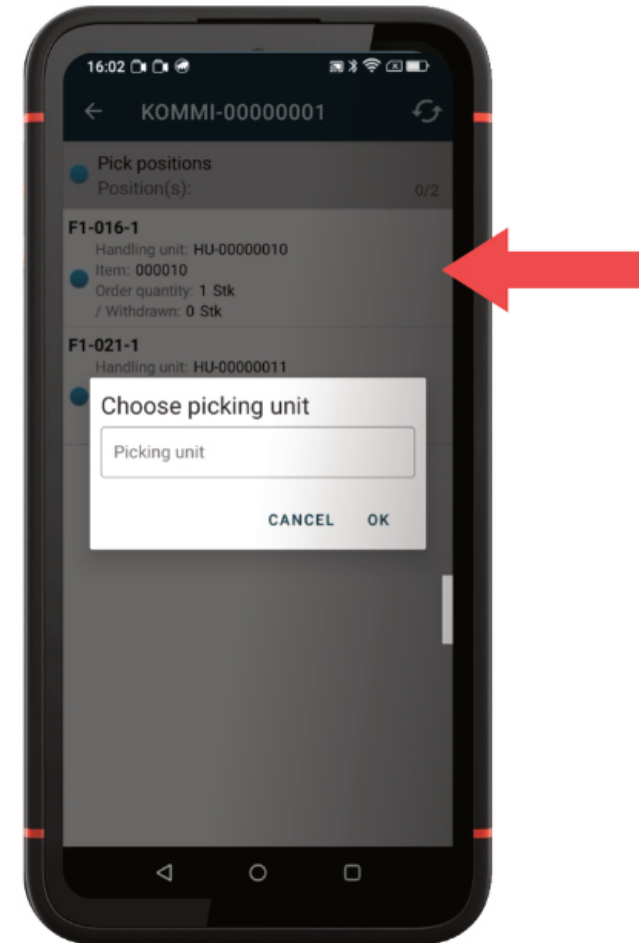


Tap on the Picklist to display all the items that need to be picked for this order.



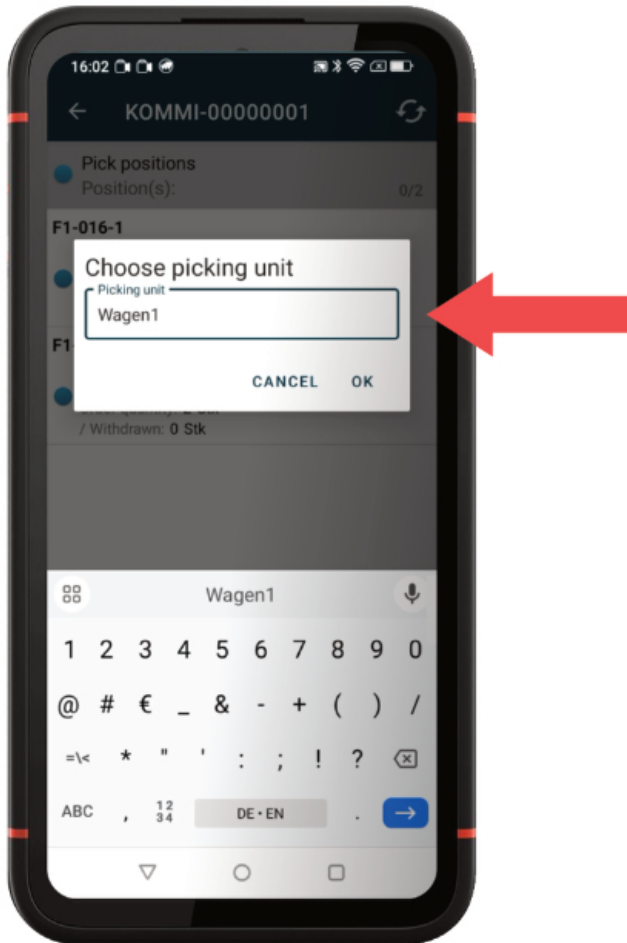
The next screen shows the bin location from which the items have to be picked and the number of items that have to be picked out of each location. Alex goes to the first bin location and picks one piece, as displayed in the field "order quantity".

Tap on the first pick position.

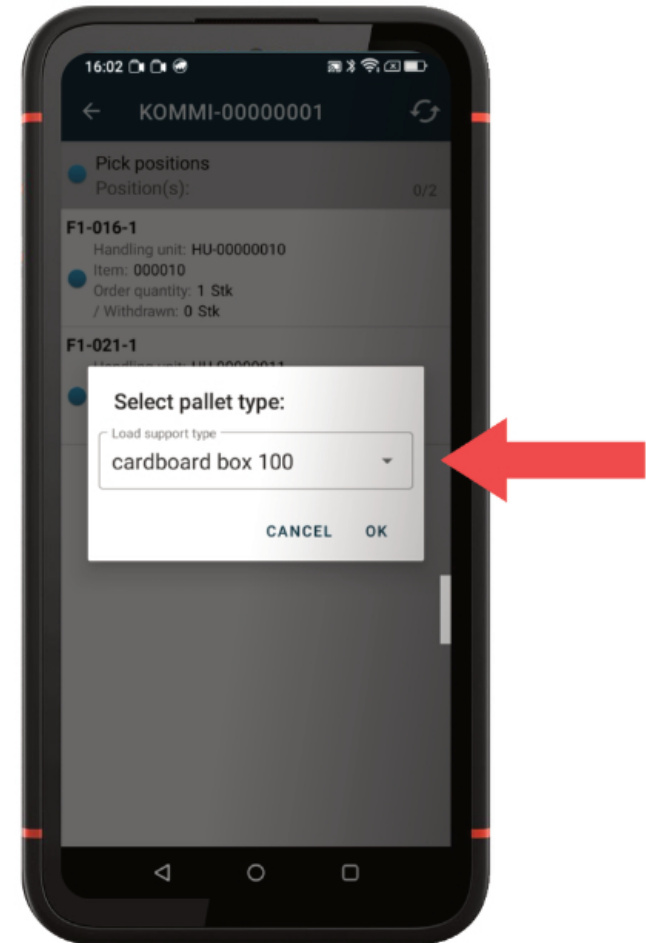


The modal „Choose picking unit“ opens. Alex has to choose the picking unit, in which he will place the picked items. He can either scan the bar-code of the picking unit or enter its name manually.

Tap on the Picking unit field to open the keyboard.

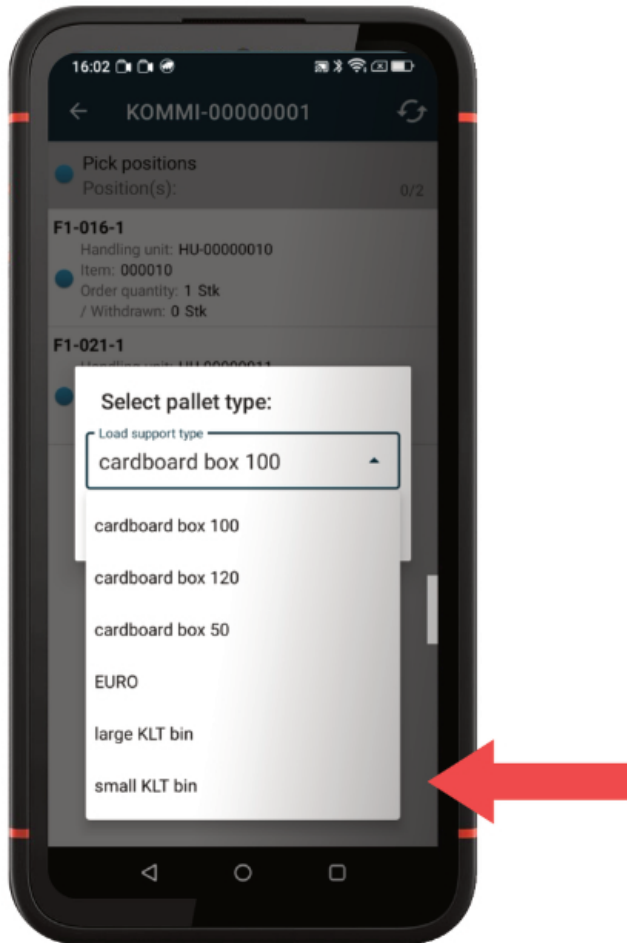


Enter „Wagen1“ (cart1) and tap on “OK”.

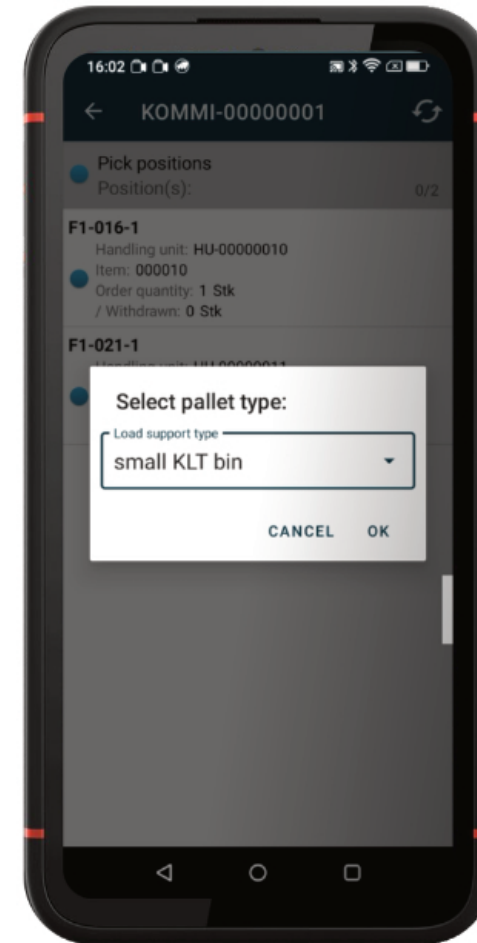


Alex needs to select the load support type, on which he will place the picked items.

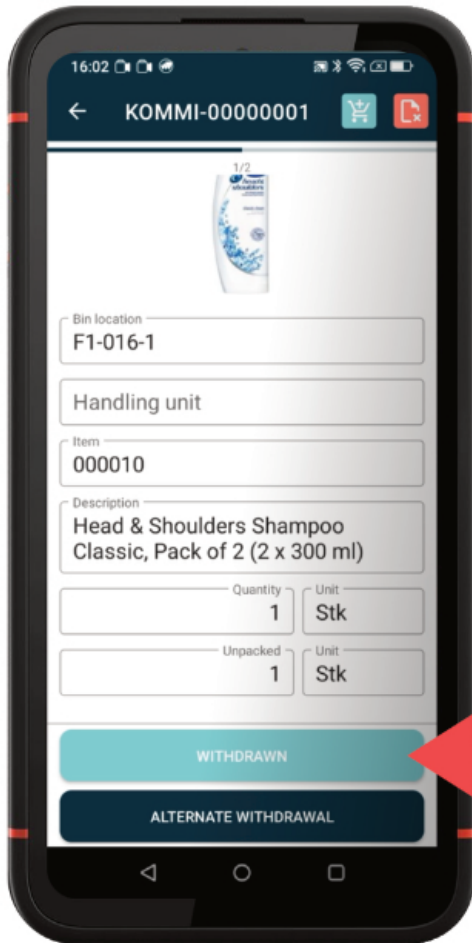
Tap on the arrow and select ..



.. small KLT bin.



Confirm your selection by tapping on „OK“.

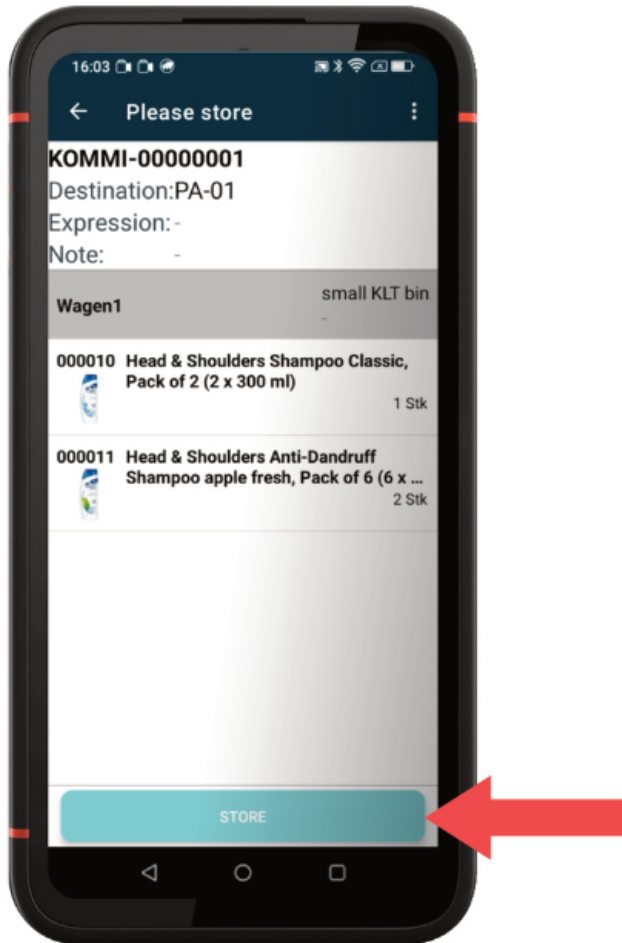


This opens a screen with detailed information about the pick positions. The header displays the picklist ID, the total number of pick positions in the list and the number of the currently displayed pick position. Underneath the header detailed information about the item is displayed, including the quantity. Alex picks one piece out of the bin and places it in his picking cart bin. **Tap on „WITHDRAWN“ to confirm that Alex took one piece out of the bin.**



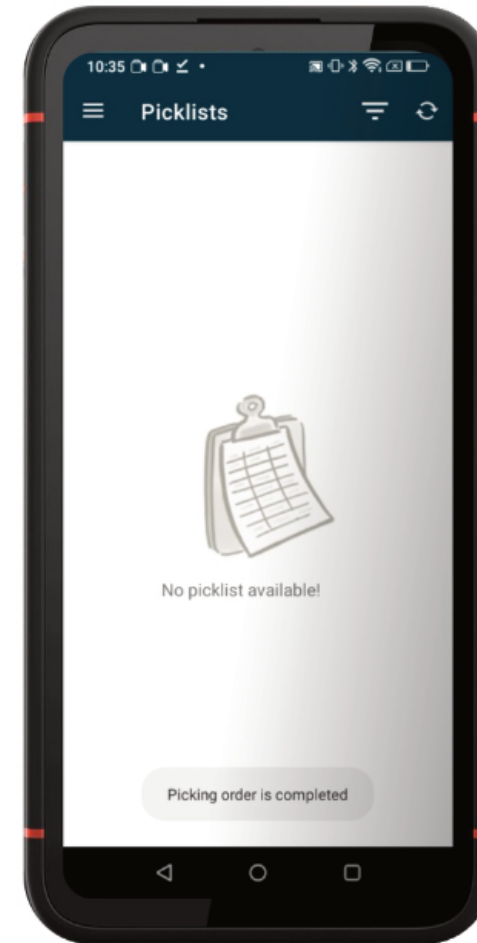
After the first item has been picked, the app directly shows the next item, its location and the quantity that needs to be picked. Alex goes to the designated bin location in the pick area, takes 2 pieces out of the bin and places them on the picking cart bin.

Tap on „WITHDRAWN“ to confirm the second pick.



Alex picked all needed items for this order. Now the app displays the destination for the picked order, so it can be packed and shipped. In this case it is the packing workplace PA-01, which Alex selected in the beginning. Alex brings the picking cart bin to the packing area and then confirms the delivery.

Tap on „STORE“.



The app now reports that the picking order has been completed and that there are no other released picklists available for the moment.

You can close the Picklist mobile app!

In the next chapter you'll help our packer Tyler pack the picked order in an appropriate cardboard box and prepare it for shipping.

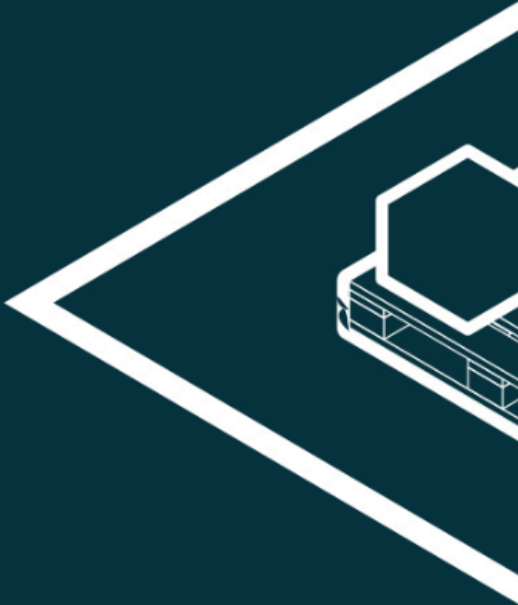
COMING GOODS I G

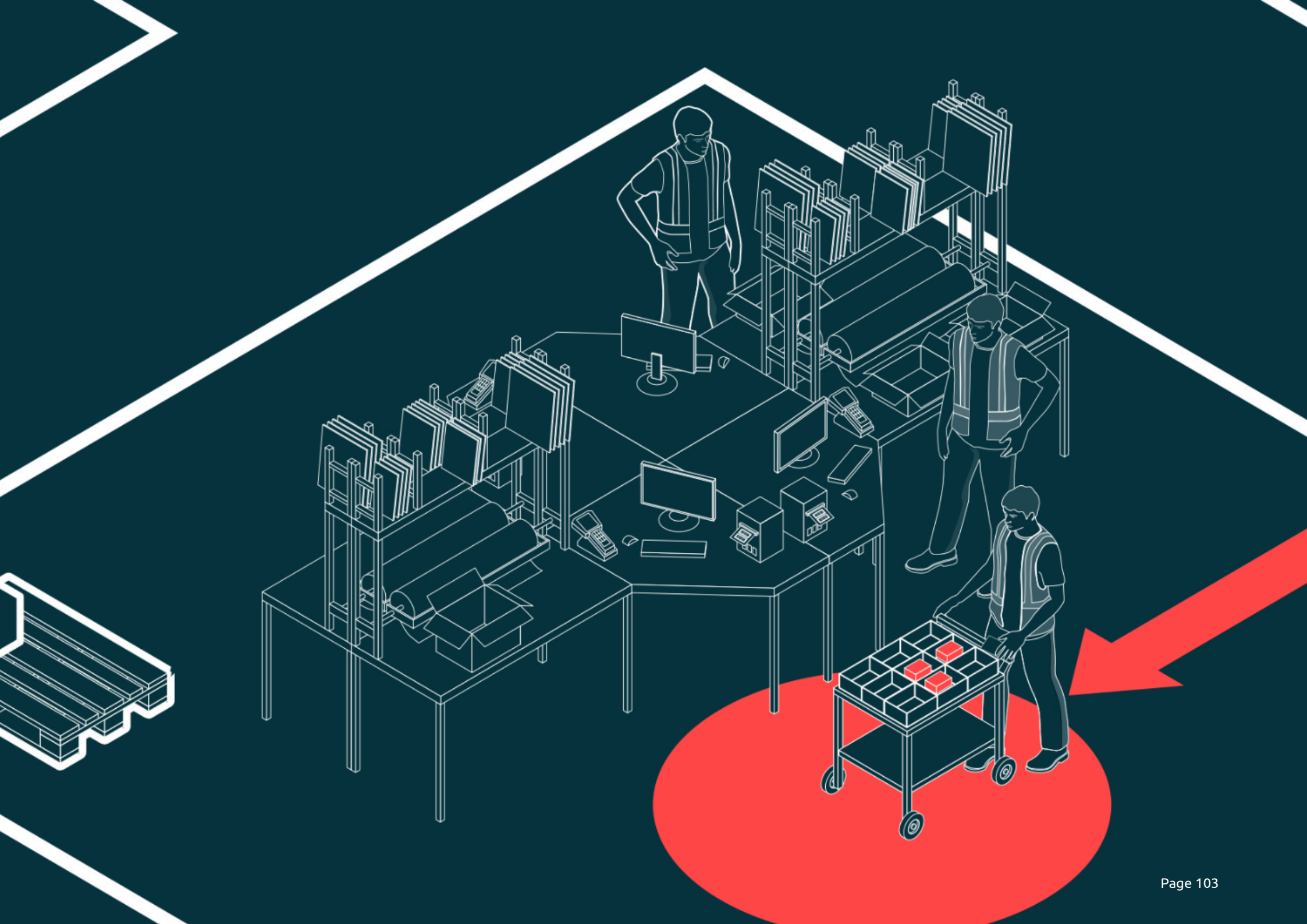


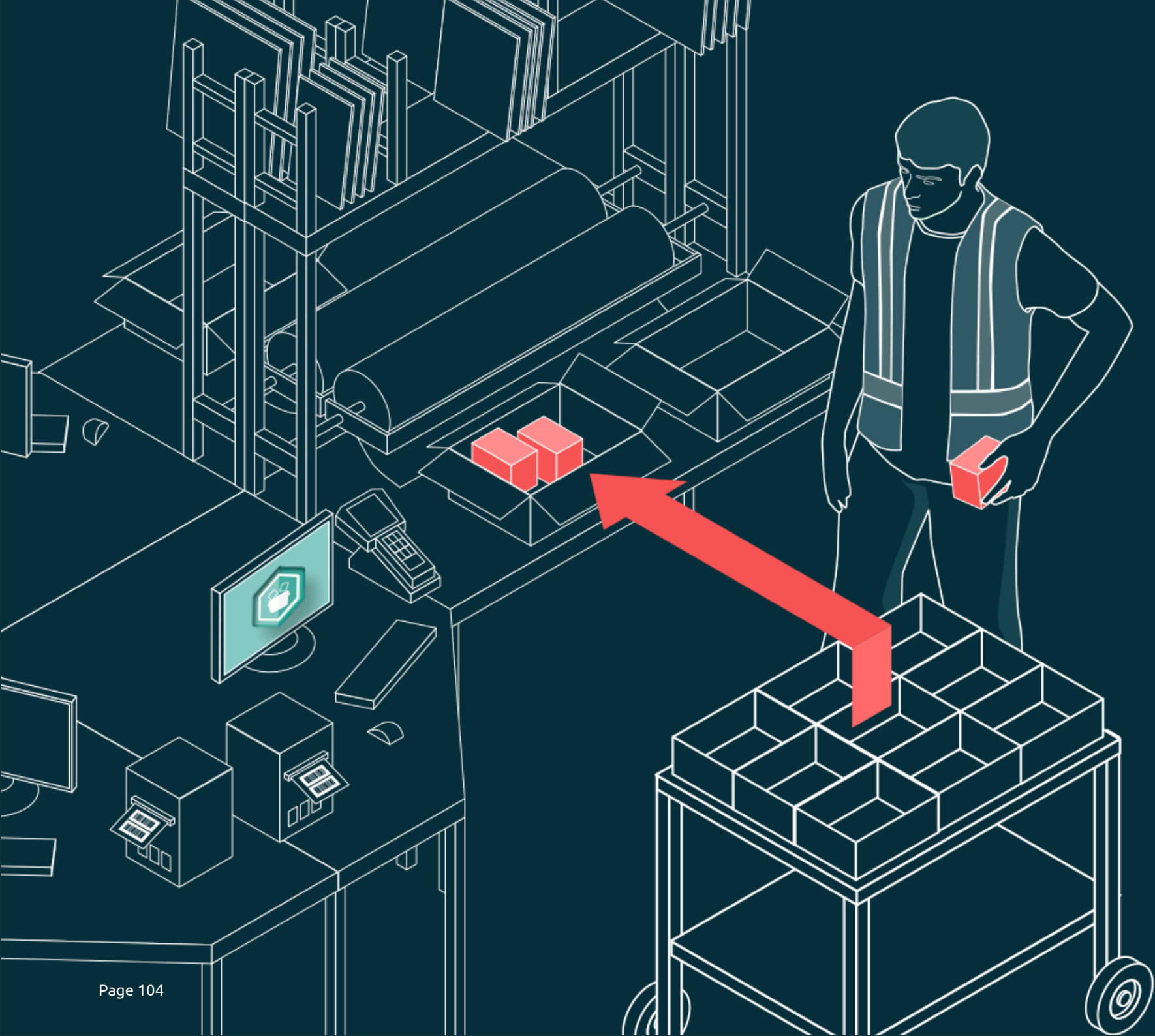
Warehouse Star

PACKAGING

WEB APP







Tyler Packer

Tyler's job is to pack the picked orders and prepare them for shipping. At his workstation, he chooses the appropriate packaging and can generate and print shipping labels and delivery bills as needed.

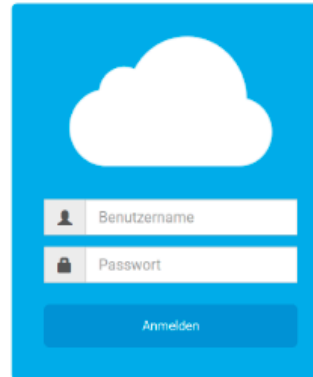


The web interface for packaging is optimized for a packing station. Starting from a main screen, all steps can be carried out immediately and easily. All information, such as the volume to be packed, is updated in real time. The packing web app supports packing of a picklist in one or more shipping units and the configuration of a workplace with a printer and a scale.

Open the Web App Packaging.

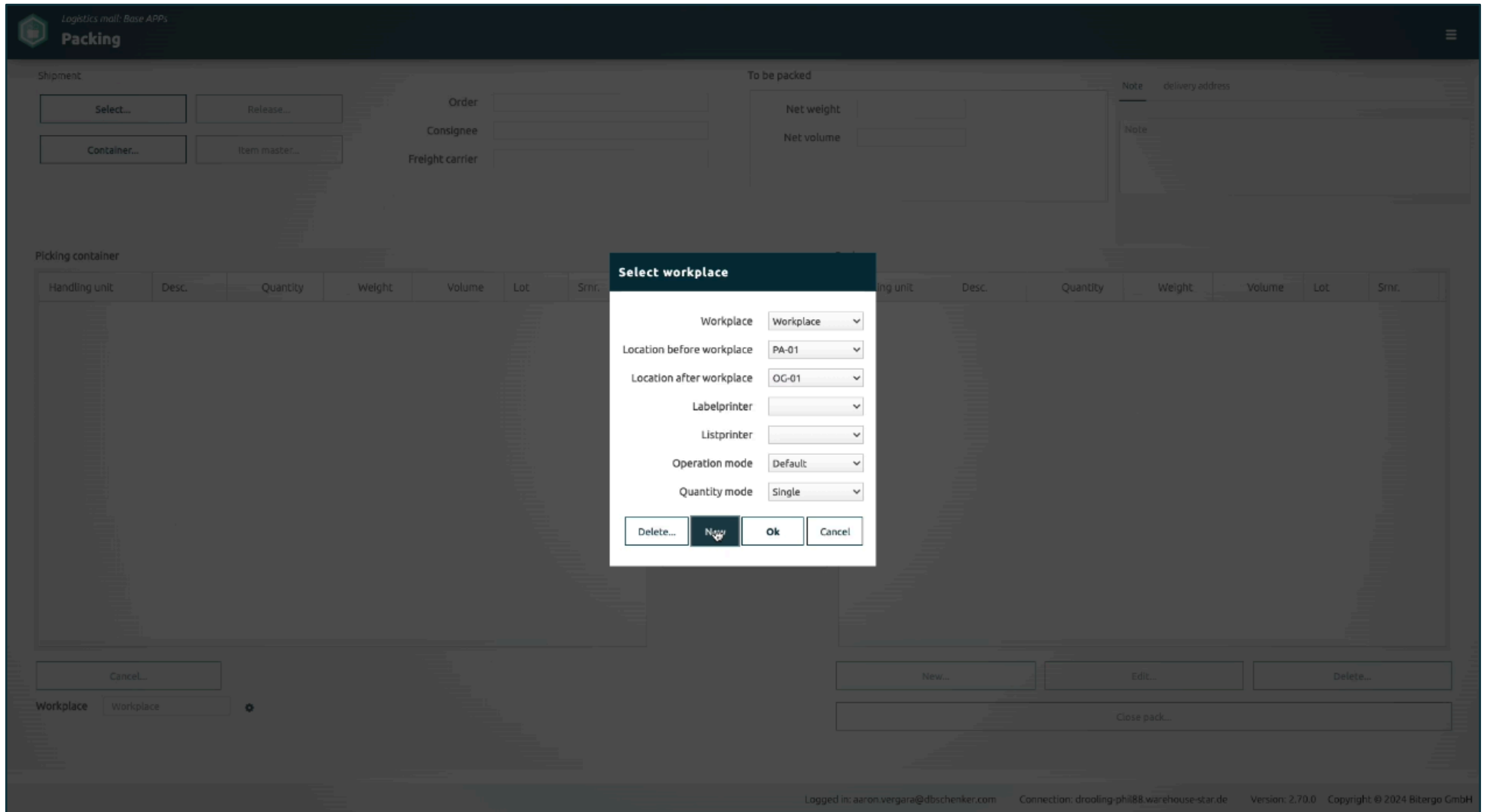
logistics mall Single Sign On

Bitte melden Sie sich mit Ihrem Benutzernamen und
Kennwort an:



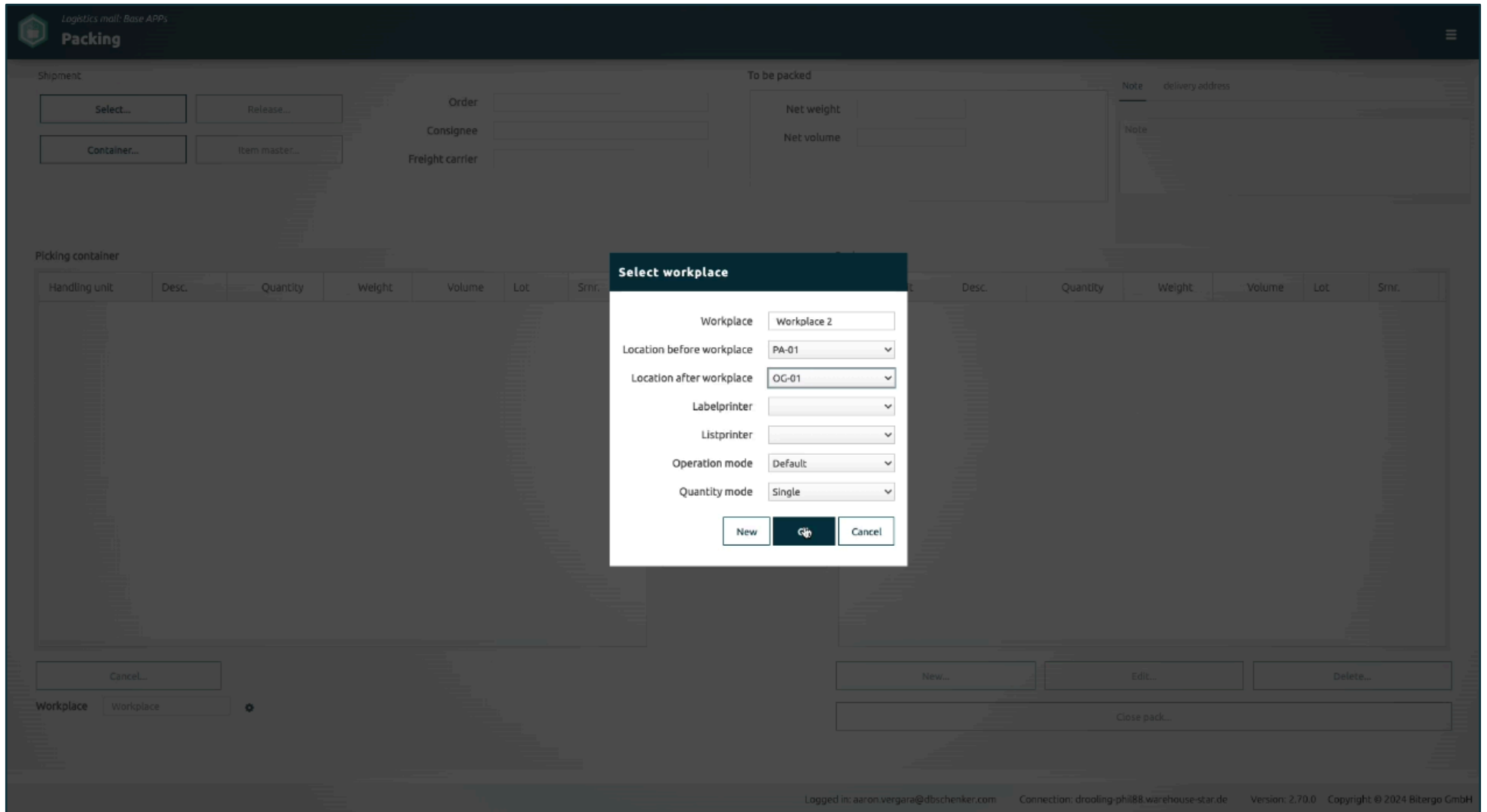
The login form is a blue rounded rectangle. At the top center is a white cloud icon. Below it are two input fields: the first is labeled 'Benutzername' with a person icon, and the second is labeled 'Passwort' with a lock icon. At the bottom center is a blue button labeled 'Anmelden'.

A new tab will open in your browser with a login window. **Enter your login data** (your email address and the password you created for the customer center).

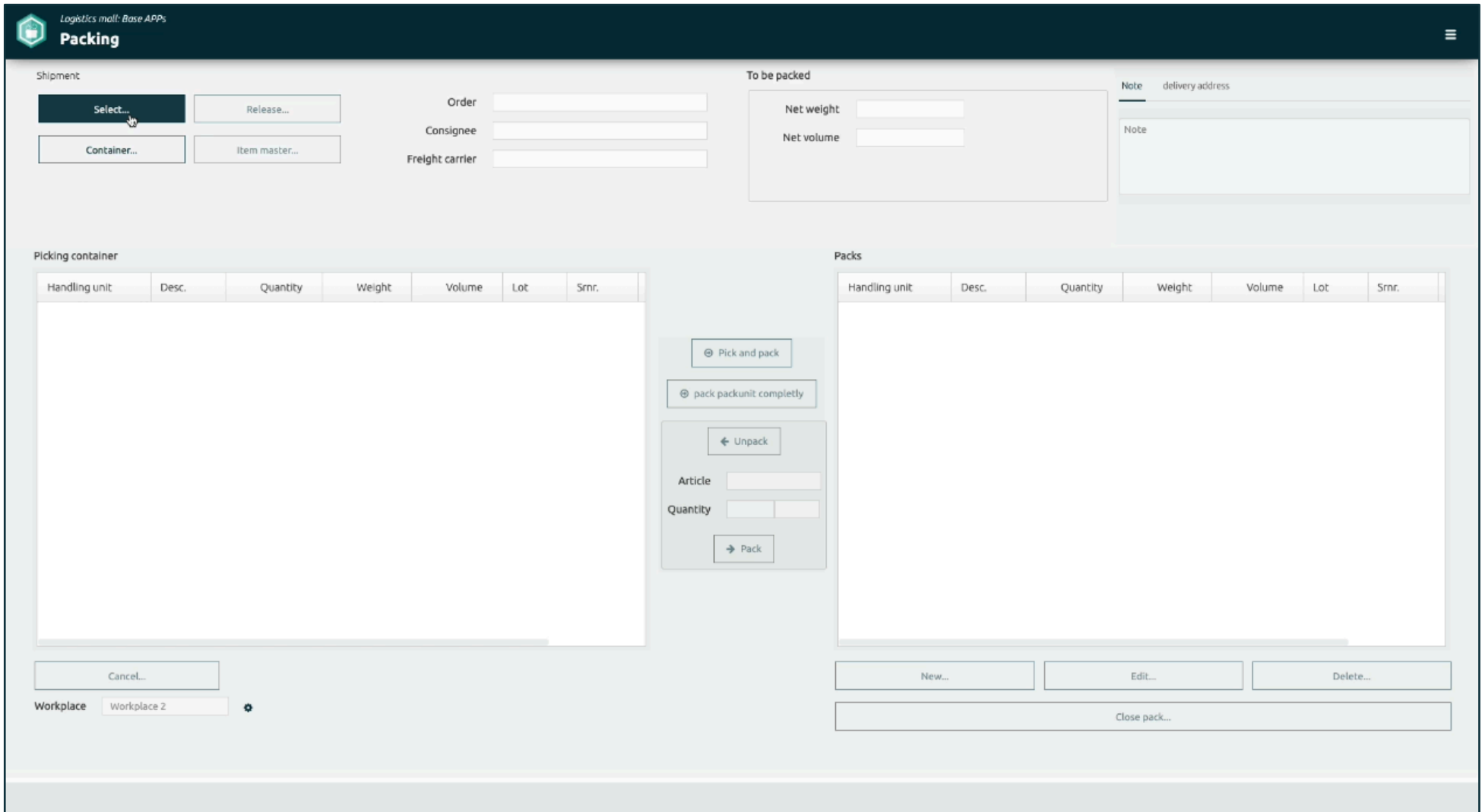


After login you have to setup your workplace to start working with the packaging app.

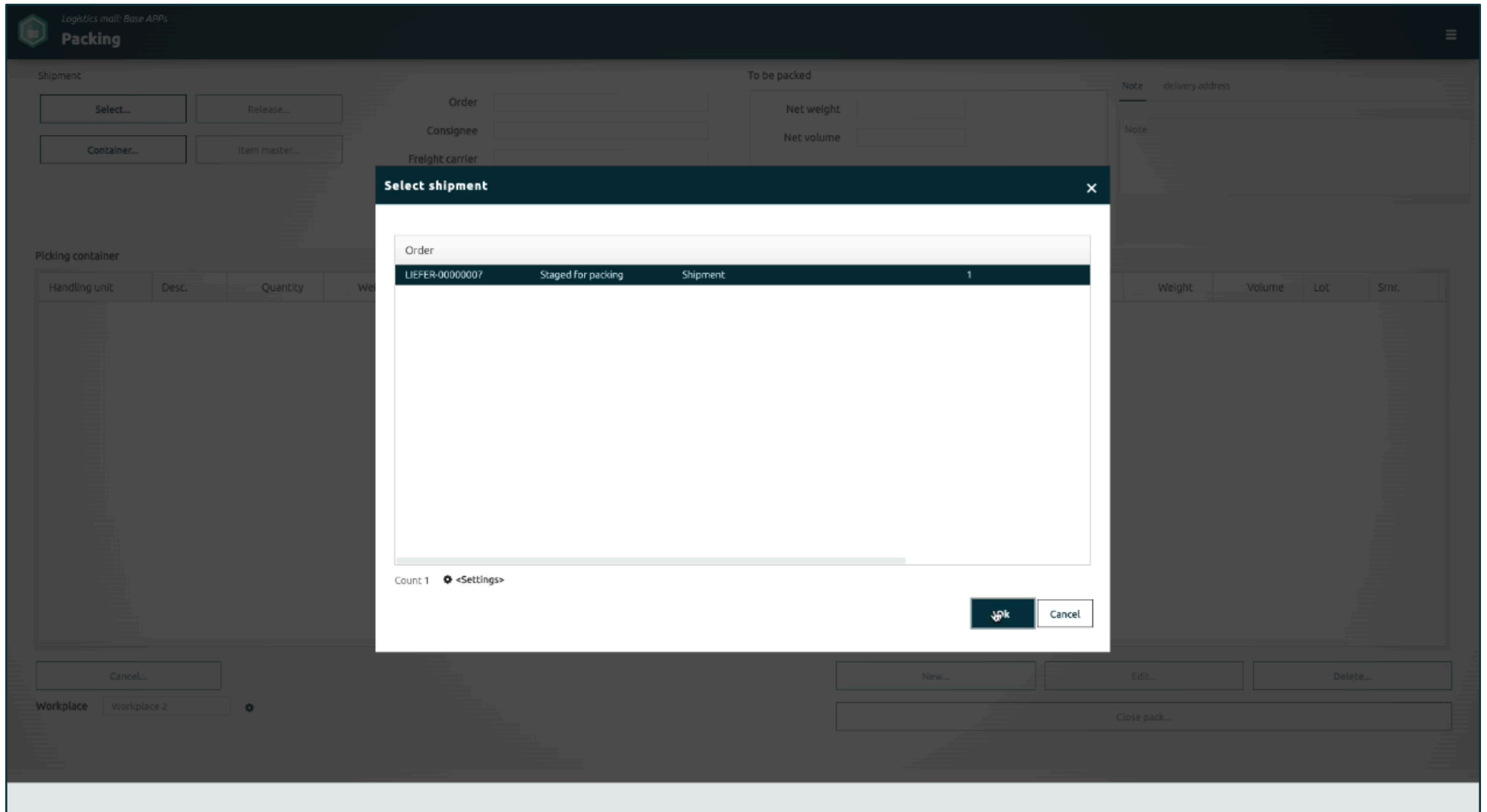
Click on "New"..



... enter "Workplace2" in the field "Workplace", then select "PA-01" from the dropdown for the field "Location before workplace" and "GO-01" for the field "Location after workplace". Confirm by clicking on "OK".



Click on "Select" to display the open shipping orders.



A dialog box opens. Click on the shipping order that Alex has just delivered and confirm with OK.

Logistics mall: Base APPs

Packing

Shipment

Select... Release...

Container... Item master...

Order: LIEFER-00000007

Consignee: _____

Freight carrier: _____

To be packed

Net weight: 4.9 kg

Net volume: 24 l

Note: delivery address

Picking container

Handling unit	Desc.	Quantity	Weight	Volume	Lot	Snr.
▼ Wagen1	small KLT bin	3 Stk	4.6 kg	33.6 l		
000010	Head & Should	1 Stk	0.6 kg	1.6 l		
000011	Head & Should	2 Stk	4 kg	8 l		

Packs

Handling unit	Desc.	Quantity	Weight	Volume	Lot	Snr.
---------------	-------	----------	--------	--------	-----	------

⊕ Pick and pack

⊕ pack packunit completely

← Unpack

Article: 000010

Quantity: 1 Stk

→ Pack

Cancel...

Workplace: Workplace 2

⬇ New...

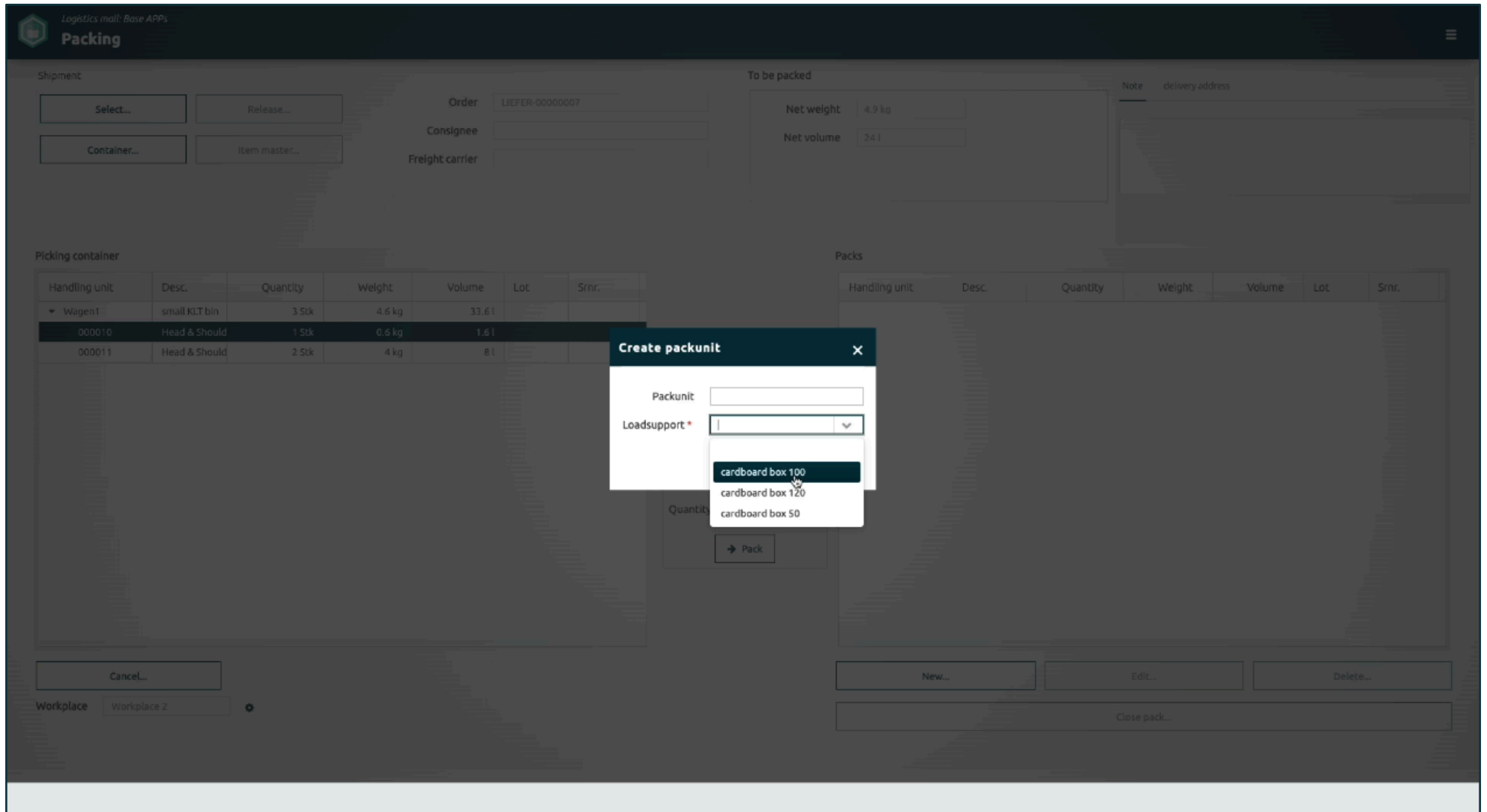
Edit...

Delete...

Close pack...

On the left side of the screen you will see a list of all the items belonging to this order.

Click on „New“ to choose an appropriate packaging.



You can choose between cardboard boxes of different sizes. Tyler decides to take the cardboard box 100. **Select “cardboard box 100” from the dropdown and click on “OK”.** (You can leave the first field empty.)

Logistics mail: Base APPs

Packing

Shipment

Select... Release...

Container... Item master...

Order: LIEFER-00000007

Consignee

Freight carrier

To be packed

Net weight: 4.9 kg

Net volume: 24 l

Note: delivery address

Picking container

Handling unit	Desc.	Quantity	Weight	Volume	Lot	Snr.
Wagen1	small KLT bin	3 Stk	4.6 kg	33.6 l		
000010	Head & Should	1 Stk	0.6 kg	1.6 l		
000011	Head & Should	2 Stk	4 kg	8 l		

Packs

Handling unit	Desc.	Quantity	Weight	Volume	Lot	Snr.
HU-0000046	cardboard box			30 l		

⊕ Pick and pack

⊕ pack packunit completely

← Unpack

Article: 000010

Quantity: 1 Stk

→ Pack

Cancel...

Workplace: Workplace 2

New... Edit... Delete...

Close pack...

The cardboard box shows up on the right side of the screen. Tyler takes a folded cardboard from the packing station and unfolds it. Now he place the items in it. **Click on the first item on the left side to select it and then click on “Pack” in the middle of the screen.**

Logistics mall: Base APPs

Packing

Shipment

Select... Release...

Container... Item master...

Order: LIEFER-00000007

Consignee: _____

Freight carrier: _____

To be packed

Net weight: 4.3 kg

Net volume: 24 l

Note: delivery address

Picking container

Handling unit	Desc.	Quantity	Weight	Volume	Lot	Snr.
Wagen1	small KLT bin	2 Stk	4 kg	32 l		
000011	Head & Should	2 Stk	4 kg	8 l		

⊖ Pick and pack

⊖ pack packunit completely

← Unpack

Article: 000011

Quantity: 2 Stk

→ Pack

Packs

Handling unit	Desc.	Quantity	Weight	Volume	Lot	Snr.
HU-00000046	cardboard box	1 Stk	0.6 kg	30 l		
000010	Head & Should	1 Stk	0.6 kg	1.6 l		

Cancel...

Workplace: Workplace 2

New... Edit... Delete...

Close pack...

Tyler takes the first item out of the picking cart bin and places it inside the cardboard box. He repeats the process with the other two items.

Click on the second item on the left side of the screen to select it and then click on „Pack“ in the middle of the screen.

Logistics mail: Base APPs

Packing

Shipment

Select... Release...

Container... Item master...

Order: LIEFER-00000007

Consignee: _____

Freight carrier: _____

To be packed

Net weight: 0.3 kg

Net volume: 24 l

Note: delivery address

Picking container

Handling unit	Desc.	Quantity	Weight	Volume	Lot	Snr.
▼ Wagen1	small KLT bin			24 l		

⊕ Pick and pack

⊕ pack packunit completely

← Unpack

Article: _____

Quantity: _____

→ Pack

Packs

Handling unit	Desc.	Quantity	Weight	Volume	Lot	Snr.
▼ HU-0000046	cardboard box	3 Stk	4.6 kg	30 l		
000010	Head & Should	1 Stk	0.6 kg	1.6 l		
000011	Head & Should	2 Stk	4 kg	8 l		

Cancel...

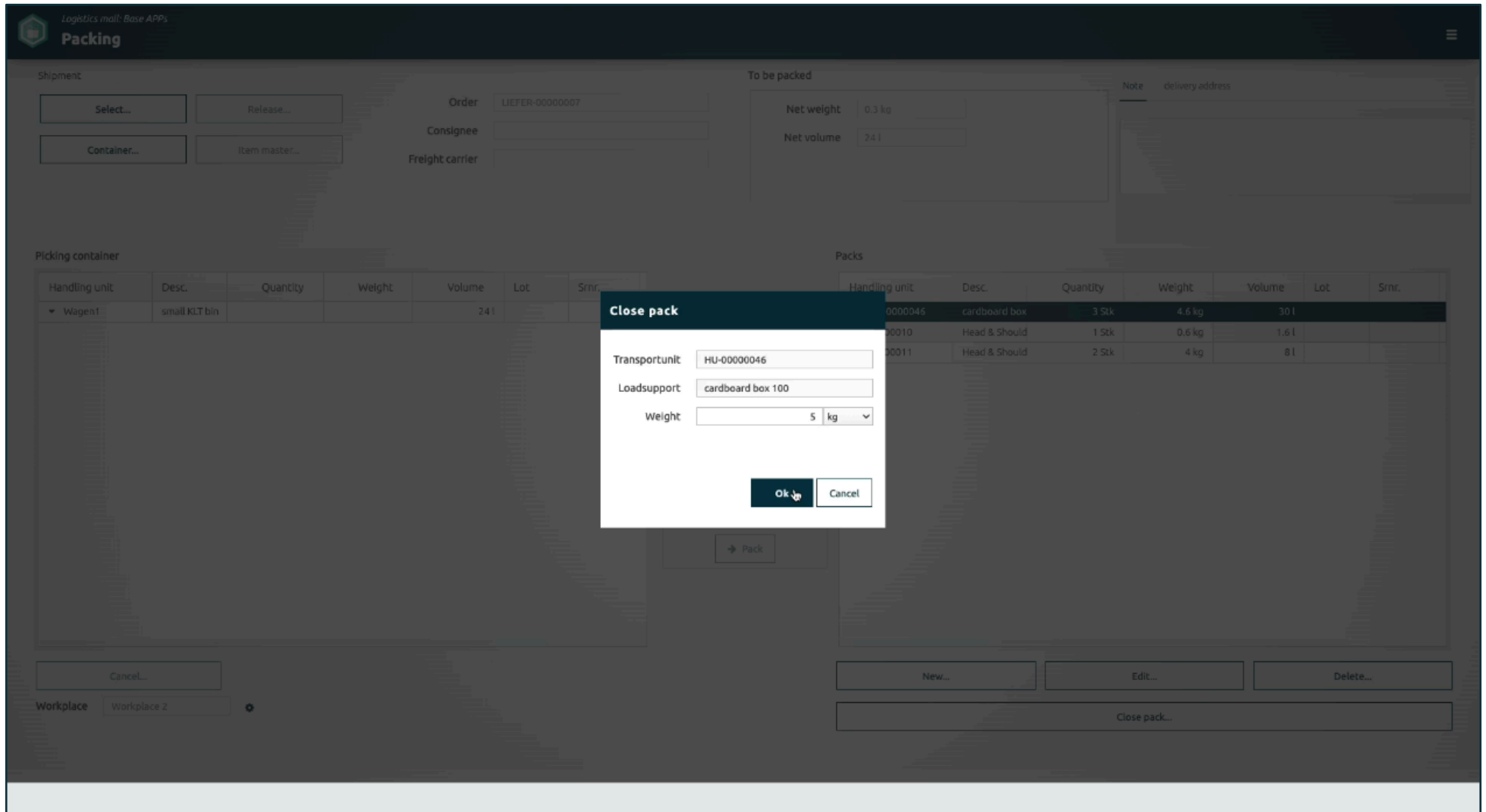
Workplace: Workplace 2

New... Edit... Delete...

Close pack...

Tyler takes the other two items out of the picking cart bin and places them into the cardboard box.

Afterwards he closes the box and seals it.



The package is ready for shipping and Tyler finishes the packing process.
Click on „Close pack...“.

You can now close the Packing Web App!

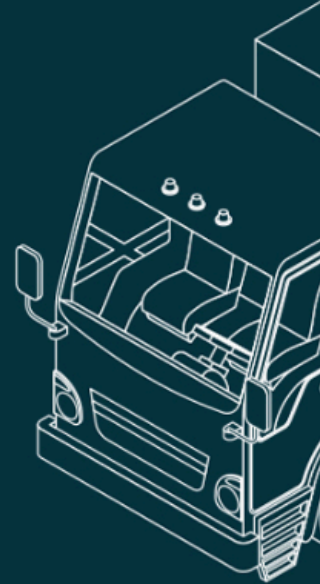
In the next chapter our warehouse clerk Nancy will pick up the package and bring it to the outgoing goods area!

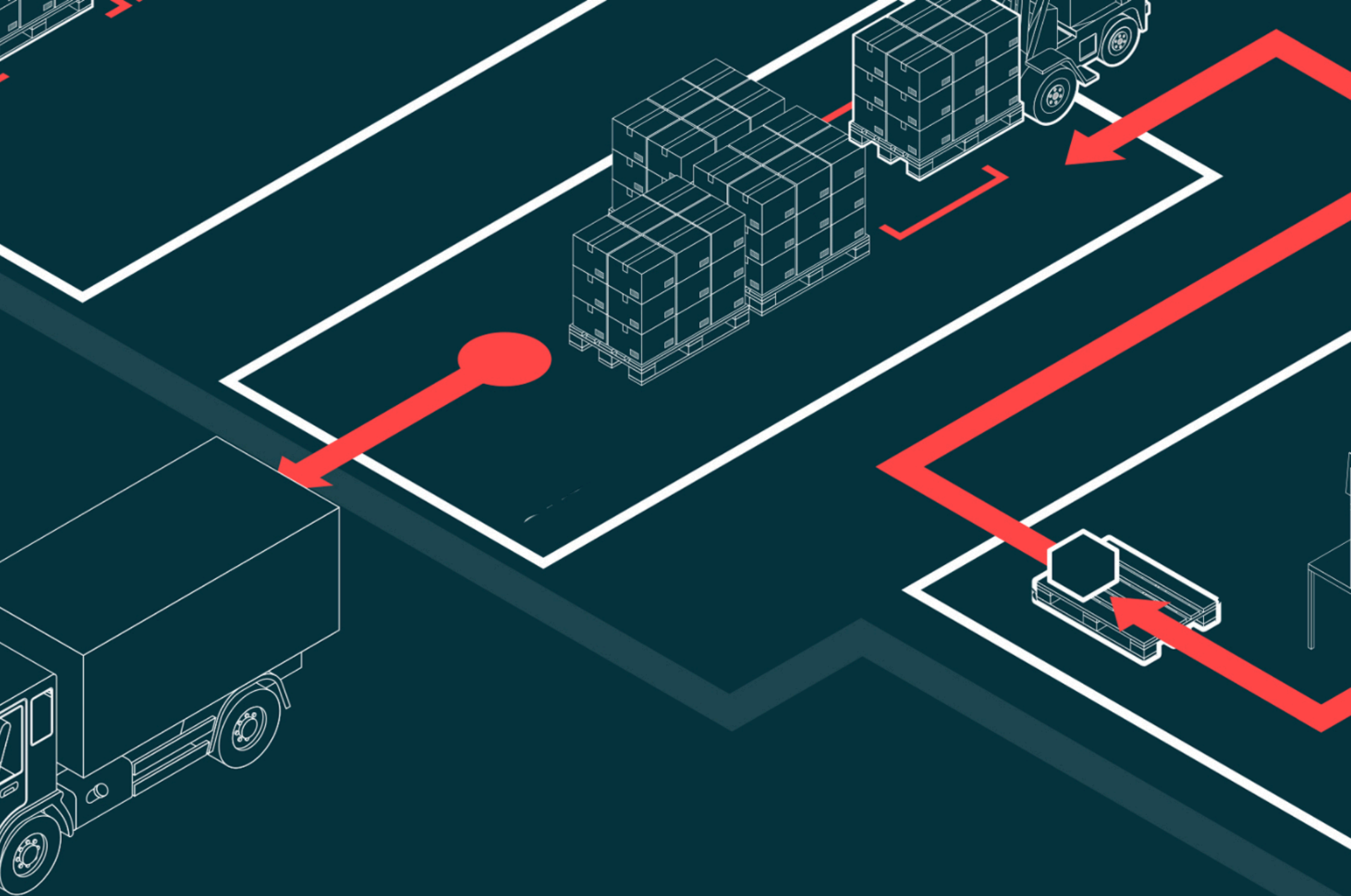


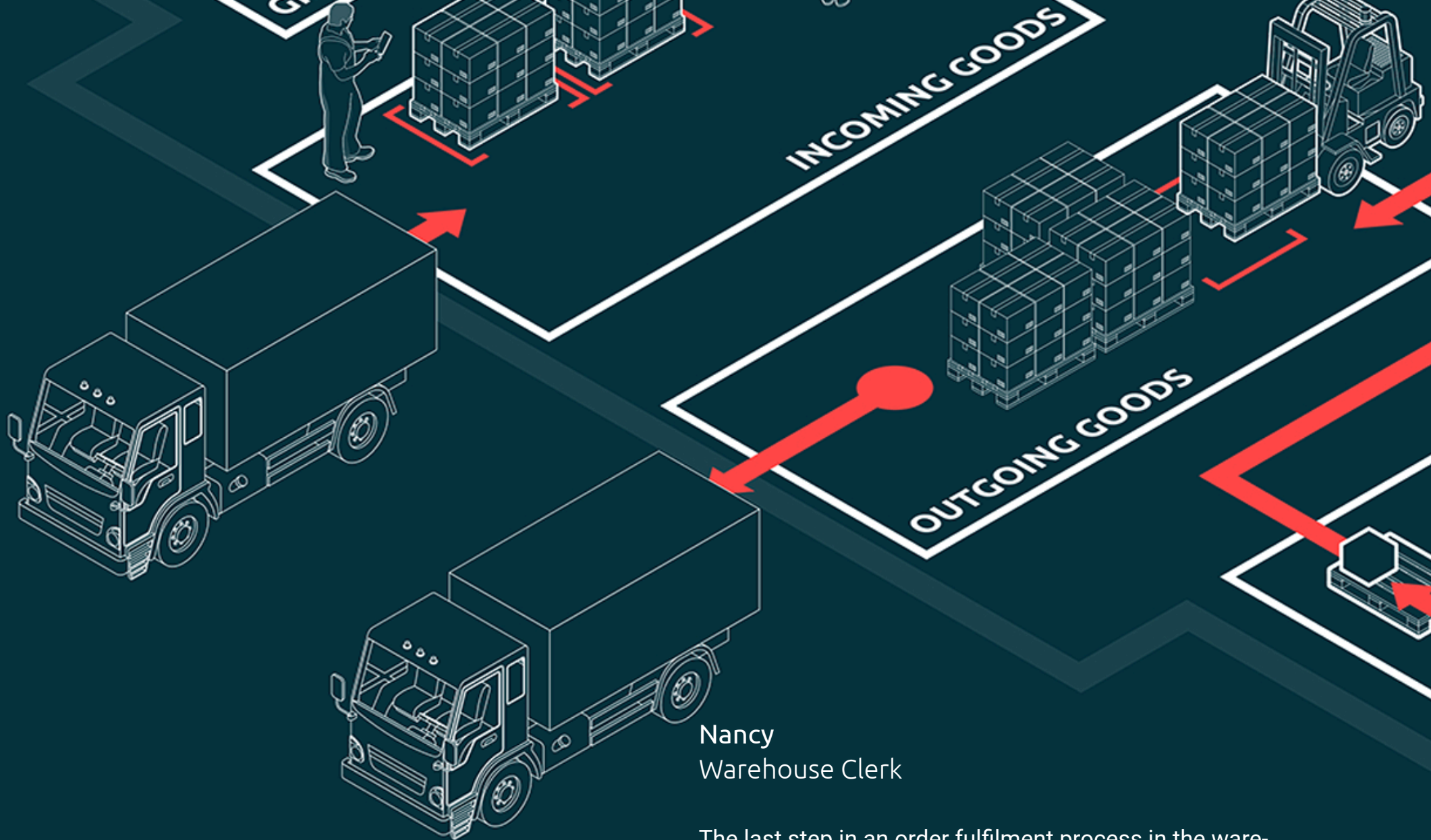
Warehouse Star

OUTGOING GOODS

WEB APP

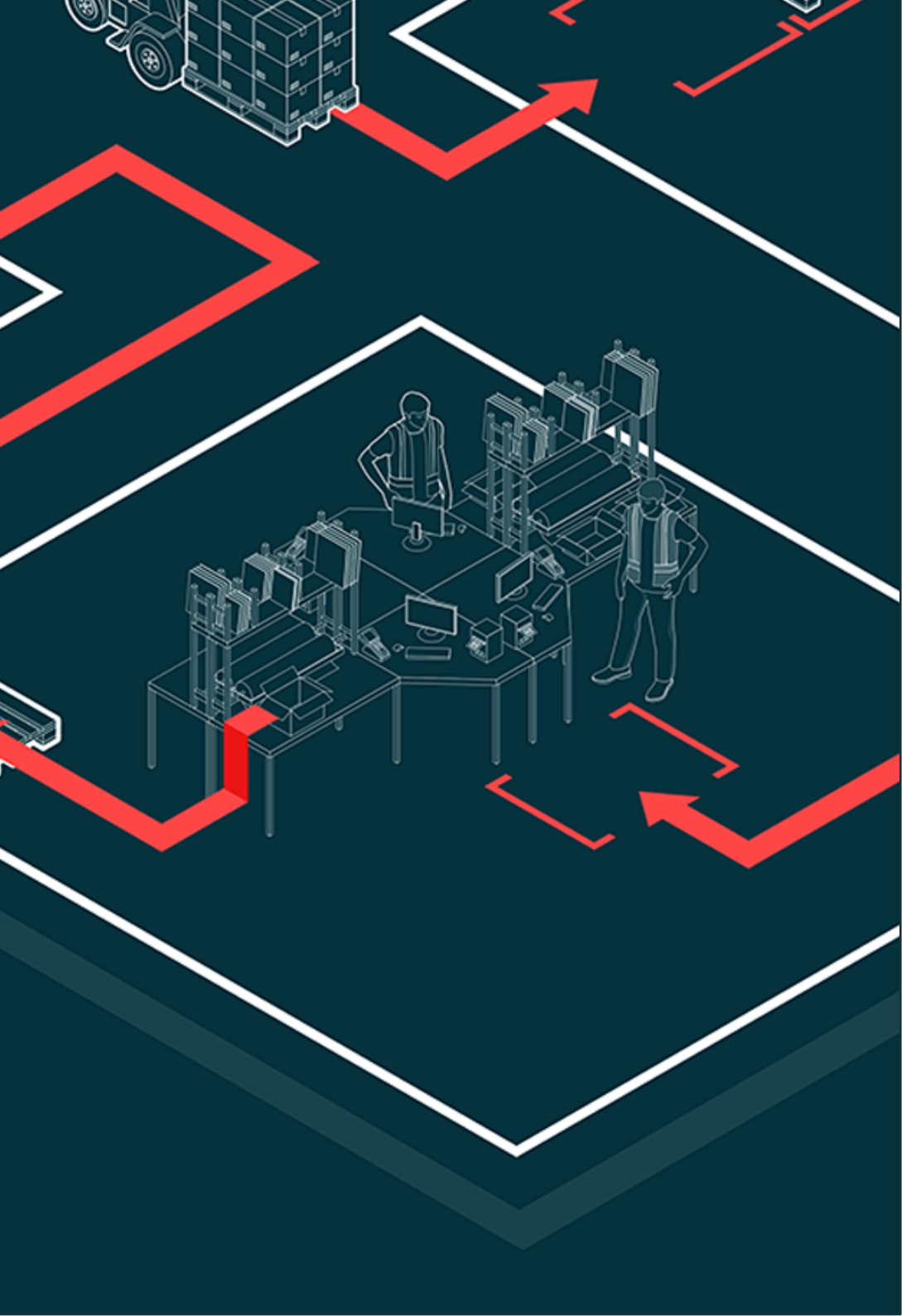






Nancy
Warehouse Clerk

The last step in an order fulfilment process in the warehouse is booking the packaged orders into the outgoing goods area, where they get picked up by a shipping service provider.



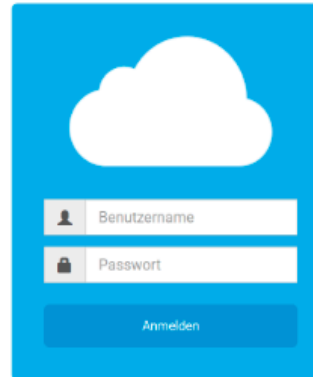
Web-App Outgoing Goods

The warehouse star web interface allows for an individual selection of every configured outgoing goods location. Lists of all handling units booked on each location can be displayed and every handling unit can be booked out individually.

Open the Web App Outgoing Goods.

logistics mall Single Sign On

Bitte melden Sie sich mit Ihrem Benutzernamen und
Kennwort an:



The login form is a blue rounded rectangle. At the top center is a white cloud icon. Below it are two input fields: the first is labeled 'Benutzername' with a person icon, and the second is labeled 'Passwort' with a lock icon. At the bottom center is a blue button labeled 'Anmelden'.

A new tab will open in your browser with a login window. **Enter your login data** (your email address and the password you created for the customer center).

Logistics mall: Base APPs

Base APP goods out/Shipments

Transport: Item: Tracking ID: Goods out completed volume/weight-calculation

Navigation: Shipments, Loadings, Goodsout locations

Order: Stat: Typ.: TnL: Consignee: Freight carrier: Container count: Net volume: Net weight: SSCC:

Quick filter:

Order	Stat	Typ.	TnL	Consignee	Freight carrier	Container count	Net volume	Net weight	SSCC
LIEFER-00000007	Staged	Shipment							

Count: 1 (Marked 1)

Text/label
Order: LIEFER-00000007

Status/time
Status: Staged
Type: Shipment

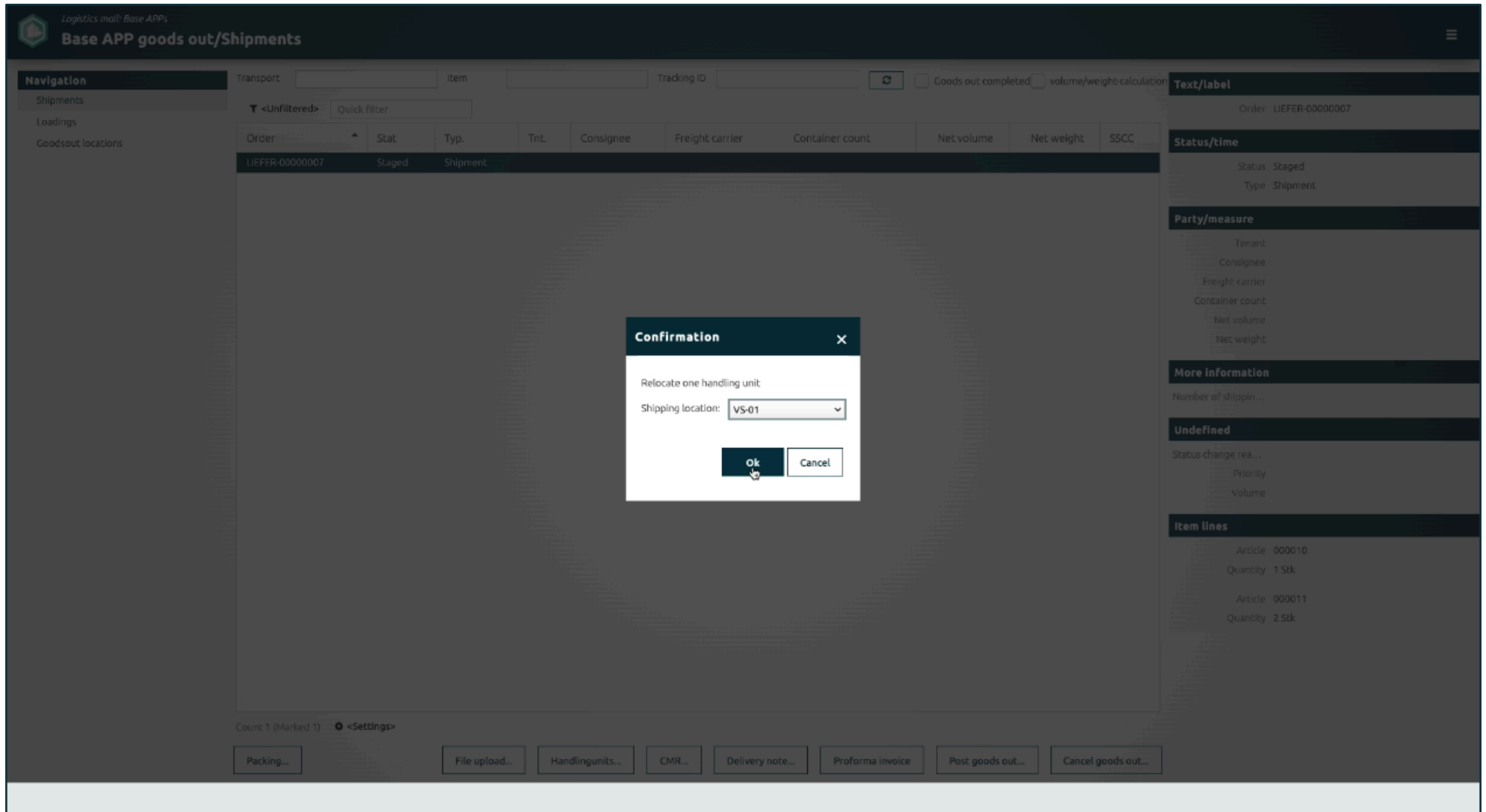
Party/measure
Tenant:
Consignee:
Freight carrier:
Container count:
Net volume:
Net weight:

More information
Number of shippin...

Undefined
Status change rea...
Priority:
Volume:

Item lines
Article: 000010
Quantity: 1 Stk
Article: 000011
Quantity: 2 Stk

Click on the order that has just been packed to select it. In this interface you can additionally create CMRs and Delivery notes for your packages or orders. **Click on "Post goods out" to book the order onto the shipping location!**



Select “VS-01” as the shipping location from the dropdown and confirm with OK.

The processed order is booked onto the shipping location and the process is complete!

You can now close the Outgoing Goods Web App!



Congratulations!
You finished the Warehouse Star First Steps Tutorial!